SPORT CLUB REGISTRATION FORM

Recreational Services

CLUB NAME:__________________________________________________________

CLUB PRIMARY CONTACT INFORMATION

Manager Name:________________________________________________________
E-mail: _____________________________________________________________ Phone: ________________________________

Asst. Manager Name:___________________________________________________
E-mail: _____________________________________________________________ Phone: ________________________________

CLUB OFFICER INFORMATION

President:______________________________________________________________________
E-mail: _____________________________________________________________ Phone: ________________________________

Vice President:______________________________________________________________________
E-mail: _____________________________________________________________ Phone: ________________________________

Treasurer:_______________________________________________________________
E-mail: _____________________________________________________________ Phone: ________________________________

Secretary:______________________________________________________________________
E-mail: _____________________________________________________________ Phone: ________________________________

Safety Officer:______________________________________________________________________
E-mail: _____________________________________________________________ Phone: ________________________________

Equipment Officer:______________________________________________________________________
E-mail: _____________________________________________________________ Phone: ________________________________

Advisor:_____________________________________________________________________________
E-mail: _____________________________________________________________ Phone: ________________________________

Coach/Instructor:______________________________________________________________________
E-mail: _____________________________________________________________ Phone: ________________________________

Coach/Instructor:______________________________________________________________________
E-mail: _____________________________________________________________ Phone: ________________________________
1. Which of the following categories best describes your sport club (main purpose of club)?

- COMPETITIVE: These clubs compete with other universities sport clubs or locally sponsored events and travel to different events/tournaments throughout the year. These clubs are more competitive in nature and usually involve trying out for the club. All of these clubs charge membership dues to belong to the club.

- RECREATIONAL: Clubs that reserve facility space play their sport, socialize, and have fun. These clubs may or may not charge club members dues.

- FITNESS/MARTIAL ARTS: These clubs strive to increase individuals’ physical well-being through physical and/or mental training. These clubs may or may not charge club members dues.

- SPECIAL EVENT: These clubs primarily travel to different areas to participate in their club activity. Most of these clubs charge membership dues to cover the costs of travel and lodging on their trips.

2. Approximately how many registered club members do you have? __________

3. Who is eligible to participate in your club? Students _____ Faculty/Staff _____ Other _____

4. What are the demographics of your club?
   - Gender: _____% Male _____% Female
   - Classification: _____% Undergraduate Student _____% Graduate Student
     _____% Faculty/staff _____% Other
   - Race/Ethnicity: _____% African-American _____% Asian
     _____% Caucasian _____% Hispanic
     _____% Native American _____% Other

5. Does your club belong to a National Organization? Yes _____ No _____
   - If yes, please list the full name of the organization(s) ________________________________
   - Is there a membership fee? If yes, please describe ________________________________

6. Does your club to a Regional/State League or Organization? Yes _____ No _____
   - If yes, please list the full name of the organization(s) ________________________________
   - Is there a membership fee? If yes, please describe ________________________________

7. Does your club contract game officials? Yes _____ No _____
   - Game Official Assigner: ________________________________
   - E-mail: ________________________________ Phone Number: ________________________________
   - What are the costs (per game fee)? ________________________________
The following information may be used for individuals inquiring about your club. The information you provide may influence a students’ decision to join your club, therefore be as detailed as possible in your answers.

1. Does your club charge dues as a part of membership consideration? Yes ______ No ______
   o If yes, indicate the costs: $__________ per _______________ (month/semester/year)
     If different dues exist for students, faculty/staff or other, please describe the dues structure under “Additional Comments”.

2. Does your club fine members for missed meetings, late dues payments, etc? Yes ______ No ______
   If yes, please state the reasons a member may be fined: __________________________________
   _______________________________________________________________________________
   _______________________________________________________________________________

3. Are there any previous experience and/or skill requirements, in which potential club members need to have before they can join the club? Yes ______ No ______
   If yes, please state these requirements: ____________________________________________
   _______________________________________________________________________________
   _______________________________________________________________________________

4. Does the club require club members to provide any personal equipment or protective devices for participation in club activities? Yes ______ No ______
   If yes, please provide a list of the required equipment: ________________________________
   _______________________________________________________________________________
   _______________________________________________________________________________

5. What are the procedures for joining the club? (Check all that apply and indicate any comments in the spaces provided)
   _____ Complete a participant club card/waiver (required annually for all members)
   _____ Try-outs: ___________________________________________________________________
   _____ Pay fees/dues: __________________________________________________________________
   _____ Other: _______________________________________________________________________

6. What commitments are expected of club members? (Check all that apply)
   _____ Attend ________% of all practices/club meetings
   _____ Attend ________% of all club fundraisers
   _____ Assist with ________% of home events
   _____ Pay dues by ________ day/week of each month/semester/year
   _____ Recruit ________ new members each semester/year
CLUB NAME: ____________________________________________________________

7. How are club officers/managers determined? (Check all that may apply)
   _____ Elected    _____ Appointed    _____ Other
   Please describe who appoints or other method of determining club leaders: ________________________________
   ________________________________________________________________________________________

8. Does your club have a constitution?   Yes _____   No _____
   If no, why does the club not have a constitution? ________________________________________________
   ________________________________________________________________________________________
   ________________________________________________________________________________________

9. Provide a list of proposed special events, competitions or trips during the school year (use additional
   sheet if necessary).
   Date(s)      Event Type      Location
   __________________   __________________   _____________________________________
   __________________   __________________   _____________________________________
   __________________   __________________   _____________________________________
   __________________   __________________   ________________________________
   __________________   __________________   _____________________________________

10. Additional comments:
   ________________________________________________________________________________________
    ________________________________________________________________________________________
    ________________________________________________________________________________________
    ________________________________________________________________________________________
    ________________________________________________________________________________________

Manager’s Signature: ________________________________ Date:________________

Sport Club Director Signature: ________________________________ Date:________________

-FOR OFFICE USE ONLY-
DATE RECEIVED: ____________ TIME RECEIVED: ____________ RECEIVED BY: ________________________________