Job Description

30 to 32 hours a week

Reliable transportation, good attitude, good attendance and be on time.

Morning shifts, must work weekends

Talking to others to convey information effectively.

Knowledge of cleaning tools

- Follow procedures for the use of chemical cleaners, to prevent damage to floors and fixtures
- Clean windows, glass partitions, or mirrors, using soapy water or other cleaners, sponges, or squeegees

Responsibilities:

- Service, clean, or supply restrooms, unclogging toilets, Clean building floors by sweeping,
- Vacuuming, mopping, scrubbing. Gathering and empty trash
- Dust furniture, walls, machines, or equipment. Routine heavy cleaning
- Moving heavy equipment & furniture Repairing equipment
- Document inspections and other maintenance activities
- Adherence to all applicable health and safety regulations

Notify managers concerning the need for major repairs or additions to building operating systems

Giving full attention to what other people are saying, taking time to understand the points being made, asking questions as appropriate.

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