

RCFAC Meeting Minutes  
Friday September 18<sup>th</sup>, 2020  
10:00am -12:00pm Via Teams

Members present: Rachael Blasiman, Robin Denver, Ali Erritouni, Don Gerbig, Bryan Jones, Carol Robinson. David Dees also present.

- 1) Meeting called to order at 10:02 am
- 2) Approval of meeting agenda: motion to approve by Bryan, seconded by Don, motion approved
- 3) Approval of May meeting minutes: motion to approve by Bryan, seconded by Ali, motion approved
- 4) Approval of July meeting minutes: motion to approve by Bryan, seconded by Robin, motion approved with corrections made
- 5) VP for System Integration Report
  - a) The August 24<sup>th</sup> Regional Campus Conference was a success, with many positive comments from attendees.
  - b) The COVID-19 Dashboard shows number of cases per campus, but fewer than 5 cases is reported as zero for privacy reasons. Many counties are currently moving between “orange” and “yellow” designations; Portage county is currently “red.” If a county goes red, the campus will continue to function as usual and an email will go out to faculty teaching in-person classes that if the county goes “purple” the campus will be shut down and all learning will become remote.
  - c) Regional campus deans are discussing ways to improve faculty and staff morale.
  - d) An anti-racism task force will meet this week to receive a formal charge from the president. The plan is to work with the Interim VP for DEI, Amoaba Gooden, to create liaisons at every campus who will generate local level support for change.
  - e) A survey on academic learning support on each campus was conducted and the results will be reviewed in early October. The goal is to design systems-level solutions to common problems; for instance, sharing online tutors across campuses. Carol asked if

another survey would be sent to faculty. David will update us on this at the next meeting.

- f) The Assistant Deans are working to create a system-wide common class schedule to fix zoom schedule issues and allow for more upper division specialty courses to be offered by faculty.
- g) Trumbull Dean search: hoping to bring three candidates for final interview by the end of September, with a January 1<sup>st</sup> start date.
- h) VP of System Integration/Dean of CATS search: phone interviews next week, October interviews planned
- i) Provost search: moving forward as well
- j) Regional campus office space at Kent campus: hoping to move forward with finding a space this year; new VP of System Integration will select new personnel to replace those who left
- k) Cybersecurity two year degree was approved by the board of trustees.
- l) A 1 year deal has been approved for an online simulation system for the ADN program
- m) Strategic enrollment planning process: A steering committee with working groups will form. Examples of groups include technology, social media, and academic programs.
- n) President Diacon is planning to virtually visit all regional campuses this year.

#### 6) Chair's Report

#### 7) Other business

- a) Carol sent out an email updating everyone on committee representation needs. The problem is that some units have only a few tenured faculty who can serve, such as nursing. The ADN is part of CATS, but the Kent campus nursing program influences the BSN program, so representation is needed; however, there is only one tenured nursing faculty member. Discussion ensued regarding the option to open committees up to NTT faculty. NTT faculty should be given greater opportunities to serve on important committees, yet it would be unfair to require service on committees given the high teaching load.
- b) RCFAC Procedural Manual: the procedure for selecting representatives for university committees has been added to the manual. Robin asked: who does RCFAC represent?

David opined that because faculty chairs represent all their faculty, that RCFAC also represents all faculty. It was noted that FC chairs must be tenured faculty, due to the personnel file review duties. Discussion ensued. Robin suggested that the manual should contain specific language that we represent all faculty. Members agreed that the discussion about NTT faculty representation should continue at a future meeting.

- c) August Regional Conference: Robin has edited the presentations for distribution. Bryan has designed two surveys (one for presenters and one for attendees) that will be sent out to gather suggestions for next year's conference.
- d) David added that spring semester will be similar to fall, in that most classes are remote. Discussions about moving spring break closer to the end of the semester will happen soon. Also, the regional campuses currently have no consistent way to receive mail from the Kent campus; it is possible that the regional campus system will receive mail twice a week via Fed Ex.
- e) We will plan a spring regional campus conference. Nicole Willey will assist, and she will be a guest at the next meeting.

8) Meeting adjourned at 11:25am