Residence Hall Contract Renewal

Creating communities that support student success

Kent State University
## Content

<table>
<thead>
<tr>
<th>Section</th>
<th>Page</th>
</tr>
</thead>
<tbody>
<tr>
<td>From the Director’s Desk</td>
<td>2</td>
</tr>
<tr>
<td>Contract Renewal Schedule</td>
<td>3</td>
</tr>
<tr>
<td>Important Changes for 2015-2016</td>
<td>4</td>
</tr>
<tr>
<td>How does Contract Renewal work?</td>
<td>5</td>
</tr>
<tr>
<td>Roommates and Suitemates</td>
<td>6</td>
</tr>
<tr>
<td>Making the Pre-Payment and if you Miss Contract Renewal</td>
<td>7</td>
</tr>
<tr>
<td>Halls Available for Contract Renewal</td>
<td>8</td>
</tr>
<tr>
<td>Halls Not Available for Contract Renewal</td>
<td>9</td>
</tr>
<tr>
<td>Visitation, Quiet and Alcohol Policies</td>
<td>10</td>
</tr>
<tr>
<td>Residence Halls</td>
<td>12</td>
</tr>
<tr>
<td>Quick Reference Guide</td>
<td>17</td>
</tr>
<tr>
<td>3D Room Diagrams</td>
<td>18</td>
</tr>
<tr>
<td>Residence Hall Contract</td>
<td>24</td>
</tr>
<tr>
<td>Residence Hall Location Map</td>
<td>26</td>
</tr>
</tbody>
</table>
Dear Residence Hall Student,

It is time to submit your residence hall contract renewal request for the 2015–2016 academic year. Please take the time to read and understand this information completely. The Contract Renewal and Room Selection process is conducted online. You should review the Contract Renewal Schedule on Page 3 to find out your designated contract renewal date and time.

There are a few changes for the 2015-2016 academic year that may impact your housing options. Last year there was an update to the university policy regarding mandatory housing. Please take the time to review these changes on page 4 of this booklet.

Contract Renewal consists of two steps. First, beginning as early as February 1st, you will be required to file a Contract Renewal Re-Application and submit a $200 housing pre-payment. This application will allow you to request a roommate/suitemate, complete a profile for roommate matching, select a meal plan, and pay the $200 housing pre-payment. If you would like to stay in your current room for next year (if eligible) you will also be able to indicate this on the application. You will not be able to select a room without first completing this application and making the $200 housing pre-payment. If you have questions or concerns regarding this payment, please contact the Housing Assignments Center at 330-672-7021.

The second step of the Contract Renewal process is the Online Room Selection. Room selection will be available to you based on a combination of criteria, including when you were first admitted to KSU, your projected class standing at the conclusion of the spring 2015 semester, and the date of your original housing application. Online Room Selection will be available in March to those students who have submitted the Contract Renewal Re-Application and made the $200 housing pre-payment. You will receive an email to your Kent State University email address that will communicate to you when you will first be able to go online in March and select a room.

Please start thinking about where and with whom you would like to live. The Online Contract Renewal Re-Application is designed to give you the opportunity to arrange your roommate request and make payment far in advance of the actual room selection.

Please read the information contained in this online booklet carefully, including the Residence Hall Contract for Room and Dining Plan for Returning Students. If you have any questions please contact us at housing@kent.edu.

Jill Church
Director
Residence Services
Step 1
The Contract Renewal Re-Application is available beginning February 1, 2015 at 8:00 AM, for students to make the $200 pre-payment, request roommates, complete a profile, and select the “Same Hall/Same Room” option for next year. The class standings below (Sophomore, Returning Freshman, Junior+) are referencing what a student’s class standing will be at the conclusion of spring 2015 semester.

Step 2

<table>
<thead>
<tr>
<th>GROUP</th>
<th>START DATE</th>
<th>START TIME</th>
</tr>
</thead>
<tbody>
<tr>
<td>Displaced Students</td>
<td>March 1</td>
<td>9:00 AM</td>
</tr>
<tr>
<td>ADMITTED TO KSU FOR SUMMER 2014 / FALL 2014 / SPRING 2015</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sophomore 01 Housing App Between February 1 - February 14</td>
<td>March 2</td>
<td>9:00 AM</td>
</tr>
<tr>
<td>Sophomore 02 Housing App Between February 15 - April 15</td>
<td>March 3</td>
<td>9:00 AM</td>
</tr>
<tr>
<td>Sophomore 03 Housing App Between April 16 - May 31</td>
<td>March 4</td>
<td>9:00 AM</td>
</tr>
<tr>
<td>Sophomore 04 Housing App After May 2014</td>
<td>March 5</td>
<td>9:00 AM</td>
</tr>
<tr>
<td>Freshman 01 Housing App Between February 1 - April 15</td>
<td>March 6</td>
<td>9:00 AM</td>
</tr>
<tr>
<td>Freshman 02 Housing App April 16 or After</td>
<td>March 7</td>
<td>9:00 AM</td>
</tr>
<tr>
<td>Junior+</td>
<td>March 8</td>
<td>9:00 AM</td>
</tr>
<tr>
<td>ADMITTED TO KSU FOR SUMMER 2013 / FALL 2013 / SPRING 2014 OR PRIOR</td>
<td></td>
<td></td>
</tr>
<tr>
<td>All students admitted during M13 / F13 / S14</td>
<td>March 9</td>
<td>9:00 AM</td>
</tr>
<tr>
<td>OPEN ROOMCHANGE/ROOM SELECTION</td>
<td>March 10</td>
<td>9:00 AM</td>
</tr>
<tr>
<td>END OF CONTRACT RENEWAL</td>
<td>May 8</td>
<td>9:00 PM</td>
</tr>
</tbody>
</table>
For the 2015-2016 academic year there are changes in some residence halls due to facility changes. Please read carefully, as some of these changes could affect you. We hope that the new building configurations will provide housing accommodations that best meet your needs.

**Beall Hall:**
Two rooms, previously offered for student use, will become resident assistant spaces beginning fall 2015. Residents of rooms 0414 and 0714 will be considered displaced.

**Engleman Hall:**
Three spaces, previously offered as single apartments, will no longer be available for student use beginning fall 2015. Residents of rooms 001A, 002C, and 002G will be considered displaced.

**Koonce Hall:**
The Aeronautics living-learning community will be moving to the 9th and 10th floors of Koonce Hall. In order to accommodate this program, the 10th floor of Koonce Hall will become a female floor and the 9th floor of Koonce Hall will become a male floor. Students currently living Koonce Hall floors 9 & 10 will be considered displaced.

**Korb Hall:**
Previously available for first year students only, Korb Hall will allow returning students to renew their contracts. Although students may renew to Korb Hall, the Same Hall/Same Room option will not be available for current Korb residents for next year.

**McDowell Hall:**
Two rooms, previously offered for student use, will become resident assistant spaces beginning fall 2015. Residents of rooms 0414 and 0714 will be considered displaced.

**Van Campen Hall:**
In response to student demand, Van Campen Hall will become co-ed by room for next year.

**Resident Assistant Roommates:**
Current RA roommates in non-first year halls are considered displaced. Any mutually agreed upon roommate pairings to remain with an RA will occur after the RA placement process during April.

**Displaced Student Definition:**
It is sometimes necessary to change the eligibility requirements of our residence halls to accommodate new programs or changing demographics of our student body. When the eligibility requirements of a building or floor are altered and this action prevents a current resident of a location to be eligible for Same Hall/Same Room, the affected resident is considered “Displaced”. A displaced student is prioritized in Step 2 of the Online Contract Renewal Process, with room selection occurring following all other Same Hall/Same Room Requests. Displaced students are specified above.
The Application Process

In order to be eligible to select a room, you first must submit a Contract Renewal Re-Application (available online beginning February 1st). This application will enable you to request a roommate or roommates, complete a roommate profile, and request a meal plan. The $200 housing pre-payment will be due at the time of application and is required in order to select a room at your specified priority date. Failing to apply and make payment between February 1st and February 28th may limit your housing options should you choose to select a room beginning in March or later. Keep in mind that no rooms are actually chosen during the re-application period, with the exception of same hall/same room requests (described below).

What should I know if I want to stay in the same room for next year?

Students interested in staying in the same room for the 2015-2016 academic year will have first preference to secure that room. Same Hall/Same Room is not an option for students living in the Eastway area (including Korb Hall), students living in Prentice Hall who are not admitted to the College of Business, students living in Stopher and Johnson Halls who are not admitted to the Honors College, students who are not CCI major living in Olson Hall, and non-exploratory majors living in Lake Hall. The above areas are for new incoming students or for learning communities only. Otherwise, students interested in securing their current room for fall of 2015 will be able to indicate this preference on their Contract Renewal Re-Application during the period of February 1st until February 25th at 5:00pm. Your Contract Renewal Re-application must be submitted by 5:00pm on the 25th to ensure your SH/SR preference can be honored. When selecting Same Hall/Same Room, students still will have the option to select a new roommate; this person will only become your roommate if your current spring 2015 roommate does not also select Same Hall/Same Room, your future roommate request is mutual, your requested roommate has paid his/her $200 housing pre-payment and the mutual request is completed by February 25th at 5:00 p.m.

What should I know if I want to move to a different room?

Students wishing to move to a different room on campus should refer to the Contract Renewal Schedule located on page 3. Your Contract Renewal time is based on a combination of criteria, including when you were admitted to KSU, your projected class standing at the conclusion of the spring 2015 semester and finally the original date of your housing application. Your date and time for Contract Renewal will be referenced in a Contract Renewal email that will be sent to you prior to the process beginning in February. Beginning in March, once you are able to log in to Contract Renewal using your FlashLine credentials, you have the ability to select available spaces. Through the online site, you can search for a room and/or make changes to your future assignment until the end of Contract Renewal at the conclusion of the spring 2015 semester. It is better to secure a room early and continue to look for another room if you would like to make a change. There are no waiting lists as the Contract Renewal site is live 24x7 for students to view available space instantly. Contract Renewal will end on May 8 at 9:00pm and at that time all assignments for the fall semester will be finalized.
Choosing a Roommate

When a student requests a roommate during the Online Contract Renewal Re-Application process, the roommate request isn’t confirmed until the other student has mutually requested the first student. To make a roommate request, you will need to provide the student’s last name and Kent State University email address. Once a request is confirmed, the first roommate to select a room in March is given the option to assign the requested roommate in the new fall room with him/her (see Example below). After the initial assignment has been made, if either roommate then changes rooms the original requested roommate request is in essence broken, and each student is individually responsible to make sure both roommates move to spaces together. You are unable to request a new incoming student to be your roommate.

Choosing a Suitemate

For residence hall rooms/suites/apartments with more than two persons (Centennial Court A-B, Centennial Courts D-F, Engleman, Johnson, Stopher, and Van Campen Halls), as long as each student in the group mutually requests each other, the first student in the group to select a room is given the option of bringing the others with him or her. At this time Twin Towers is not able to request suitemates for the other half of the suite style setup. Residents in Twin Towers will only be able to request a roommate and have that roommate automatically move with them. In order to secure an entire four-person Twin Towers suite, please discuss with your group which room the initial party is attempting to secure and then reference the online floor plans to verify which suites are connected: http://www.kent.edu/housing/floor-plans. You are unable to request a new incoming student to be your suitemate.

Example

In the example below you see that a requested roommate is appearing. If you have requested a roommate and they do not appear for you as in the example, your friend has not yet mutually requested you. When selecting a room, if you check the box that reads “Include Friend’s Name”, you will be able to bring that student into the room with you when you choose your room. Keep in mind that by selecting the roommate box, only rooms and halls for which you are both eligible for will appear as an option. As an example, if you are admitted to the Honors College but your requested roommate is not, no rooms in Johnson or Stopher Hall will appear for you while you have your roommate selected. Additionally, you may find that when selecting your roommate, a room that previously showed as available for you may disappear. This may be caused by the fact that there is only one vacant bed and not the necessary two in the room that is required to pair you together.
The $200 Housing Pre-Payment

The $200 Housing Pre-Payment will secure a room for the 2015-2016 academic year. This payment is NOT a fee, nor is it a refundable security deposit. The $200 Housing Pre-Payment will be credited towards your fall housing charges and will be reflected on your Bursar’s statement as a credit. The $200 Housing Pre-Payment is due at the time of re-application. You will not be able to secure a specific housing assignment without first making payment, including a request of Same Hall/Same Room. If you decide to cancel your housing after June 1, the $200 Housing Pre-Payment will be forfeited. Students eligible to reside off-campus who re-contract through Contract Renewal may cancel the re-application in writing to Residence Services on or before 5:00pm June 1 for a refund of the $200 Housing Prepayment.

What happens if I miss the Contract Renewal Re-Application process?

Students required to live on campus who do not go through the online Contract Renewal Re-Application process and secure a room for 2015-2016, (by May 8, 2015), must re-apply for housing and pay the necessary $25 application fee. Should a student not identified as required to live on campus miss the Contract Renewal process, due to space constraints he or she may not be able to re-apply for housing. Students in this situation should check back with Residence Services in August to inquire about availability if still needing on campus housing and demand will be evaluated at that time.

Any student who goes through the Contract Renewal Re-Application process and successfully submits the application and makes the $200 Housing Pre-Payment but does not self-select a room by May 8, 2015 will be manually assigned a room by the Department of Residence Services.

Not returning for housing?

Do not assume that by not signing up for a residence hall room you will be exempt from living in the residence halls for the 2015-2016 academic year. Remember, you are required to live in the residence halls until you are 20 years old, have 60 credits at the start of the fall semester or have completed two years (four semesters) of living on campus. If you wish to live off campus but you are not otherwise eligible, you must apply for an exemption through the Department of Residence Services in Korb Hall. The exemption form may also be found online at: http://www.kent.edu/housing/mandatory-housing-policy-exemption-form. Depending on the reason for applying for an exemption, you may be asked to submit supporting documentation.

At the conclusion of the spring semester and end of contract renewal, any residence hall student who does not meet criteria to move off campus and did not secure a room or was not approved as a commuter student will have an ineligible hold placed on his/her student account, preventing registration until the student applies for housing or is exempted.
**Halls available for Contract Renewal:**

<table>
<thead>
<tr>
<th>Hall</th>
<th>Floors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Beall Hall</td>
<td>All Floors</td>
</tr>
<tr>
<td>Centennial Court A</td>
<td>All Floors</td>
</tr>
<tr>
<td>Centennial Court B</td>
<td>All Floors</td>
</tr>
<tr>
<td>Centennial Court C</td>
<td>All Floors</td>
</tr>
<tr>
<td>Centennial Court D</td>
<td>All Floors</td>
</tr>
<tr>
<td>Centennial Court E</td>
<td>All Floors</td>
</tr>
<tr>
<td>Centennial Court F</td>
<td>All Floors</td>
</tr>
<tr>
<td>Dunbar Hall</td>
<td>All Floors</td>
</tr>
<tr>
<td>Engleman Hall</td>
<td>All Floors</td>
</tr>
<tr>
<td>Johnson Hall</td>
<td>All Floors (Open to Honors College students only)</td>
</tr>
<tr>
<td>Koonce Hall</td>
<td>All Floors</td>
</tr>
<tr>
<td>Korb Hall</td>
<td>All Floors</td>
</tr>
<tr>
<td>Lake Hall</td>
<td>All Floors (Open to Exploratory students only)</td>
</tr>
<tr>
<td>Leebrik Hall</td>
<td>All Floors</td>
</tr>
<tr>
<td>McDowell Hall</td>
<td>All Floors</td>
</tr>
<tr>
<td>Olson Hall</td>
<td>All Floors (Open to College of Communication and Information students only)</td>
</tr>
<tr>
<td>Prentice Hall</td>
<td>All Floors (Open to College of Business and Entrepreneurial Program only)</td>
</tr>
<tr>
<td>Stopher Hall</td>
<td>All Floors (Open to Honors College students only)</td>
</tr>
<tr>
<td>Van Campen Hall</td>
<td>All Floors</td>
</tr>
<tr>
<td>Verder Hall</td>
<td>All Floors</td>
</tr>
<tr>
<td>Wright Hall</td>
<td>All Floors (Open to College of Arts and Sciences Students only, with the exception of current student Same Hall/Same Room requests are permitted)</td>
</tr>
</tbody>
</table>
### Halls not available for Contract Renewal:

<table>
<thead>
<tr>
<th>Hall</th>
<th>Floors</th>
</tr>
</thead>
<tbody>
<tr>
<td>Allyn Hall</td>
<td>No Floors</td>
</tr>
<tr>
<td>Clark Hall</td>
<td>No Floors</td>
</tr>
<tr>
<td>Fletcher Hall</td>
<td>No Floors</td>
</tr>
<tr>
<td>Manchester Hall</td>
<td>No Floors</td>
</tr>
</tbody>
</table>
Visitation, Quiet and Alcohol Policies

Visitation, quiet and alcohol

Visitation Policies for Beall, Centennial Court C, D, Leebrick, McDowell and Verder are:

- 24-hour visitation is permitted among residents within their own building.
- 24-hour visitation is permitted by non-resident guests, with a limited length of stay.
- Non-resident guests must be escorted at all times.

Visitation Policies for Eastway, Centennial Courts A, B, E and F, Dunbar, Johnson, Koonce, Korb, Lake, Olson, Prentice, Stopher and Wright are:

- 24-hour visitation is permitted among residents of a building.

Non-resident guests are permitted in the living corridors during the following hours:

- Monday through Thursday: 10AM - Midnight
- Weekend: 10AM on Friday to 12AM Monday
- Non-resident guests must be escorted at all times.

Guests must be escorted at all times, and hosts are responsible for their behavior at all times while in the residence halls.

Residence Services staff reserve the right to require a guest to leave the floor/building when the guest (s) and/or host (s) is disruptive.

Visitation hours apply to the entire residence hall unless otherwise designated by hall staff. By majority vote of the students in the hall, residents may limit the hours that guests are permitted in the hall. Residence Hall Directors, in conjunction with the respective Coordinator of Residential Communities, may impose limited visitation privileges to an individual, room, wing, floor or hall as disciplinary action.

Quiet hours (the absence of loud noise or distractions) exist within each residence hall (unless designated as a 24-hour quiet floor). Quiet hours are:

1. Weekdays 8 p.m.–10 a.m. (Sunday through Thursday)
2. Weekends 2 a.m.–10 a.m. (Friday through Saturday nights)
3. Exam week, 24-hour quiet hours go into effect at 8 p.m. on Friday preceding the exam week and remain in effect until the close of the semester.
4. On long vacation weekend (i.e., a Monday holiday), weekend quiet hours will be in effect.
5. Weekday quiet hours do not change for midweek holidays or during break housing periods.
Visitation, quiet and alcohol (cont.)

Courtesy hours are in effect at ALL times. A reference chart with general residence hall policies and amenities has been included on page 17 for your convenience.

Alcoholic beverages and alcoholic containers (e.g., bottles, cans, “beer bongs”, kegs, etc.) are not permitted in halls that house predominantly underclass students regardless of the resident’s or visitor’s age. This policy applies to decorative containers and collections as well. Alcohol is permitted only by persons of legal drinking age in the following halls: Centennial Court C, Engleman, Leebrick (floors 1-7) and McDowell Halls. Beer containers may not exceed 16 ounces and wine or other alcoholic beverage containers may not exceed two liters in those buildings in which alcohol is permitted.

For a more comprehensive list of residence hall policies please refer to the Hallways Hallbook, available by visiting — http://www.kent.edu/housing/hallways-handbook.
Beall and McDowell Hall (Twin Towers)
- Beall and McDowell Hall each house 250 sophomores, juniors, seniors and graduate students
- Both halls are co-ed by suite and have eight floors
- Rooms are carpeted and air-conditioned
- Computer cluster located next to the Twin Towers Area Desk for both buildings
- Predominantly two-person suites with 4:1 baths (4 students sharing 1 bath)
- The Twin Towers Area Desk is located within the complex
- Elevators are available
- Both halls are break-housing halls (open over the December winter break and spring break)
- Electronic door locks
- Wireless internet connection
- Micro-fridge unit provided in each suite

Van Campen Hall
- Three floors and houses approximately 60 students of all class standings
- Rooms are carpeted and air-conditioned
- Double, triple and quad rooms available
- Office of Global Education located on 1st floor of the building
- Electronic door locks
- Wireless internet connection
- Is co-ed by room
- Micro-fridge unit provided in each room

Korb Hall
- Six floors and houses approximately 215 students of all class standings
- Rooms are air-conditioned
- All rooms are doubles
- Department of Residence Services located on 1st floor of the building
- Electronic door locks
- Wireless internet connection
- Is co-ed by room
- Elevator is available
- Loftable furniture and micro-fridge unit provided in each room
Leebrick Hall
- Houses approximately 330 students
- Co-ed by room and has twelve floors
- Houses first-year, sophomore, and upper-division students
- Rooms are carpeted and air-conditioned
- Elevators available
- Break-housing hall (open over the December winter break and spring break)
- Semi-private bathrooms
- Computer cluster located in Tri-Towers Rotunda
- All rooms are singles
- Accessible rooms for students with disabilities
- Electronic door locks
- Wireless internet connection

Koonce and Wright Halls
- Koonce houses 525 first-year, sophomore and upper-division students; it is co-ed by floor and has 10 floors
- Wright houses 510 first-year, sophomore and upper-division students; it is co-ed by floor and has 10 floors
- Rooms are carpeted and air-conditioned
- Elevators are available in each hall
- Accessible for students with disabilities
- Attached 24-hour dining area and convenience store
- Architecture studios located on second floor of Tri-Towers Rotunda
- Computer cluster located in Tri-Towers Rotunda
- The Residence Services Security Office and Tri-Towers Area Desk are both located in the Tri-Towers Rotunda
- Semi-private bathrooms
- Break-housing halls (open over the December winter break and spring break)
- Koonce Hall is home to the Aeronautics Living-Learning Community
- Wright Hall is home to the College of Arts and Sciences Living-Learning Community and Wells-Atonkwa Village Living-Learning Community
- Student Sky Lounge located on 10th floor in each hall
- Loftable furniture and micro-fridge units in each hall
- Electronic door locks
- Wireless internet connection
Engleman Hall
- Apartment-style housing for students with 30 or more credits
- Co-ed by apartment
- Elevator available
- Sun deck attached to the building
- Rooms are air conditioned
- Rooms are single, efficiency, and four-person apartments. Four deluxe double apartments are also available
- Break-housing hall (open over the December winter break and spring break)
- Apartments come with a refrigerator, stove, microwave, and sink in the kitchen area
- Electronic door locks
- Wireless internet connection

Dunbar, Prentice and Verder Halls
- Each hall houses approximately 250 first-year, sophomore, and upper-division students
- Prentice Hall is home to the College of Business Learning Community
- Each hall is co-ed by wing and houses residents on three floors
- Elevators available
- Dunbar and Prentice have accessible rooms for students with disabilities
- Dunbar and Prentice are carpeted
- The area desk for each building is located in Dunbar Hall
- Prentice Hall has an attached dining area serving the New Front area
- Prentice Hall is air conditioned
- Computer cluster located in Verder Hall
- Semi-private bathroom clusters are located in all three buildings
- Verder Hall houses studio space for Fashion Design and Fine Arts students
- Verder Hall houses Artists-in-Residence who work in the studio, monitor equipment and help residents academically
- Loftable furniture and micro-fridge units in each hall
- Electronic door locks are available in each building
- Wireless internet connection
Centennial Court A and B
- CCA and CCB each house 215 first-year, sophomore and upper-division students
- Co-ed by suite and has four floors
- Rooms are carpeted and air-conditioned
- Features include several glass lounges, common areas with fireplaces and kitchen facilities
- Elevators are available in both halls
- Centennial Court A has predominantly double rooms with 4:1 baths (4 students sharing 1 bath)
- Centennial Court B has mostly double rooms with 2:1 baths (2 students sharing 1 bath) and one triple room with 3:1 bath (3 students sharing 1 bath) on each floor
- Loftable furniture and micro-fridge units in each hall
- Electronic door locks
- Wireless internet connection

Centennial Court C
- CCC houses students with 30 or more credits
- Co-ed by suite and has four floors
- Rooms are carpeted and air-conditioned
- Features include several glass lounges, common areas, kitchen facilities and fireplaces
- Elevator is available
- Centennial Court C has predominantly single rooms with 2:1 baths (2 students sharing 1 bath)
- Break-housing hall (open over the December winter break and spring break)
- Loftable furniture and micro-fridge units
- Electronic door locks
- Wireless internet connection

Centennial Court D, E and F
- CCD, CCE and CCF each house approximately 200 first-year, sophomore and upper-division students
- All halls are co-ed by suite and have four floors
- Rooms are carpeted and air-conditioned
- Elevators are available in both halls
- All halls have double rooms with 2:1 baths (2 students sharing 1 bath), as well as triple rooms with 3:1 baths (3 students sharing 1 bath)
- CCD is a break housing hall (open over the December winter break and spring break)
- CCF contains a music practice room on the 4th floor
- Loftable furniture and micro-fridge units in each hall
- Electronic door locks
- Wireless internet connection
Residence Halls

Johnson and Stopher Halls
- Houses approximately 450 Honors College students (first-year, sophomore, and upper-division students)
- Double rooms with 2:1 baths (2 students sharing 1 bath)
- Triples also available with 3:1 bath (3 students sharing 1 bath)
- Co-ed by room and has three floors
- Rooms are carpeted and air-conditioned
- Features include study and social lounges, and common areas with fireplaces
- Honors College offices and classrooms on ground level between Stopher Hall and Johnson Hall
- Elevators are available in both halls
- Accessible rooms for students with disabilities
- Area desk is located in Stopher Hall
- Two classrooms on the first floor of Stopher Hall
- Loftable furniture and micro-fridge units in each hall
- Electronic door locks
- Wireless internet connection

Lake and Olson Halls
- Each hall houses 235 first-year, sophomore and upper-division students on four floors
- Olson houses approximately 235 College of Communication and Information (CCI) students (first-year and upper-division) in the CCI Commons
- Lake houses exploratory majors who are members of the EXCEL Learning Community
- Each hall is co-ed by wing and has four floors
- Elevators are available in both halls
- Loftable furniture and micro-fridge units in each hall
- Electronic door locks
- Wireless internet connection
| Feature                                      | Alum Hall | Beryl Hall | Centennial Court A | Centennial Court B | Centennial Court C | Centennial Court D | Centennial Court E | Clark Hall | Dunbar Hall | Ethelmer Hall | Fitch Hall | Holt Hall | Lords Hall | Mackenzie Hall | McPeek Hall | Mclin Hall | McNaughton Hall | Mcdowell Hall | Olson Hall | Parrot Hall | Priscilla Hall | Van Campen Hall | Verdie Hall | Watts Hall |
|----------------------------------------------|-----------|------------|-------------------|-------------------|-------------------|-------------------|-------------------|------------|------------|--------------|------------|----------|-----------|----------------|--------------|-----------|----------------|--------------|-----------|-------------|--------------|----------------|------------|
| Freshman Eligible                           |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Sophomore, Junior, Senior and Graduate      |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Student Eligible                            |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| 24-hour Visitation for Residents            |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| 24-hour Visitation Non-Resident Limited     |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Length of Stay                               |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Vistation Monday-Thursday                    |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| 10 a.m. - Midnight                           |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| 24-hour Weekend Visitation Friday-Saturday   |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| 10 a.m. - Midnight                           |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Alcohol PROHIBITED                          |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Alcohol Permitted                            |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| 21 Years Old and Older                      |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Single Rooms                                 |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Double Rooms                                 |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Two-Person Room with 2/1 Bath                |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Three-Person Room with 3/1 Bath              |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Two-Person Suites with 4/1 Bath              |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Triple/Quad Rooms                            |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Air Conditioning                             |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Computer Lab in Area                         |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Dining Facilities in Building                |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Microfridge Provided                         |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Loftable Furniture                           |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Wheelchair Accessible and/or Strobe Lights Available |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Break Housing Available                      |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Elevator Available                           |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Kitchen w/ Stove                             |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| (in common area)                              |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |
| Carpeted Rooms                               |          |            |                   |                   |                   |                   |                   |            |            |              |            |          |           |                |              |           |                |              |           |             |              |                |           |

- Indicates availability or feature present.
The following pages show room diagrams of various options across campus. Higher resolution images, as well as additional diagrams are available by visiting: http://www.kent.edu/housing/room-diagrams

To view images of our renovated restrooms, please visit: http://www.kent.edu/housing/renovated-bathrooms

Twin Towers

To view Residence Halls floor Plans visit http://www.kent.edu/housing/floor-plans
To view Residence Halls floor Plans visit http://www.kent.edu/housing/floor-plans
3D Room Diagrams

Engleman Hall

To view Residence Halls floor plans visit http://www.kent.edu/housing/floor-plans
3D Room Diagrams

New Front and Quad

To view Residence Halls floor Plans visit http://www.kent.edu/housing/floor-plans
To view Residence Halls floor Plans visit http://www.kent.edu/housing/floor-plans
KENT STATE UNIVERSITY
2015-2016 ACADEMIC YEAR
RESIDENCE HALL CONTRACT FOR ROOM AND DINING PLAN

IMPORTANT: Read carefully prior to signing the attached application/contract.

THE RESIDENCE HALL AND DINING PLAN CONTRACT IS FOR THE ENTIRE 2015-2016 ACADEMIC YEAR (FALL AND SPRING SEMESTERS), excluding semester breaks and holidays. The following dates are when the halls will be open:

August 30, 2015 – December 18, 2015
January 17, 2016 - March 18, 2016
March 27, 2016 - May 13, 2016

This contract is for space in the residence halls and is between Kent State University and the student, and/or parent or legal guardian if the student is under the age of eighteen (18).

A. OFFER
Kent State University agrees to provide a furnished room and dining plan (if contracted, see section H), excluding room for semester break and spring break, and board during Thanksgiving break, semester break, and spring break, for payment of the fee in effect at the time of occupancy. The residence hall contract creates a license for the student to use campus housing and is not a lease. The relationship between Kent State University and the student is that of licensor-licensee and not that of landlord-tenant. A license creates a privilege for the student to use residential housing subject to the conditions of this contract, superseding all previous contracts as well as any verbal statements or telephone conversations made concerning this contract.

This contract is issued for the 2015-2016 academic year or balance thereof, excluding the break periods. Therefore, once the student has agreed to this contract, the student is expected to honor the contract for the balance of the length of the contract. Once executed, requests for exceptions/alterations or changes of the terms of this contract or the ongoing room and/or board plan must be submitted in writing by the individual signing the contract. For cancellation, see Section E.

The university, by action of the Board of Trustees, or designee, reserves the right to alter any conditions of this contract, including rates, upon thirty (30) day notice. NOTE: The regular forfeiture and refund schedule does not apply to those situations that, by their nature, prohibit the university from rendering the contracted services. In the case that a refund is necessary or appropriate, the Board of Trustees will develop an alternative method that reflects the particular circumstances.

B. STUDENT RESPONSIBILITIES
The residence halls at Kent State University are intended to support student success. To that end, all students living in the residence halls have the following responsibilities. These responsibilities are intended to support all individuals who live, work, and support these communities including the student entering the housing contract.

1. Student agrees to be enrolled, and remain enrolled, for academic credit each semester. Part-time status does not terminate this contract. A schedule of all web-based courses does not terminate this contract.

2. Student agrees to accept Room and Dining Plan (if contracted) and pay the applicable fees for the entire academic year, or remainder thereof. When a student withdraws (exits) from the university or if a Contract Release is granted, this contract may be suspended only for the time during which these conditions occur. Should a student re-enroll (after exiting) or be reinstated (after being academically dismissed) during the same academic year this contract was signed, the obligation of this contract will be reinstated. Non-occupancy of assigned space does not terminate the Residence Hall Contract, and the appropriate charges under the contract will continue.

3. Student agrees to the terms, conditions, policies, rules and regulations contained in the Housing Handbook, the University Policy Register, laws of the United States, the State of Ohio, and all local laws for the City of Kent or Portage County.

4. Students may be held liable for damages to or the defacing of university property. In addition, all floor/community residents can collectively be held responsible for damages to public areas that cannot be attributed to specific individuals. Damage charges will be assessed to the student’s Bursars account.

5. Student agrees to support the safety, health, and well-being of the residence hall community. If a student’s behavior compromises the safety, health, and well-being of the community, the Department of Residence Services may refer the student to Psychological Services or to the Office of Student Conduct. Failure to comply with this referral and/or continued compromising behavior will result in termination of the contract (see Section F).

C. APPLICATION FEE
New applicants for residence hall space are required to submit a $25 application fee when submitting the signed Residence Hall Contract. The fee is held by the university and is not applied to the cost of the room and/or food plan. This fee is non-refundable.

D. PRE-PAID HOUSING FEE
1. New applicants for residence hall space are required to submit a $25 application fee when returning the signed Residence Hall Contract. Any student wishing to live in the residence halls must also pay a $200 housing pre-payment at the time of application. New applicants will not be assigned a space in the residence halls until the $200 pre-payment is paid in full.

2. Refund: The pre-paid housing fee will be refunded if the student informs the Department of Residence Services of cancellation of housing by June 1, 2015. Refunds will be made subject to outstanding debts owed to the university.

3. Forfeit: The pre-paid housing fee will be forfeited if the student cancels housing after June 1, 2015. Please refer to the section on Cancellation of Contract, section D, regarding refund or forfeiture of housing fees prior to the first official opening day of the residence halls.

E. CANCELLATION OF CONTRACT
Request for cancellation of the contract before moving into a residence hall (checking out residence hall room keys), and prior to the applicable opening day of the residence halls, will be accepted with one of the following guidelines:

1. A written request for cancellation received on or before June 1, 2015, for the fall semester, or January 1, 2016, for the spring semester (new spring semester applicants only) will result in the refund of the $200 pre-paid housing fee.

2. A written request for cancellation received after June 1, 2015, for the fall semester, or January 1, 2016, for the spring semester (new spring semester applicants only) will result in forfeiture of the $200 pre-paid housing fee.

A request for cancellation of the Residence Hall Contract, including Dining Plan (if contracted), must be done either by phone, by email, or in writing, addressed to and received by: Department of Residence Services, Kent State University, P.O. Box 5190, Kent, Ohio 44242-0001. Students notifying the Department of Residence Services they will not be coming to Kent State University will result in the termination of the submitted residence hall application. The Department of Residence Services will inform the University Registrar of the student’s intentions. It is the student’s responsibility to cancel all classes for
which the student is registered. Students exiting the university between semesters must officially check out with residence hall staff and return keys/locksets to avoid charges.

If a student is not returning to the university for the spring semester, the student will be released from the contract. However, the student must inform the Department of Residence Services, by phone, e-mail, or written letter by 5 p.m. of the second Friday of November (academic dismissals exempt).

Request for cancellation of this contract after moving into a residence hall or after the applicable opening day of the residence halls will require a Petition for Contract Release, and the student must show just cause for termination (major unforeseen circumstances). In order that all petitions may be reviewed and appeals, if needed, conducted prior to the start of spring semester, the deadline to petition for a contract release is 5 p.m. on the second Friday of November. Petitions received after this deadline may not be reviewed until after the start of the spring semester. A petition for contract release form, as well as the procedural instructions, may be secured from the student's Residence Hall Director or Central Office. This contract cannot be terminated solely for the purpose of living off-campus or in order to commute from home.

A forfeit charge of 12.5 percent per week of the contracted room cost per semester will apply to students leaving the university and/or receiving a written release from their residence hall contract. Students will be charged a forfeiture rate for each week of occupancy. There are no room refunds after the seventh week of the semester.

IMPORTANT: A student submitting a written request for cancellation of the residence hall contract, who remains obligated under the University Housing Policy, must also follow the established procedure for requesting an exemption to the University Policy Regarding Student Housing. Please note that the terms of the signed Residence Hall Contract supersede the terms of the University Policy Regarding Student Housing.

F. TERMINATION OF CONTRACT BY THE UNIVERSITY

If a student fails to comply with the terms of this contract, the contract may be terminated by the director of the Department Residence Services. Termination of the contract will be communicated in writing to the student. If a student chooses to appeal a termination of the contract, the student must do so in writing to the vice president for Enrollment Management and Student Affairs (or designee) within five business days.

G. ASSIGNMENT TO HALL AND ROOM

The Department of Residence Services reserves the right to make all hall and room assignments. Residence Services may make changes in room assignments deemed advisable or necessary based on occupancy demands, facility issue, community concern, or other special accommodation needs. Such changes to a student's room assignment shall not be deemed a breach of this contract. If this should occur, the room rate will be prorated to the published rate for the term in which the room is assigned.

H. INTERIM PERIODS (Breaks)

Residents of halls that are open during the break period(s) and who are returning to the residence halls for the next academic term or after spring break will be permitted to remain in residence during an interim period. Room fees for this period will be in addition to room fees for each semester as indicated in this contract. Students requesting to move into the residence halls before the contracted period (fall or spring), or requesting to stay after the official announced closing date at the end of the semester, will be billed at a per-night rate to the student’s Bursar account.

I. DINING PLAN (Board)

The dining plan is required of all students who do not meet at least one criterion for exemption under the university policy regarding student housing. The dining plan contract is for the academic year. [Phone: 330-672-2273; Fax: 330-672-3501]

In the event of an authorized Contract Release from the dining plan portion of the contract, through the seventh week of the semester, the student will be refunded 90 percent of the current semester’s balance on the dining plan. After the seventh week of the semester, 30 percent of the current semester’s balance will be refunded, except for the last week of the semester when no refund will be awarded.

- University Dining Services agrees to advance to the spring semester, the unused portions of all money deposited into the student’s food plan account, as long as the student remains on the food plan for the spring semester. No reduction in the spring semester’s food plan charges will be granted.
- Funds remaining in the student’s dining plan account at the time of the student’s departure from the university (for whatever reason including, but not limited to, graduation, university-sponsored programs, end of spring semester, academic dismissal) shall revert to University Dining Services and shall not be refunded.
- If the student is not contracted for the spring semester food plan, the student forfeits the balance of the dining plan at the end of the fall semester.
- The dining plan account is non-transferable.

J. STUDENT FEES

Room and dining rates for the 2015-2016 academic year will be established by the Board of Trustees by July 2015. Specific room and dining plan charges will be reflected on the student’s fee payment form which will be communicated by the Bursar in July and/or thereafter available in the University Fee Register, which may be obtained at the Bursar’s Office. For planning purposes only, the 2014-2015 room and dining plan fees are available online at www.kent.edu/housing and www.kent.edu/dining.

June 1, 2015
$200 pre-paid housing fee due date for Fall Semester 2015.

August 14, 2015
Payment due date for students living on campus beginning Fall Semester 2015.

January 7, 2016
Payment due date for students living on campus beginning Spring Semester 2016.

Students must pay the full amount of fees on their student account by the above due date or enroll in an Installment Payment Plan option available through the Bursar’s Office and accessed via FlashLine/My Account. Balances not paid by the due date may result in cancellation of room assignment and subject to late fees.

K. INSURANCE

The university and Department of Residence Services will not assume any responsibility for any persons or property of the student from any cause, nor will the university and Department of Residence Services assume responsibility for any injury or damages, personal or property, while the student is a resident. You are strongly encouraged to consider carrying some form of personal insurance if your family’s policy does not cover your property while it is located at the university.

I have read, understand, and accept this Residence Hall and Dining Plan (if contracted) Contract including but not limited to the matter of payment, cancellations, forfeitures, consolidation and agree to assume the financial obligations and abide by the other terms, conditions and policies contained in the above TERMS AND CONDITIONS OF THE 2015-2016 ACADEMIC YEAR RESIDENCE HALL CONTRACT and as detailed, explained and expanded in the HALLWAYS HANDBOOK WHICH IS INCORPORATED HEREIN BY REFERENCE. I understand that failure to satisfy these obligations may result in de-registration from current term classes, denial of course registration, re-enrollment, or issuance of transfer of academic transcripts, denial of continuous occupancy in the residence halls, and/or other appropriate university action. Further, I understand this contract is for the ENTIRE ACADEMIC YEAR (or balance thereof) for space in the residence halls and cannot be cancelled except as specified in Cancellation of Contract, section D.