

AUTOMOTIVE PORTER/LOT ATTENDANT

TAYLOR KIA OF BOARDMAN - Boardman, OH

Posted: **3/13/2020** - Expires: **5/29/2020**

Job ID: 216699675

Shift you career into gear by joining Taylor Kia of Boardman!
We are family owned and operated dealership for over 50 years!
Our store is currently hiring for a Porter/Lot Attendant to join our team!

RESPONSIBILITIES:

Moves customer vehicles to ensure smooth and efficient traffic flow through the facility
Maintains an orderly service parking area, lot and vehicle display, car preparation, shop and showroom appearance
Drives customers home in our shuttle.
Maintains new- and used-vehicle inventory appearance and performance by cleaning interior and exterior of vehicles, replenishing all vehicle fluids as needed, and replacing batteries when necessary.
Places buyer guides and stock tags in vehicles.
Keeps new- and used-vehicle lots neat and orderly, moving cars as directed by the general manager and in accordance with dealership display standards.
Cleans driveway and sidewalks, removing snow and debris as necessary.
Drives vehicles to and from service lane, service stalls, and parking lot as needed. Makes key tags for vehicles. Performs other duties as assigned.

REQUIREMENTS:

Friendly and customer service focused.
Reliable. Able to multi-task and work under pressure.
Able to walk and stand for long periods of time as well as work outside.
Able to drive both automatic and standard transmission vehicles.
Clean and valid driver's license AND good driving record is required.
MUST be able to pass a drug test

BENEFITS:

40 hours a week plus overtime. Energetic atmosphere. Flexible Hours
Aggressive pay plan. 401k with company match
Medical, Dental and Vision insurance. Paid Vacation
Short Term Disability and Life Insurance paid for by company.
In house training program. Family oriented- we believe family comes first.

HOW TO APPLY: Please apply in person at: Taylor Kia of Boardman 7870 Market St. Boardman, OH 44512 Monday-Friday 9am-4pm Salary: \$9:00 to \$10.00/Hour
OPEN INTERVIEWS MONDAY - FRIDAY 10:00 - 4:00 PM.

