



## **Regional Campuses Faculty Advisory Council**

### **Friday, December 1, 2017 Meeting Minutes**

10:00 am – 12:00 pm

Provost's Conference Room, 2<sup>nd</sup> Floor, Library

The meeting was called to order by D. Warren (Stark) at 10:00. In attendance were, M. Harding (Tuscarawas), F. Fouad (East Liverpool), V. Landingham (Geauga), B. Bryan Jones (vice-chair, Ashtabula), S. Wamsley (Salem), P. Tomich (Trumbull), Nate Ritchey (VP System Integration), Steven Toepfer and Larry Froehlich

Agenda approved unanimously (Harding/ Fouad).

Minutes from November 3<sup>rd</sup> RCFAC meeting unanimously approved (Wamsley/ Harding).

#### VP Ritchey Report

- RC deans meeting discussed next year budgets, current Faculty early separation applications (~ 25 RC faculty). Good Budgets were presented by RC Deans, that took into considerations Early Separation and current enrollments (declining in most campuses).
- RC deans submitted their New Faculty Hire requested, the provost was on board. These requests will be submitted to the Strategic Hiring Committee for final approval.
- Update on the ZOOM  
Small details should have been considered! Pilot three courses will start on the Spring 2018 semester

#### Steven Toepfer Presentation

- REACH: Supporting RC Faculty development
- e Sports: The Goal is to create Kent State esports Team, and an esports team for each RC campus

#### Larry Froehlich:

New RC website has been created. <https://www.kent.edu/regional-campuses>

#### M Harding: Provost Advisory Council, November 25, 2017

The meeting opened with a significant amount of time spent on selecting members for the tenure and promotion advisory boards for the Kent Campus.

After that, the Provost talked about the Tuition Guarantee model that will go into effect in Fall, 2018. The program is recommended by the State and is expected to be in place by all state institutions of higher education by Fall, 2018. The Board of Trustees will

establish the tuition amounts at the December meeting. Basically, the model will have full-time students paying the same tuition for 4 years. If a student does not complete their degree in 4 years, they would pay the tuition the group/cohort behind them. The model only applies to undergraduate students, not for graduate students. Kent State plans to handle transfer students' tuition differently from other institutions in Ohio in that they will have the tuition amount that corresponds with the amount being paid by the cohort they are entering. There will be numerous models for implementation accounting that will encompass a wide variety of student experiences.

Kent State entered into an 18-24 month program called the ACE Internationalization Laboratory. We are part of a cohort of colleges who are being intentional about globalization efforts. Kent State is in the process of developing our pillars or priorities: Curriculum internationalization, education abroad, partnerships with universities outside the US, faculty engagement, and attracting international students. Students who meet certain requirements will be able to get a global designation on their transcript that represents international experience.

97 Faculty chose the early separation plan. Approximately half will leave at the end of this academic year, half in 2019. Deans submitted 5 year plans for hiring replacements.

#### Stark Campus – Research Support for Faculty

Below are excerpts from policies, handbook, etc. that detail support available on the Stark Campus.

#### Stark Faculty Travel Fund

Funding for travel to professional conferences, performances and exhibitions. All faculty members eligible. Full-time faculty can receive up to \$1,500 in funding.

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#### Load Lifts

Reduction in teaching load (typically 3 credit hours) to work on a project relevant to the applicant's research or teaching. All full-time faculty members eligible, with preference given to untenured faculty and applicants who have not recently received a load lift. NTT Faculty may only apply for teaching load lifts. Load lift applications for the upcoming academic year are usually due in early April.

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#### Grants & Sponsored Projects

Kent State Stark's grant administrator, Theresa Ford, can assist you in searching for, and applying for grants.

- Committee I, Professional Activities Advisory Committee, is charged with advising the Dean on such matters as Faculty Travel Requests, Sabbaticals, Load Lifts and Grants. This Committee will be chaired by the Vice-Chair and will include five (5) faculty members selected by the Cabinet and on the advice of the Dean.

### Undergraduate Research Assistants

**Duties:** One-semester undergraduate research assistantships are intended, primarily, for students contemplating advanced study or for those students who already have considerable background (e.g., in a foreign language, statistics, or computer applications) and wish to expand this commitment. URAs will assist faculty members in developing their professional research and expertise. Students will hone their scholarly skills, acquire additional expertise, and gain new perspectives on the academic workplace. The URA program implements research-oriented learning opportunities as identified by the Academic Quality Improvement Project (AQIP Action Project 1).

URAs assist faculty members in a wide range of research activities (e.g. library and literature searches, grants searches, conference preparation, etc.) Specific duties are arranged between the URA and the professor.

### Requirements:

- Enrolled as a student at Kent State Stark (6 hour minimum)
- Minimum GPA of 3.0
- Strong interest in academics
- Willingness to work under direct supervision of faculty member

### Preferred skills may include:

- Bibliographic work/construction
- Library research
- ILL management (requests, pick-up, etc.)
- Data collection: field work, specimen collection and cataloging
- Statistical analysis
- Spread sheet preparation and management
- Proof reading/editorial assistance/translation
- Help with meeting presentation/poster preparation
- Monitor and update content-based web pages/lectures
- Supporting research through copying, emailing, scanning, etc.

**Number of Hours Per Week:** Variable (5-10)

**Compensation:** \$8.15 per hour (upon approval)

### Applications:

- Applications are made to the Committee on Undergraduate Research Assistantships.
- Appointments are for one semester, but may be renewed contingent on funding.
- Both faculty and students must complete the application form.
- Faculty may apply either as a team with a specific undergraduate student of their choice, or individually to be matched with an available URA.
- URAs will be selected by the committee in consultation with the faculty applicant.
- The committee will decide on appointments in consultation with faculty members who have requested assistants, and based on level of need and fit with the URA pool.

### **Reports**

After completion of the URA, recipients (both faculty and students) will be required to provide the committee and the Kent State Stark administration with a thorough and detailed report of activities performed, skills attained and developed, and tangible products (published works, creative works and performances, presentations, and grants) resulting from the URA activity. To help with this, students are asked to keep a journal of their activities and skills gained and used throughout the assistantship.

#### Salem Campus RCFAC Report, December 1, 2017

- To enhance enrollment and retention, an eSport game club has been organized.
- Proposals for new FT hires in Math, Biology, English, Sociology, and Nursing are being considered.
- A search for an FT recruiter to be shared between Salem and East Liverpool is going forward.
- A search for an FT counselor is also moving forward.

#### Trumbull Campus Report for RCFAC, December 1, 2017 (P. Tomich)

The Trumbull Campus Faculty Council (FC) met on November 20, 2017

- Authorization requests have been made for TT Faculty searches in Psychology, M&IS, Economics, and Criminology/Justice Studies
- The certificate proposal for the Police Academy is under consideration by the EPC
- The FC supported a proposal to add the BA in Theatre Studies at Trumbull
- The FC supported the deactivation of the MERT program at Trumbull
- Faculty continue working on International student recruitment
- The Community Relations Committee is working with the Fine Arts Council to bring an art event to the campus
- A poster printer has been purchased and is available for use
- The Student Showcase will be April 16, 2018
- Facilitating students' learning for better retention and success was discussed
- The ratio of FTNTT on the FC was discussed

Ashtabula Campus Report, RCFAC Dec. 1, 2017

- Faculty participated in the annual United Way of Ashtabula Fund drive
- Classroom C-133 being converted to a ZOOM room for use starting in the spring
- Morrison Hall was the site of a Flash Medical Center, a hands-on disaster simulation exercise involving 22 high school students along with KSUA students and faculty
- The Occupational Therapy Assistant program is moving towards becoming a bachelor's degree as per the trends in the field; proposed transition from Associate to Baccalaureate to be completed before 2027. Campus FC approved a motion to start the inquiry process towards this goal
- Bachelor of Science in Information Technology proposal was given permission to move forward. Moved to RCCAC on EPC December 20<sup>th</sup>.
- The Justice Club held an event off-campus – over 300 people were in attendance for the dance - \$750 went to the Rape Crisis Center - \$750 went to organization that gives blankets and food
- The Student Engagement Committee met again and discussed strategies for recruiting and retaining students; we hope to implement some “fireside chats,” faculty Brown Bags, student presentations, and other interactive activities during the Common Time from 12:15 and 1:00 PM Monday through Thursday.

Meeting adjourned at 12:00