I. Call to Order: 2:00 PM

II. Roll Call and Determination of Quorum

Absent: Lloyd
Guests: M.H. Cho, R. Kairis, L. Engelhardt

III. Approval of Agenda
Motion to approve: Councilor Heaphy
Second: Councilor Birch
Discussion: None
Vote to approve the agenda: 16 Y, 0 N

IV. Approval of Jan 17, 2014 minutes
Motion to approve: Councilor Hovhannisyan
Second: Councilor Tobias
Discussion/Corrections: two spelling corrections-Kandakai (VIII) and Cognos (X)
Vote to approve the agenda: 16 Y, 0 N

V. Chair's Report
a. Chair Norton-Smith announced/summarized several events/discussions taking place on campus including
   i. NTT reviews
   ii. March 7th faculty meeting (Provost Diacon invited to speak)
   iii. Memorial Committee deliberations (Chaired by C. Post)--report to be presented at the March FAC meeting
   iv. R. Vulanovic's concern regarding course enrollment without successful completion of prerequisites.
   v. Cabinet discussion regarding the hiring process of new faculty members at the Stark campus. Concerns were three fold: 1) undue influence of Kent campus faculty members or chairs on the ultimate hiring, 2) the hiring of faculty with Kent campus terminal degrees, and 3) the challenges of evaluating probationary faculty members with KSU terminal degrees. Given the new strategic plan's focus on faculty diversity including intellectual diversity and that many universities make it a practice to not hire their own graduates. The Deans were asked to keep these considerations in mind as searches proceed.

b. RCFAC report
   i. Chair Ciuba received a response (after two requests) from VP for Finance and Admin Gregg Floyd regarding the 14% RC service fee paid to Kent. G. Floyd
explained that there is no formula associated with the 14% calculation—it is charged for services (no details provided) and the awarding of a KSU diploma. Following some discussion Chair Ciuba informed RCFAC members that he had contacted AAUP with a request for public disclosure of services provided by the fee.

ii. Dean Thomas announced that RC summer faculty professional development awards will not be available this summer (2014) due to budgetary constraints

iii. Dean Thomas announced that the Bad Debt Committee will be submitting recommendations regarding management of the bad debt problem.

iv. Provost’s fellow Susan Emens discussed a study examining (with an eye towards improving) RC course scheduling

v. According to Dean Thomas, the 9 hour course “limit” for summer teaching provides a solution to address the “proliferation of summer course offerings”. She also commented that summer staffing is distinct from the need to limit summer course offerings.

VI. Dean’s Report
Points raised and discussed:
  a. Summer online course offerings are being scrutinized (multiple same-course sections offered across RCs with low enrollments)
  b. The prerequisite problem (raised by R. Vulanovic) concerning failed courses serving as prerequisites seems to be related to the Banner system failing to block registration. A “fix” is in the works.
  c. FEA determinations were due in the Provost’s office on Feb. 17th, 2014. Awards will be included in the March 15th pay.
  d. The HLC visit will be April 1st, 2014. Commission members will visit Stark, East Liverpool and Trumbull campuses. Stark plans to invite Fashaad Crawford to the March 7th faculty meeting for a Q & A on the HLC visit.
  e. Four FPILs were requested for the next AY. All were approved.
  f. The University (all campuses) will automatically award associate degrees to all students completing requirements for that degree
  g. Faculty workload summaries will be due by the end of the semester. The Dean’s office will send out information regarding format of the summary.

VII. Assistant Dean’s Report
Points raised and discussed
  a. Council received an update on current faculty searches
  b. The summer course schedule is available
  c. The fall course schedule should be completed by Feb. 24th.
  d. The Stark campus is now part of the electronic SSI pilot.

VIII. Committee Reports:
  a. PAAC
   i. 17 applications/13 funded, 2 requests went unfunded.
  b. Committee II
   i. None
  c. Colloquium Committee
   i. Next Colloquium March 7th at 5:00 PM
  d. Treasurer/Social Committee
   i. Date for the spring dinner is May 3rd. Details to follow.
Handbook Committee
i. Councilor Moneysmith spoke on behalf of the committee. She presented Council with proposed changes (made in response to Sue Averill’s suggestions) to the campus handbook
   1. 20 items in the document were specifically addressed: approximately half the changes corrected terminology use/disuse at the University, while the other changes were attributed to wording that can no longer be used due to either the CBA or University policy conflicts.

Motion to accept the updated language as amended: Councilor Moneysmith
Second: Councilor Ruff
Discussion: Referring to change #9: deadline and announcement of such deadline is confusing.
Friendly amendment: Councilor Sato, remove item #9 from the motion.
Vote to approve the motion as amended: 17 Y, 0 N

Technology Committee
i. Four technology requests were received, three approved
   ii. 30 IPad and one Mac with cart were approved for purchase. These will be housed in the library and dedicated for classroom use.

IX. Old Business: None
X. New Business:
   Dean Wagor distributed copies of a draft memorandum formulated by A&S that addresses DL offerings. Discussion ensued.
   Points/concerns raised by council members:
   a. This document seems to question the qualifications of RC faculty members.
   b. Is this an attempt to discredit us (RC faculty)?
   c. Is this an accusation of “stealing their (Kent) students”?
   d. Is the Kent Campus concerned because we are “taking their money”?
   e. Does the Kent Campus plan to monitor their instructors as they propose to screen RC faculty for DL teaching qualifications and oversight?
   In light of the existence of the A&S document, Council agreed to charge Committee II with crafting a response. Said response will be presented to Cabinet on February 28, 2014, and then moved to council members for review. The final document will be distributed to the Provost, Dean Wanda Thomas, and RC and Kent Campus Deans.

XI. Announcements
   a. Faculty were reminded to access Civic Commons to contribute to discussions involving RCM, the FPDC, and service concerns.
   b. The Student Research Conference (at Stark) will be held April 25th, 2014. The deadline for submissions is March 24, 2014

XII. Adjournment: 4:00 PM