*Writing Center Review* Submission Form

*The Writing Center Review* is an interdisciplinary journal containing select assignments written by Kent State Stark students. It is published each spring by the Writing Center staff as a way to showcase excellence in academic writing. We accept submissions from all subjects and at all levels. We would love to read your writing!

**Deadline: February (check monitors or Writing Center for date)**

**Submission Guidelines:**

1. The piece of writing must have been written for a Kent State Stark course during the Spring, Summer, or Fall semester of the previous calendar year.
2. A professor (either the professor who assigned the work or the professor who acts as your advisor) must nominate your work for consideration by signing this submission form.
3. We generally like to see papers between 750 and 4000 words (3-12 pages). We will consider shorter or longer works, but longer works (exceeding 4500 words) must be exceptional to merit inclusion. We must consider space limitations.
4. Any written assignment is welcome, regardless of subject or course level.

To submit, you will need the following:

1. A copy of your assignment sheet or paper rubric. If you do not have this, we need as much detail about the assignment provided on its own sheet of paper.
2. An electronic copy of your submission. This should not have your name on it. The title must appear on the first page. You may submit it via email in Microsoft Word format to ksustarkwriting@kent.edu. Your name and title should be the only text in the body of the email. Place “WCR Submission” in the subject line.
3. This form with the information on the reverse side filled out completely. Submissions without completed forms will not be accepted.

After you have the assignment sheet/description and this completed form, place them into a large envelope. Address the envelope to the Writing Center, Library 114. After that, you need only drop it off at the window on the fourth floor of Main Hall, or at the Writing Center in the Library, room 114. Do not forget to email your electronic copy.

Please fill out the following form completely. Do not forget your signature, it gives us permission to print your work upon acceptance. **All information must be provided if your work is to be considered. Please print.**

Name (as you would like us to print it):

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Phone Number: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Email Address: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Contributor Information (Please tell us a little about yourself. This will be printed on the “Contributors Page” of the WCR):

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Submission Title: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Detailed Description of the Assignment (you may use the assignment sheet of the rubric instead; both options need the professor’s name, the course number, and the class name):

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Professor’s Signature:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Name Date

Student’s Signature:

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**Note to the professor**: This signature indicates that you support the student’s work and recommend it for publication in the *Writing Center Review.* **Note to the student**: This signature gives the *Writing Center Review* permission to publish your work in this journal, both in print and on our website.