

## **Joint Appeals Board (JAB)**

**CLASSIFICATION:** University Board

**REPORTS TO:** President of Kent State University

**CHARGE:** The Joint Appeals Board (JAB) is the joint faculty-administrative body created by the collective bargaining agreement between the University and the Kent State Chapter of the American Association of University Professors (AAUP) to hear and make final recommendation to the President with regard to appeals by full-time tenured or tenure-track faculty of decisions in specified areas arising under or subject to the provisions of the appeals section of the Grievance and Appeals Article of the Collective Bargaining Agreement. Specifically, the Board is limited to hearing disputes of decisions “involving substantive academic judgments affecting a [tenured/tenure-track] Faculty member’s employment status in the areas of granting or denial of tenure, appointment/non-reappointment, promotion, academic freedom, professional ethics, or sanctions for cause.” (see Article VII, Section 2, of the Collective Bargaining Agreement.) A panel, constituted by the Board as provided for in the Collective Bargaining Agreement, shall render a written decision of each appeal submitted to it and forward this decision to the President of the University as the final recommendation of the academic sector on the appealed decision, as stipulated in the Collective Bargaining Agreement.

**COMPOSITION:** Twelve (12) members, with an equal number of faculty and administrators, shall serve on this board. The six faculty members shall consist of one elected member from each of the following units: 1) the College of Arts and Sciences; 2) the College of Business Administration; 3) the College of Education, Health, and Human Services; 4) the College of Architecture & Environmental Design, the College of Communication & Information, and the College of the Arts; 5) the Regional Campuses; and 6) the College of Nursing, the College of Applied Engineering, Sustainability and Technology, the College of Public Health, and University Libraries. Administrative members are appointed by the Office of the Provost.

**QUALIFICATIONS OF FACULTY MEMBERS:** Faculty nominated for election to this Board must be full-time tenured faculty. Administrators shall be full-time academic administrators who hold academic rank.

**TERM:** Terms for elected faculty members shall be for three (3) years. Newly elected members shall begin their duties on the Board as of January 1. (Administrative members are “appointed from time to time” by the Office of the Provost.)

**MEANS OF APPOINTMENT:** Two faculty members are elected each year by the faculty from a slate of candidates prepared by the Faculty Senate Executive Committee. Administrators are appointed annually by the Office of the Provost.

**ALTERNATES:** Alternates for unit representatives shall be listed in descending order based on votes received. The term for alternates shall be for the remainder of the elected term.

**CALL:** The Board shall be convened at the beginning of the spring semester by the Chair of the Faculty Senate.

**CHAIR:** The Chair shall be elected annually from and by the Board at its first meeting. The Chair shall submit annually a written summary report of the Board’s work to the Faculty Senate office by January 1.

**COMMENTS:** The election of members of this Board shall be held before the end of the fall semester.

Effective: April 11, 1984

Approved by Committee on Committees, April 29, 1998

Updated and approved by Committee on Committees, April 2, 2004

Updated and Approved by Committee on Committees, May 11, 2010

Updated and Approved by Committee on Committees, November 30, 2012