

Employee Development Worksheet



Program(s) attending: _____

Complete this worksheet, with your supervisor, to determine how the knowledge or skills you acquire through the Corporate University program(s) will support your individual, departmental or organizational goals and address current workplace issues.

Knowledge and/or skills to be developed	How can these knowledge and/or skills support your individual/departmental goals?	How can these knowledge and/or skills support the organization's goals?	What current issues can you address using these knowledge or skills?	Date for completion

Employee's signature

Date

Supervisor's signature

Date