



Regional Campuses Faculty Advisory Council

Friday, October 6, 2017 Meeting Minutes

10:00 am – 12:00 pm

Provost's Conference Room, 2nd Floor, Library

The meeting was called to order by D. Warren (Stark) at 10:05. In attendance were, M. Harding (Tuscarawas), F. Fouad (East Liverpool), V. Landingham (Geauga), B. Keefer (Ashtabula), S. Wamsley (Salem), P. Tomich (Trumbull), Nate Ritchey (VP System Integration), Tim Pagliari, and Larry Froehlich.

Agenda approved unanimously (Harding / Wamsley).

Minutes from September 8 RCFAC meeting unanimously approved (Keefer/ Tomich).

Chair Warren Report

Some members of our council emailed me to change their vote on the *Nomination for a RC representative on the A&S curriculum committee*. The final online vote was 5 votes for Wamsley and 1 vote for Ding. Therefore Wamsley name was forwarded as the RC representative.

VP Ritchey Report

- Tim and Larry are working on listing the committees that require RC representatives.
- Strategic hiring process for RC: In the Fall of each AY, VP, and with RC deans meet when deans present their hiring requests with their justifications. After discussions of the justifications and if the budget allows, the strategic hiring form is submitted to the Provost.

This applies to TT and NTT.

Campuses' Reports

1. Warren (Stark)

No new business to report from Stark

2. Ashtabula Campus report, October 2017

Acting on the material presented at the August meeting, the dean created an ad hoc committee consisting of both faculty and staff to discuss student engagement. It was a productive discussion and we determined that we should be thinking in terms of "faculty-staff-student engagement" as an interlocking concept. The committee will meet again this month.

Our Occupational Therapy Assistant Program received high marks during its accreditation by ACOTE, with congratulations going to directed Julie Mirabel and her entire faculty and staff.

One of our senior faculty is applying for her first FPIL after 20 years. As of now, I know of no one taking the buyout.

Our Academic Services department is pushing a “stick with it” campaign to encourage students (and faculty) to use Supplemental Instructors and tutors whenever possible.

The campus is hosting a Heart Walk this Saturday. Fund raisers have included a scarecrow contest and a faculty-student volleyball game.

Some faculty and staff took part in the ALICE training and we discussed campus security briefly at our meeting.

The October 2 FAC meeting did not produce any notable motions or actions.

Some events are taking place on or near Oct. 25: Unity Day and the Clothesline Project
Submitted 10/4/17

BSK

3. EL Campus Report, Farid Fouad

In our Faculty Council meeting, 10/02/2017, the following issues were discussed

- The Nursing Director Search is still ongoing, no candidates so far!
The NTT search: one candidate offered the job and declined! A new search is (?) underway!

Faculty are extremely worried about the Nursing program situation, because of the failing to fill the director position and the NTT full time position. The program lost all the TT faculty and the director in the past two years. And the plan (?) was to fill the Director position, hire a FT-NTT in the fall 2017 and a second FT-NTT in the Spring 2018! A strategic vision of the program hiring is required at this moment.

- The EMSS director addressed the faculty, provided some data on the decline of HS graduates in the county, and population, including young aged citizens.

A recruitment opportunity is emerging at Butler county, PA. The EMSS department/Dean Dees are reaching out.

- Jeff Christopher, Facility Manager, addressed the faculty on campus safety. Encouraged faculty to take the ALICE training. The faculty open the discussion to possibly use/hire EL police.

4. M. Harding (Tuscarawas)

RCFAC Report For October 2017 from Mariann Harding, Chair, Tuscarawas Campus FC

- The Campus is in the midst of planning Homecoming week festivities. Highlights include a decorating contest, tailgate party, student spirit contest, crowning of Homecoming royalty, and a chili cook off. All members of the campus community are asked to participate in dressing according to spirit-themed days.
- Dr. Scott Parazynski will be offering the first “TuscTalks Distinguished Lecture Series” discussion on October 12. He will be having a panel discussion with students in addition to speaking formally with the community. The event is being held in the Performing Arts Center.
- There is a launch part scheduled for Wednesday, October 11th for the new Walking Trail and Wellness center. The walking trail is a collaborative effort that will lengthen as the campus undergoes future development.
- Standing committees were charged and have started work on tasks for the year. There will likely be minor changes coming to the Handbook, particularly in regards to the structure of the representative Faculty Council. The Student Affairs committee has set dates for the student colloquium. The Academic Learning Commons committee is working with the ALC staff to provide appropriate program for faculty and students.
- Searches for open faculty positions have yet to begin as approval is still pending. These replacement positions include TT CDAG, TT Chemistry, 2TT English, and a TT Mechanical Engineering Technology. Searches are also forthcoming for several administration positions.
- Dean Bielski restructured some administrative tasks. The reporting flow for some programs was changed to the Assistant Dean’s office. The work associated with a few task forces and committees is being absorbed by 5 new administrative teams.

5. Trumbull (P. Tomich)

The Trumbull Campus Faculty Council (FC) met on September 20, 2017. Key issues discussed were as follows:

- TT hiring. The Dean expects to submit requests for four TT positions during the week of Oct 9, 2017: Psychology, Business, Economics, and Criminology.
- Enrollment/retention. The Dean reported that current enrollment is 2,277 (about 100 less than last year). Our FT first to second year retention is at 59.8% (up 5.5% from last year); however, our Freshman retention rate fell from 46.5% to 39.5%. CCP enrollment represents 8.6% of our current enrollment. The Dean expects to increase CCP enrollment to about 10%.
- Police Academy. A path was proposed to have Police Academy cadets get University credit as part of the current certificate program.
- Rising Scholars Program. The Trumbull campus will work with area programs, like Inspiring Minds, to support Inspiring Minds graduates who matriculate at Trumbull.

- Recruiting international students. A sub-committee of the FC is in the process of being formed to have an in-depth discussion regarding the feasibility of recruiting students from countries of our faculty members' origin (e.g., Vietnam).
- Enhancing student research. The Trumbull Campus will have its annual Student Showcase for Research, Scholarship, and Creative Activity on April 16, 2018.
- Campus Merit Guidelines. Evaluative weighting at Trumbull for teaching will be 50% of the total awards pool, research/creative activity will be 30%, and service will be 20%.

6. Geauga Campus Report, V. Weems-Landingham

In our Faculty Council meeting, 10/04/2017, the following issues were discussed

- The university campus has extended an offer to Geauga Campus Dean Candidate: Dr. Angela Spalsbury. We await response regarding the acceptance of that offer.
- Dr. Emens shared a number of Faculty Affairs updates: faculty training, open enrollment, book orders, etc.
- Hiring plans (e.g. financial aid officer, enrollment director 2 ...) for the enrollment management department were discussed. Plans were made to distribute and discuss Mel May report on enrollment management activities and suggestions for Geauga Campus.
- Faculty Senate updates were provided by Dr. Wang.
- United Way presented on efforts in Geauga County
- NTT file review process was outlined and plans for more formalized training discussed.
- Faculty Council discussed how to handle faculty committees moving forward.

7. Salem (S. Wamsley)

- The campus is looking at 2 new FT replacement hires in Sociology and English
- We are moving forward with focused strategic recruitment and retention plans
- We are rethinking our course scheduling to meet the needs of students, especially Adult Learners
- We have implemented what we call Power Hour, which is essentially drop-in tutoring with faculty tutors
- We are considering expanding our mentoring program in both approach as well as those served to include adjuncts and students
- We are revisiting our Student Banquet so that the various awards, honors, scholarships, donors, etc can be more fully recognized
- The Salem Campus revised handbook has been approved and is now on our website
- On September 29, we had our annual breakfast for high school guidance counselors to explain the various academic programs, resources, etc offered at the Salem Campus
- On October 4, we had a ribbon-cutting ceremony and open house for our Virtual Reality room
- We are in the final planning stages of the October 23 Lisbon Banquet, which has provided meals to 1000s

- We are in the midst of the Centennial Celebration of the Salem City Center with a musical ensemble to capture the last 100 years of Salem as well as to celebrate veterans coming up in November

Fouad had the following announcements: Possible Changes to Tenure/Promotion Policies

The Provost expressed interest in the combination of the tenure and promotion processes. Early tenure and promotion, and the language of Sustained Activity in promotion for Full P. will be looked, the senate and then the Professional Standards Committee will discuss these concerns. Please let me know if you have any concern to convey.

New Business

VP Ritchey shared with the council that the Provost declared the year: "Year of Enrollment" Although RC enrollments are down, RC deans did good job balancing their budgets. OL fees created good revenues. That being said, for next year it is crucial to flip the enrollment to the positive side, otherwise it'll be a big problem for us.

Proposed changes are:

1. We'll make sure that each campus has a professional recruiter, two recruiters have been approved. We need to strengthen the EMSS group in our campuses.
- Tusc. Campus have done good changes last year, they're among few that have higher enrolment.

Faculty Role:

Make sure that your programs are updated.

Have a discussion on what new programs can be created, cross-discipline

Make sure we have the infra-structure to support our students when they need help! Do have aside funds to help those in need at critical times?

Financial aid, day care, food etc. The faculty can play a leadership role in this direction.

Dee mentioned that we need to know what resources do we have in the City that can support our student.

Sue mentioned that some students need help in tech./ computers

Nate mentioned that we need to let everybody in the campus, faculty/administration and stuff know they have a role to support our students.

Landingham mentioned the 2114-help, UnitedWay. Can provide great support to our students, and help at difficult times.

Fouad mentioned that we need to identify our students support resources in our campuses and include that in our syllabi (suggested by Keefer).

VP Ritchey highlighted the importance of adults learning as an opportunity bring enrollment up. 600+ students are reported to have credits and no degree! We should create programs that suite working adults who have families and limited time. The TRiC programs are a very good example, 8 week programs/2 course. Can be managed by students and open the door to recruit Adults. Saturday programs used to work fine may be we need to reconsider. We should have a Strategy for Adult Learning.

Finally VP Ritchey suggested that RCFAC members bring their Campuses enrollment/retention efforts and share what Students' support resources they have.

Meeting adjourned at 11:55