

## **Student Awards Committee**

**CLASSIFICATION:** University Committee

**REPORTS TO:** Vice President and Dean for Enrollment Management and Student Affairs

**CHARGE:** This Committee shall review and establish the criteria for selected student leadership and co-curricular achievement awards, i.e., selected Honors Day awards and Who's Who in American Colleges and Universities. The Committee shall make the appropriate selections of recipients based upon the established criteria. The Committee shall submit proposals for new student activity awards to the Honors Day Committee, who will forward their recommendations to the Vice President for Enrollment Management and Student Affairs.

**COMPOSITION:** Membership on the Committee shall include: three (3) faculty members, four (4) undergraduate students, one (1) alumnus, and one (1) staff member.

**QUALIFICATIONS OF FACULTY MEMBERS:** Faculty members appointed to this Committee shall have an awareness of the extracurricular activities at the Kent Campus and shall have been a faculty member for at least two years. Ordinarily, these faculty members will teach on the Kent Campus. The alumnus member appointed to the Committee shall have been active in extracurricular activities as an undergraduate student.

**TERM:** The term for faculty members is three (3) years. Members shall be appointed on a rotating basis. The terms of the new members shall commence on August 15.

**MEANS OF APPOINTMENT:** The three faculty members shall be appointed by the Faculty Senate Chair from nominations submitted by the Committee on Committees.

The four undergraduate students are selected as follows: one member from Undergraduate Student Senate selected by Undergraduate Student Senate; one non-affiliated student appointed by Undergraduate Student Senate; one member appointed by Mortar Board; and one member appointed by Omicron Delta Kappa.

The one alumnus shall be appointed by the Alumni board.

The one staff member shall be the Associate Director for Campus Life or designee (ex officio).

**ALTERNATES:** One faculty member shall be appointed as an alternate. The alternate shall replace an appointed member who is unable to attend a meeting. The alternate shall be invited to attend student Awards Committee meetings as an observer; however, when officially replacing an absent member, the alternate shall be entitled to the same rights, privileges and vote as the member.

**CALL:** The Committee shall be convened by the Associate Director, Campus Life or designee. The first meeting of the Committee shall be held no later than February 15.

**CHAIR:** The Chair of the Committee is the Associate Director, Campus Life. The Chair shall submit annually a written summary report of the Committee's work to the Faculty Senate, Undergraduate Student Senate, Graduate Student Senate, and the Dean for Student Affairs. A copy of the criteria used for selection of recipients shall be included in the report.

**COMMENTS:** "Non-affiliated" is defined as not holding an office in a student organization, either currently or in the past.

Effective: April 11, 1984

Approved by Committee on Committees, April 8, 1998