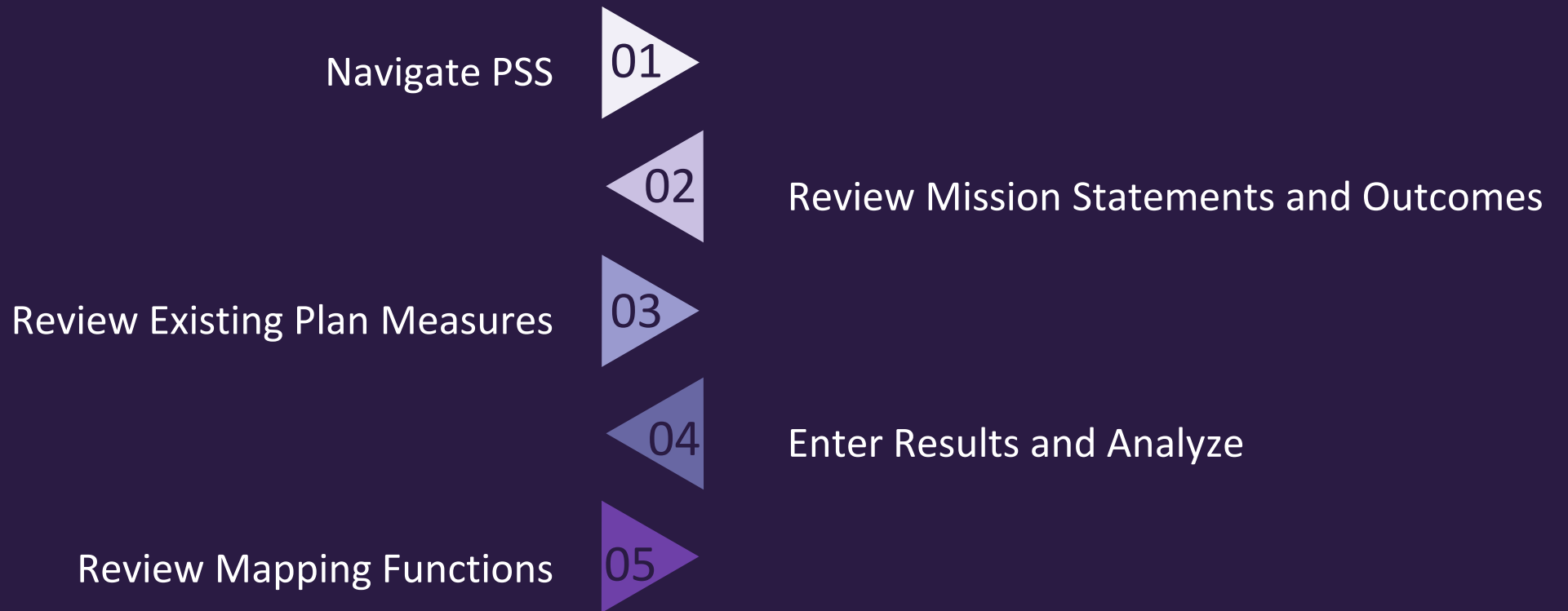Kent State University, Office of the Provost
Institutional Effectiveness – Accreditation, Assessment & Learning

Planning & Self Study (PSS)
Faculty & Staff Essential Skills Training
Assessment Plan – for Existing Reporters

Overview of Reporting Process in PSS

Navigate PSS **01**

02 Review Mission Statements and Outcomes

Review Existing Plan Measures **03**

04 Enter Results and Analyze

Review Mapping Functions **05**

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Institutional Expectations

- *For programs with ESTABLISHED Assessment Reports in Watermark Taskstream AMS*: **Leads** (aka users, e.g., lead faculty, coordinators, assessment directors, A-deans, etc.) are responsible for logging into Planning & Self Study, reviewing the assigned **Organization's** (i.e., the assigned degree program, unit, etc.) assessment report components that transferred from Taskstream AMS. When ready, enter results in the appropriate academic year Plan cycle once the data is collected and ready for analysis.

- Please ensure the academic program student learning outcomes match the current learning outcomes published in the Kent State academic year catalog. (Not applicable to non-degree users). If no current mission statement is available, use the catalog's Description under "More Information".

- **Annual Program Assessment Reports are due by September 30 EVERY year!** (Not applicable to non-degree programs)

- OPTIONAL but RECOMMENDED: Leads can map program learning outcomes to required courses using the curriculum map function. Provide the PSS System Admin with course numbers and descriptions (required courses only).

Annual Program Assessment Plan Components

1. **Mission Statements** (Edit Existing)

2. **Learning Outcomes** (Create or Edit Existing)

3. **Assessment Measures** (for each Outcome)

Initial
Standard Requirements

4. **Results** (Evaluation of Measure Activity)

5. **Findings** (Analysis of the Results)

6. **Actions** (Future Plans)

7. **Analyze Outcomes** (Measure results combined)

8. **Submit for Review**

Annual Updated Information

Logging into Watermark's Planning & Self Study

1. Log into Kent State's Flashline in Google Chrome

2. On Flashline, search "Watermark",

   OR click https://login.watermarkinsights.com/connect/kent

3. With single sign on enabled, you should directly enter Planning & Self-Study's Home Page (Initial login, accept Terms & Conditions)

Watermark Assessment Suite

Watermark Student Learning & Licensure (upgraded Watermark Taskstream LAT) authorized users: Evaluate student work and access student learning repository.

Watermark Planning & Self Study (upgraded Watermark Taskstream AMS) authorized users: Repository for academic degree program assessment and departmental planning. Receiving an error? Contact assessment@kent.edu

watermark

Planning & Self-Study

Welcome, Your Name Here!

Welcome, you'll see notifications of tasks and plans you are involved in. If you are teaching courses, you have access to your courses.

watermark

Terms & Conditions

In order to continue using the Watermark Insights Product Suite, please review the **Privacy Policy**, and read and agree to our End User License Agreement.

1. The Service
1.1 Prior to registering for the services (the "Service") offered on Watermark's Website ("the Website"), the End User ("you") must agree to the following terms and conditions between you and Watermark, LLC ("Watermark"). The following is a binding contract between you and Watermark, which establishes your and Watermark's rights, obligations and liabilities regarding your use of the Service ("the Agreement").

2. Ownership of the Information, Materials and Software

☑ I agree to Watermark Insights End User License Agreement.

CONTINUE   Cancel

Home Landing Page Navigation

Planning & Self-Study Home Landing Page: **My Leadership**
- Displays each *Organization* (such as a program or administrative unit) that has been assigned to you as a "*Lead*" contributor to enter assessment plan data; multiple Leads can be assigned to an Organization
- May contain multiple Projects in Progress, if you have been assigned to more than one organization, or more than one Assessment Plan year is available

NOTE: For a Program Lead overview video, create a Watermark Academy account and view this video:
https://academy.watermarkinsights.com/planning-self-study-program-lead-view-companion-course/1179747

Step 1. Review Mission Statement

DEMO - Circus Arts BFA
Program - Hollie Simpson, Shannon Helfinstine

ENTER PROGRAM

PROJECTS IN PROGRESS

📁 **2023-2024 AY Assessment Cycle - Academic Plans**
1 organization included | 8 outcomes being assessed

Outcome Progress and Results
■ Not Started ■ In Progress ■ Met ■ Not Met

PROFILE PROGRESS

Mission:	**View Mission**
Outcomes:	**8**
Outcomes Mapped:	**5/8**
Curriculum Map:	**Edit Map**

1. Review an organization's mission statement, click View Mission

2. Click the circle with 3 dots icon, gives 2 options:
- **Edit:** Make changes to existing statement (should reflect current catalog Descriptions or specialized accreditor requirement)
- **Revise:** Create a new statement and archive the old one

Mission Statement

Our program's mission is to provide our education.

Last Updated: 07/19/2019

Edit
Make changes to existing statement.

Revise
Create a new statement and archive the existing one as a revision.

3. Once reviewed, click the check mark to Save any updates or X to discard.

Mission Statement

Our program's mission is to provide our students with an excellent education.

77/1000

⚠️ Information will NOT automatically save in this system.

Lead View after Reviewing Mission Statement

Program Information tab (= information that remains every year): **Mission Statement** and **Outcomes**

To review **Outcomes**: Manage Outcomes

Step 2. Managing and Editing Outcomes

Note: Existing Learning Outcomes in Taskstream AMS were transferred to PSS in fall 2023. If you do not see any Learning Outcomes, you will need to enter them manually (see following slide after Editing)

Two Types of Outcomes

Select the Outcome category you want to edit (**Learning** or **Success**), then click **Manage Outcomes** to begin editing existing Outcomes.

- **REQUIRED, Learning Outcomes**: Articulate knowledge, skills, and dispositions obtained by students through learning/co-curricular activities (Should match current Kent State catalog state Program Learning Outcomes)

- **NEW, OPTIONAL, Success Outcomes**: Other indicators of student success not directly tied to mastery of learning outcomes (e.g., graduation rates, licensure pass rates, employment rates, etc.)

Editing Existing Outcomes, continued

LEARNING OUTCOMES (5)   SUCCESS OUTCOMES (3)

Learning Outcomes
Learning Outcomes articulate the knowledge, skills, and dispositions attained by students through learning and/or co-curricular experiences.

DEMO - Circus Arts BFA Learning Outcomes ✎   CREATE NEW OUTCOME

SLO 1 - Mastery of Circus Disciplines
Last updated: Jul 20, 2023

Develop a high level of proficiency in various circus disciplines, including acrobatics, aerial arts, juggling, and clowning, through rigorous physical training, technical instruction, and practical application, demonstrating mastery of skills and techniques essential for professional circus performance.

Apply

More Options ⋮

Edit
Minor changes that will not be recorded.

Revise
Significant changes that will be recorded in the history.

Archive
Removes the outcome from this list but still keeps it in the records.

SLO 2 - Design
Last updated: Jul 7, 2023

Design and choreograph compelling circus acts and performances that captivate audiences and evoke emotional responses by skillfully integrating creative movement, character development, storytelling, and physical comedy.

---

1. Select the existing Outcome you want to edit by clicking the circle with 3 dots. You are given 3 choices: Edit, Revise or Archive
Note – if you want to Revise or Archive, please see the University Assessment Office for guidance.

2. Make your minor Edits in the text boxes and **Update** when you are done entering Outcomes!

Edit Outcome
Make changes to the existing outcome details.

Fields marked with * are required.

Outcome Title*

SLO 1 - Mastery of Circus Disciplines

Label the outcome by proficiency area if applicable. e.g. Written Communication, Critical Thinking, Civil Engagement.

Outcome Description

Develop a high level of proficiency in various circus disciplines, including acrobatics, aerial arts, juggling, and clowning, through rigorous physical training, technical instruction, and practical application, demonstrating mastery of skills and techniques essential for professional circus performance.

Tags

🔍 Enter Tag   0/30

Tags added: 0/5

Tags allow you to track outcomes across organizations using Bloom's Taxonomy or your own institutional labels. You can add up to 5 tags.

CANCEL   UPDATE

- Outcome Title: Concise descriptor of your outcome with a 70-character limit
  Outcome Description: A text area with a 1,000-character limit for in-depth details (NOTE: This should match the Kent State Catalog)
- Tags: An optional field used to categorize outcomes with similar themes or concepts (up to 5 tags) – you can use our created tags or create custom tags

⚠ Information will NOT automatically save in this system.

Entering New Outcomes

Get started by creating learning outcomes for this program.

CREATE NEW OUTCOME

0/70

Create New Outcome
Enter details to describe the new outcome.

×

Fields marked with * are required.

Outcome Title*

0/70

Label the outcome by proficiency area if applicable. e.g. Written Communication, Critical Thinking, Civil Engagement.

Outcome Description

Tags

Enter Tag   0/5

Tags allow you to track outcomes across organizations using Bloom's Taxonomy or your own institutional labels. You can add up to 5 tags.

CANCEL   CREATE

- Begin typing in the text boxes and then click **CREATE** when done:

Outcome Title: Concise descriptor of your outcome with a 70-character limit, begin with **"SLO 1"** then the next, **"SLO 2"**, etc.

Outcome Description: A text area with a 1,000-character limit for in-depth details (NOTE: This should match the Kent State Catalog)

- Tags: OPTIONAL field used to categorize outcomes with similar themes or concepts (up to 5 tags) – you can use our created tags or create custom tags (specialized accreditors may request)

⚠️ Information will NOT automatically save in this system.

Lead View After Managing Outcomes

Select **In Progress** tab: Where you access current/active Assessment Plan Year(s) (and Program Reviews and Strategic Plans, when applicable)

Step 3. Managing Measures, continued

For past Taskstream AMS programs, the 2022-23 Measures associated with Outcomes in Taskstream should migrate to PSS. If Measures are missing, then you will need to re-enter them in the current (Active) Plan year following the next steps:
Add/Edit Outcomes

1. Select the SLOs you want to assess in the current Plan Note – Assessing select SLOs per year is an option, but all SLOs should be assessed at least once over the course of 2-3 years
2. Apply Selection to save

Step 3. Managing Measures, continued

After Applying Selection, you will be returned to this screen. This screen shows that one Measure is present for SLO 2, but none for SLO 1 and SLO 3.

To view the Outcome and its Measure details (dropdown icon **V**)
Two options:
Edit an existing measure (left, click more options, the circle with the three dots: **Measure Details**)
Or Add **(+) New Measure (right) (**Note that it is best practice to include more than one measure per Outcome – direct and indirect - but is not required

Editing Existing or Adding New Measures

Edit or Add Measure details as follows:

1. **Required**, **Method:** Direct or Indirect (many subcategory options)
2. **Courses**: Select the **course** aligned with this measure. **Contact PSS Admin to upload course information – course number and description needed**, **OR** If not tied to a course, select "This is a non-course based measure"
3. **Required**, **Title:** Brief name of measure
4. Optional Results Collection: **Option 1, Align Result**s (FUTURE FUNCTIONALITY - From Canvas or Watermark's Student Learning & Licensure – or **Option 2, Disregard and move on to Target**
5. **Required, Target**: Set the success criteria, e.g., based on rubric scores, grades, and what acceptable percentage of students achieves the target
6. **Required, Description**: Briefly describe the method/measure, possibly how it is described on a syllabus (have the option to attach description documents, like a syllabus or assignment guidelines).
7. **Attachments**: Optional, e.g., syllabus or assignment instructions, survey questions, etc.

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ADD

⚠ Don't' forget to save "ADD": Information will NOT automatically save in this system.

① Select Measure Method

Outcome

PLO 1

Program

BS Biology

② Course*

Select a course for this measure   ☐ This is a non-course based measure

Can't find a course? Add course to program's curriculum

③ Title*

Enter Measure Title

④ Results Collection

Align this measure to results from another integrated system. If your results aren't being collected in an integrated system, simply skip this step.

ALIGN RESULTS

⑤ Target

Enter target or criteria of success for this measure

For example, 80% of the students will achieve a score of 3 or above.

⑥ Description

Briefly describe the measure activity

⑦ Attachments   ATTACH DESCRIPTION DOCUMENTS   Attach up to 5 files.

Completing Measures & Results Options

After clicking ADD, you will be asked to *enter results now or later*:

Continue to manage results?:

      No, Continue Later (if data isn't available to add) – will take you back to the Outcomes homepage. (When you are ready to add results, see next   slide)

      OR

      Yes, Manage Results Now (if data is available to add) – will take you directly to the Results section

Continue to manage results?   ×

Measure was successfully added.
Do you want to manage results for this measure now?

NO, CONTINUE LATER   YES, MANAGE RESULTS NOW

Step 4a. Adding Results Later:

Continue to manage results?:

No, Continue Later

Takes you back to Outcomes homepage.

When ready to add Results, expand desired

Outcome (dropdown icon **v**) and select, **ADD RESULTS** under the measure you would like to add results.

If adding results immediately, select ADD Results and move to next slide

Step 4b. Adding Results Immediately: 3 Options

Three (3) options after selecting "Add Results":

1. IF your target result is primarily data based on an overall percent, and/or the results are presented by modality or campus (e.g., programs with fully online equivalents or those taught on different campuses) then choose Option 1.
2. IF your target result is focused on student counts by performance level and can be aggregated then choose Option 2.
3. Future functionality for some colleges/programs: Integrating data from Canvas or Watermark's Student Learning & Licensure.

Results
Evaluation of the measure activity

Select the results format that you would like to use for this measure.
You will also be able to include a summary once results have been added.

1

I want to upload the assessment results files

2

I want to enter the count of students who meet/do not meet the criteria

3 Future Functionality

Collect results from another system

Adding Results, Option 1

Click on the box titled, I WANT TO UPLOAD THE ASSESSMENT RESULTS FILES

With this option you will upload raw data files by clicking, UPLOAD NEW FILE

⚠ Do not upload personally identifiable student information!

After uploading file(s), click on the SUMMARY tab. Enter the summarized results of the measure.

If the user wants to remove or change the collection method, simply click CHANGE COLLECTION METHOD. This will open a pop-up window to confirm your decision. Click YES, DELETE RESULTS to proceed and delete your results, which will allow you to select a new results format.

Results
Evaluation of the measure activity

Select the results format that you would like to
You will also be able to include a summary onc

1

I want to upload the assessment results files

Adding Results Option 1, continued

Once the results (file(s) and summary) have been entered, you will move to the **Findings** section. If you are not ready to enter findings, be sure to SAVE & CLOSE. This button will be in the upper right-hand corner.

Information will NOT automatically save in this system.

If you accidently close your browser without saving, your information will be lost.

If you close out the page, but are still active within the reporting platform, an error message will pop up:

Changes are not saved   x

If you exit this page, you will lose all data and the measure will not be added. Do you still want to continue?

CANCEL   CONTINUE

Adding Results, Option 2

Click on the box titled, I WANT TO ENTER THE COUNT OF STUDENTS WHO MEET/DO NOT MEET THE CRITERIA.

You will enter the 'overall counts for the measure activity.' There are only four (4) performance level options: Exceeding, Meeting, Approaching, and Not Approaching. If you do not have values for some of the categories, leave them blank.

🚫 Disregard the 'Counts for each section' on this page. Kent State will not utilize this functionality.

Once the counts are entered, click VIEW RESULTS.

Adding Results Option 2, continued

The counts will now turn into a visual representation. If need to edit the results, click EDIT RESULTS.

If adding files or a summary, click the dropdown icon **V**.

If you want to remove or change the collection method, simply click CHANGE COLLECTION METHOD. This will open a pop-up window to confirm your decision. Click YES, DELETE RESULTS to proceed and delete your results, which will allow you to select a new results format.

Once the counts have been entered and reviewed the visual representation, move to the findings section (see Step 4, slide 24). If not ready to enter findings, be sure to SAVE & CLOSE. This button will be in the upper right-hand corner.

⚠ Information will NOT automatically save in this system.

FUTURE FUNCTIONALITY Adding Measures Option 3: Aligning Results from an Integrated System

1. Align Results – two options (FUTURE FUNCTIONALITY)
- Option 1: **I want to collect results myself** - from Canvas or Watermark's Student Learning & Licensure (note, need permissions set in each system for integration to occur)
- Option 2: **I want to send a request to faculty** (Note – this is also not available until permissions are set in each system)

Collect results from another system

Select how the results will be collected   ✕

Fields marked with * are required.

Select whether you would like to collect results from another system yourself, or send a request to faculty to collect and submit results.*

○ I want to collect results myself

Select this option if you would like to bring in results from other Watermark products or a Learning Management System you have credentials to.

○ I want to send a request to faculty

Select this option if you would like Faculty members to bring in results from a Learning Management System they have credentials to.

ⓘ To send a request to faculty, a course must be selected on the previous page.

[CANCEL]   [NEXT]

Select where your results will be coming from. Next, you can select the specific type of results you need. You will be able to filter your results later.

Source*

Select an Option

Canvas

Outcomes Assessment Projects

Student Learning & Licensure

Select the course section to collect assigment results from. This also determines what instructor(s) receive this collection request.

Course Section*

Select a course section

Don't see your course section? Contact your Admin about adding enrollment data to the system.

Instructor(s)

Instructors will populate based on enrollment data from the course section.

Due Date

mm/dd/yyyy

[BACK]   [SUBMIT COLLECTION REQUEST]

Step 5. Adding Findings: *Analysis of the Results*

Be sure to add both the Measure Status and Analysis.

Once Measures and Results are saved, the next step is to document the **Findings** (analysis of the results).

The first option in this section the dropdown icon **V** to select whether the **Measure Status** criteria was **Met** or **Not Met**, based on the results (i.e., was the target achieved for the measure).

You will now enter a narrative **Analysis** of the results in the following text field. **Please be as descriptive as possible for reviewers not familiar with your program! Mention the number of students, number of sections, campuses, etc. that the measure assessed.**

In future years, users will be able to access the '**Past Findings**' tab. If the same measure was used in previous assessment reporting cycles, view actions and results for previous iterations of that measure to more effectively analyze how the results for the most recent iteration fit in to a longitudinal understanding of the Measure.

Step 5. Adding Recommended *Actions (for future Plans)*

Actions   ✕

No actions have been added for this measure yet.

⊕ ADD NEW ACTION

Past Findings   ✕

There are no past findings available for this measure.

Once Results and Findings of program Measures are saved, follow-up actions based on that data are created, using Planning and Self-Study to track the progress of those actions.

After clicking on **Past Findings**, the right-hand side of the screen will pull up any past actions or results. To toggle between past actions and past results, use the icons indicated below. You will notice you can click on **ADD NEW ACTION** to enter an action for this particular year.

Once you have documented Results and Findings for an Outcome Measure, the next step is to document Actions based on the Results. Click **ADD NEW ACTION** to enter your action.

A new 'Add Action' section will pop up on the right-hand side of the screen. Choose the type of action intended to take from the list of options by clicking on the action.

Next, enter a description of your recommended action under '**Action Description**' and a R**ecommended Due Date** – all dates should be prospective, not retroactive. **CREATE ACTION**

Edit Action ✕

Action Type
Revise Measurement / Assessment

✎ Change Action Type

Status

Not Started ⌄

Action Description*

Will update the course syllabus to include an in-class practice performance to ensure students are ready for the final public performance.

Recommended Due Date

09/01/2024 📅

Select the type of action you recommend.

Revise Curriculum

Restructure Outcome Statement

Revise Measurement / Assessment

Gather Additional Data

Revise Benchmark / Target

Implement New Program Or Services

Community Partnership

Modify Position / Personnel

Modify Policies / Procedures

Adopt Or Expand Technologies

Additional Training

Collaborate With Another Department / Unit / Program

Modify Physical Environment

Other

⚠ Click SAVE & CLOSE in the upper right-hand corner. Information will NOT automatically save.

Step 7. Overall Outcomes Analysis

Once you 'Save & Close' you will be led back to the Outcomes Homepage and will automatically be asked to 'Analyze Outcome.' Analyzing the overall outcome is **required**. Click **ANALYZE OUTCOME**.

In this section you will provide an overall Analysis (narrative) of the Outcome and its *combined* Measures (i.e., when multiple measures are recorded per Outcome).

Next, you will determine the overall outcome status of **Met/Not Met** by clicking the dropdown. (Note – if only one measure is used, this can mimic the Findings)

Finally, document Actions that are related to the outcome, but which are not related to a specific measure by clicking add new action beneath general actions. This is Action is optional.

Step 8. Submit For Review

Once information has been entered for Measure, Results, Findings, Actions, and Analyze Outcome FOR ALL OUTCOMES selected, you will close the outcome by clicking the collapse icon **^**. This will take you back to the Outcomes homepage where you will see all outcomes for which information should be entered. Follow the same process for entering information, as described previously, for all other outcomes – Learning and the optional Success Outcomes.
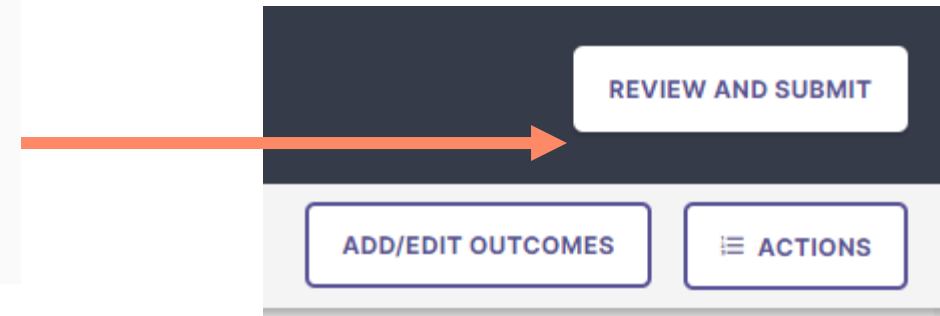
Once you click '**Review and Submit**' from the Outcomes homepage, you have two options to review (and edit if needed) before you are officially DONE.

Review Step 1

1st Review allows the Lead user to review the entire report before submitting and also download a PDF version of the report. Once the review is complete, click **SUBMIT**.

If you need to edit anything, click **EDIT**. Editing, will take you back to the Outcomes homepage. If you click submit, you get one more chance to review your report.

Review Step 2 – Optional Comments

2nd Review allows the Lead user to add comments for other users to view. For example, if a faculty or staff member is entering information on behalf of the department once the report is marked in 2nd review status, the faculty or staff could @comment someone to review before clicking 'done'. An @comment triggers an email to the person mentioned (who must also have a Watermark account). The email will immediately be sent by @watermarkinsights (check junk mail if doesn't appear in inbox).

Report Completed!

If you are satisfied with the report, click **DONE**. If you need to edit anything, click **EDIT**. Editing, will take you back to the Outcomes homepage. Don't forget to click **DONE**!

2023-2024 AY Assessment Cycle - Academic Plans
Reporting Year: AY 2023-2024   Plan Admin: Shannon Helfinstine   Due Date: 09/30/2024

EDIT   DONE

DEMO - Circus Arts BFA

Last Submitted: 07/27/2023

Optional: Mapping Outcomes and Curriculum

Mapping Outcomes

Planning & Self Study allows you to map outcomes to a hierarchy level above yours to demonstrate alignment across different levels of an institution.

Example: You can map Program Outcomes to Institutional Wide Outcomes, such as General Education outcomes, or specialized accreditor outcomes/standards/criteria. Check with the Kent State System Administrator to upload these for you.

1. Click **Enter Program** for your Program on the dashboard.

2. Select **Program Information**.

3. Click on **Edit Outcome Map** to access the Outcomes Mapping Matrix (shown on next slide).

Mapping Outcomes

1. Click the cell where the outcome intersects with an organization.

This will open a new panel to the right of your matrix that contains the outcome set for the organization you selected.

2. To align your organization's outcome to one or more outcomes in the selected organization's outcome set, check the box to the right of those outcomes.

3. Don't forget to click **Create** or **Update** to save your changes!

OPTIONAL but RECOMMENDED:
Creating Curriculum Maps (Programs Only)

NOTE: You must have Learning Outcomes and Courses associated with your program in order to use the Curriculum Map feature. Check with the Kent State System Administrator to upload courses with course titles and descriptions for you.

Demo Program
Program - Demo User

ENTER PROGRAM

PROJECTS IN PROGRESS

📁 Demo Academic Assessment Plan 2020-2021
1 organization included | 0 outcomes being assessed

There are no outcomes for this plan.

PROFILE PROGRESS

Mission: View Mission
Outcomes: 3
Outcomes Mapped: 3/3
Curriculum Map: Create Map

1. Click **Create Map**. You may also see **Edit Map** if the Curriculum Map already exists for a Program.

2. OR, alternatively, "Enter Program", then Click **Curriculum Map.** Then Click **Edit (pencil)** beside Curriculum Map

Home › DEMO - Circus Arts BFA
DEMO - Circus Arts BFA
⊖ Jessica Marzullo, Shannon Helfinstine

📝 In Progress

ⓘ Program Information

📘 Curriculum

✓ Actions

📄 Docs & Reports

Curriculum

Access and edit the curriculum map and all courses affiliated with this organization. You can mark courses as required, view course sections, and assign leads.

Statistics			
32	0	0	0
Courses	Sections	Instructors	Students enrolled

Curriculum Map		
7/31	5	Last Modified on 07/25/2023
Courses Mapped	Outcomes	

Course List

⬇ DOWNLOAD CSV

COURSE	REQUIRED	COURSE SECTIONS	ASSESSMENT LEAD
CIRC 101	YES	0 Course Sections	⊕ Assign Lead

Creating Curriculum Maps: Associating with an Outcome

To associate an Outcome with a course:

1. Click the cell where that outcome intersects with the desired course.
2. Use the checkboxes in the right panel to choose to which level (e.g., **Introduce, Reinforce, Master**) an outcome is aligned to a course.
3. (OR Unselect Alignment if Assessment Levels are not assigned or alignment is unknown)

Adding Measures to Curriculum Maps

NOTE: You must have Learning Outcomes and Courses associated with your Program in order to utilize the Curriculum Map feature.

1. You can also document **assessment measures** for outcomes that are associated with certain courses in a program. Click +**ADD MEASURE**

2. Enter:
- The **method** from the dropdown menu
- **Title**
- **Target**
- **Description**

3. Then, click **Add** in the upper right-hand corner.

Q&A

Thank you!

Contact assessment@kent.edu with any questions, concerns or additional training