

**RCFAC meeting minutes
March 10, 2023**

Attendees: Rachael Blasiman (Chair), Noelle Bowles, Tamra Courey, Don Gerbig, Stephen Neaderhiser, Qunxing Ding, Molly Wang, Denise Mcenroe-petitte, Peggy Shadduck (ex-officio, VPRC)

Guests: Susan Emens (CATS Associate Dean), Kingsly Berlin (CATS Curriculum Committee Chair)

Minutes: Molly Wang

The meeting convened via Teams at 8:01 AM.

1. Approval of agenda: Noelle motion/Tamara second.
Approval of February Minutes: Steven motion/Noelle second
2. Dr. Shadduck's Update
 - a. Susan Emens and Kingsly Berlin stated the complication and issues about the curriculum pathway for CATS. The Curriculum Committee proposed an outline to keep everyone on the same page without changing the RC handbooks and CBA to meet needs from different campus.
 - i. Electronically CIM (Curriculum Information Management) system for curriculum change process. <https://www.kent.edu/provost/curriculum/curriculum-management>
 - ii. The purpose of the proposal is to simplify and speed up the curriculum change process to meet the deadlines.
 - iii. Input will be solicited from FCs of each campus. A vote is requested to show the support of this change.
 - iv. With the new proposal, the curriculum changes will go to the RCFAC first, then to the pertinent campus FCs, back to RCFAC, and to the chair of the CATS curriculum committee or Dr. Emens.
 - b. Dr. Shadduck indicated that the consistency about the curriculum pathway throughout all colleges would be beneficial. In addition, the representation of regional campus faculty on the departmental undergraduate curriculum committee will enhance the coordination among regional campuses and Departments.
 - c. Dr. Shadduck mentioned university's Board of Trustees quarterly meeting held March 9 in Columbus. Lots of staff related to regional campuses were brought up during the meeting.
 - I. President Diacon gave "Kent State works" presentation. The message delivered was thought to "be utilized to help us to move from governor's proposed budget (friendly to high education) to get through the legislature".
 - II. Kent state regional campus system was mentioned with the story telling of Bachelor degree of nursing and Associate degree of nursing, Rising Scholar, Associate of Technical Study degree for adult learner etc.
 - III. Kent State Graduate Student Trustee who started out as a regional campus student reiterated how important the work Kent State is doing to keep the regional system sustainable and variable.
 - d. Dr. Ding asked questions regarding to the registration "wall" which Kent students can't register the regional campus courses. Dr. Shadduck shared that if somebody is a student who is preponderant through the Kent campus, they will get a message when they try to register a regional campus system online course. The message should say the student needs to see the advisor. Then, the advisor can bypass wall to allow student register or proposed another online course offered by Kent campus. There will be some special training for Kent campus advisors to

implement this process. However, Dr. Ding pointed out students actually see a “fatal error” message. Dr. Neaderhiser added that student received the message that “the course requires something that you don’t have, please contact the department/college/campus for more details”. Thus, this is kind of “fatal” because students don’t know how to move on. Dr. Shadduck said she will follow up with the register’s office to clarify the language. She pointed out the Provost genuinely tries to protect the regional campus students to register regional campus course for low cost. She also provided the financial respect of this move: if a student is full time Kent campus student, the student gets flat tuition rate. When the student adds another regional campus courses, regional campus gets zero revenue. Dr. Blasiman asked whether the student is count towards the FTE and share the SSI. Dr. Shadduck answered that SSI is basically set for us, we don’t get on per student basis, we get percentage of university total. The student number gives us the count, but not the direct revenue. She also mentioned that the university’s two parts and two-tier financial model made things complicated. Dr. Shadduck further pointed out that putting waitlist on every course and the registration wall may get intertwined and it needs to be explored more. Dr. Shadduck left around 9:02am.

3. Chair’s report – Dr. Blasiman

- a. During the last Provost advisory council:
 - i. Redesigning the Kent Core is making progress. The theme of the Kent Core is to make the Kent State Distinctive.
 - ii. Talked about the regional campus and Think Tank meetings.
 - iii. How East Palestine train’s derailing impacted our student and the area for Salem and East Liverpool

4. Discussion

- a. Think Tank Ad. Hoc. Committee discussion
- b. President Diacon mentioned the million-dollar fund when visiting the Tuscarawas campus. Faculty requested the information about the allocation of the money. Dr. Shadduck responded that million dollars will be used for new programs development, enrollment, and retention. No further details were provided.

5. Meeting adjourned at 9:49 AM