Attached you will find the agenda and the materials for the November 5th Faculty Senate meeting. As always, we will meet in the Governance Chambers at 3:20 p.m. Refreshments will be provided.

1. Call to Order
2. Roll Call
3. Approval of the Agenda
4. Approval of the October 8, 2018 Faculty Senate Meeting Minutes
5. Chair's Remarks
6. President's Remarks
7. Report: Learning Management System  (*Presented by James A. Raber, Executive Director for Information Services and Valerie L. Kelly, Interim Associate VP of Continuing & Distance Education*)
8. Old Business: Revised AY 16/17 Faculty Senate Status Report
9. New Business: AY 17/18 Faculty Senate Status Report
10. Announcements / Statements for the Record
11. Adjournment
FACULTY SENATE
Meeting Minutes
October 8, 2018

Senators Present: Simon Adamtey, Patti Baller, Kathy Bergh, Sheryl Chatfield, Jeffrey Child, Michael Chunn, Jeffrey Ciesla, Alice Colwell, Jennifer Cunningham, Ed Dauterich, Vanessa Earp, Tameka Ellington, Jean Engohang-Ndong, Christopher Fenk, Farid Fouad, Pamela Grimm, Todd Hawley, Robert Kairis, David Kaplan, Darci Kracht, Cynthia Kristof, Tracy Laux, Richard Mangrum, Mahii Mechenbier, Oana Mocioaica, Kimberly Peer, Rocco Petrozzi, Linda Piccirillo-Smith, Carol Robinson, Mary Beth Rollick, Susan Roxburgh, James Seelye, Denice Sheehan, Deborah Smith, Brett Tippey, Robert Twieg, Robin Vande Zande, Theresa Walton-Fisette, Molly Wang, Donald White, Kathryn Wilson, Melissa Zullo

Senators Not Present: Ann Abraham, Rachael Blasiman, Sue Clement, Lee Fox, Edgar Kooijman, Blake Stringer

Ex-Officio Members Present: President Beverly Warren; Executive Vice President and Provost Todd Diacon; Senior Vice Presidents: Karen Clarke, Mark Polatajko; Vice Presidents: Alfreda Brown, Paul DiCorleto, Shay Little, John Rathje, Charlene Reed, Nathan Ritchey, Jack Witt; Deans: Sonia Alemagno, James Blank, Christina Bloebaum, Allan Boike, Barbara Broome, Ken Burhanna, John Crawford-Spinelli, James Hannon, Mark Mistur, Eboni Pringle, Amy Reynolds, Alison Smith, Deborah Spake, Melody Tankersley

Ex-Officio Members Not Present: Vice Presidents: Stephen Sokany, Willis Walker

Observers Present: Thomas Janson (Emeritus Professor), Mark Rhodes (GSS)

Observers Not Present: Thomas Watral (USS)

Guests Present: Sue Averill, David Cummings, Cesquinn Curtis, Paul Fehrmann, Larry Froehlich, Mary Ann Haley, Tess Kail, Jennifer Marcinkiewicz, Kayla McMullen, Mandy Munro-Stasiuk, Rebecca Murphy, Susan Perry, Jennifer Piatt, Amy Quillin, Ken Stablein, Cynthia Stillings, Manfred van Dulmen, Leah Verdinio, Spencer Wurst

1. Call to Order

Chair Grimm called the meeting to order at 3:24 p.m. in the Governance Chambers, Kent Student Center.

2. Roll Call

Secretary Dauterich called the roll.

3. Approval of the Agenda

Chair Grimm made a motion to approve the agenda with the addition that President Warren will begin today’s meeting with her remarks about the open carry demonstration. Chair Grimm then called for a vote, and the agenda was approved unanimously.
4. President’s Remarks

President Warren delivered her remarks. [Attachment A]

After her remarks, President Warren asked for questions and comments. Senator Mocioalca asked what the university could do to discourage gun rallies from being held during the Kent Creativity Festival. The President replied that the university cannot prevent outsiders coming on the day of their choice if they are not reserving a venue. Kent cannot ban them from being on campus on specific days. Dean Crawford-Spinelli mentioned that during the previous year, the open carry rally was not publicized in the same way and had no participation from external groups, so the festival was held with only three or four marchers who did not approach the festival itself. This year’s social media outbursts about the rally and the fact that bands from local high schools who were scheduled to perform pulled out for safety reasons prevented people from wanting to participate. Dean Crawford-Spinelli continued by observing that he did not want to take chances with the level of concern expressed by participants and the city of Kent this year, but he also expressed that he shares Senator Mocioalca’s concerns about future festivals. President Warren said there was no deliberate plan on the part of the organizers for the walk to happen on the same day as the Creativity Festival, but that the university cannot prevent the walk from happening legally on public property. Senator Mocioalca suggested that since we have no control over when these rallies happen, the organizers should pay the security fees to keep the area safe. President Warren replied that when an outside group enters campus without announcing they want a particular site (which would require university endorsement of some kind) as was eventually the case with this rally, we cannot legally charge them for expenses we believe are necessary. We have no legal avenue to make the charge. Vice Chair Vande Zande congratulated President Warren for being well-prepared for the rally and asked if there is any structure to put in place to make the process less disruptive in the future. President Warren said that she is pursuing this through outside counsel, inside counsel, and the Attorney General’s office to see how community safety can be achieved without significant additional cost. There is no clear answer yet. Senator Twieg mentioned the difficulty between deciding between freedom of speech and public safety, and he said that the police force was a good neutral party that guided the situation to a favorable outcome. He also praised the university for keeping things under control while giving all involved in the rally a voice. President Warren said that she is working hard to walk that fine line, and she thanked the university police again.

5. Approval of the Faculty Senate Meeting Minutes of September 10, 2018

Chair Grimm asked for a motion to approve the minutes from the September 10 Faculty Senate meeting. Senator Kracht made a correction. A motion to approve the minutes was made and seconded (Laux/Smith). The minutes were approved.

6. Chair’s Remarks

Chair Grimm delivered her remarks. [Attachment B]
7. Provost’s Remarks - Yielded to Associate Provost Mandy Munro-Stasiuk and Director for the Center for Teaching and Learning, Jenny Marcinkiewicz

Provost Diacon ceded his time in order to allow other speakers to review the state of the current mentoring efforts at Kent State.

Associate Provost Munro-Stasiuk described the mentoring initiatives that have taken place over the last three years. The COACHE study was used to explain why there was a need for mentoring in the first place; in 2015, COACHE showed that NTT and TT faculty had concerns about bad mentoring. These concerns were stronger than those of groups nationwide and than those in our peer cohort. Associate professors, women faculty, and faculty of color had the least helpful mentoring experiences. The Associate Provost and others then worked to respond to issues for those groups in particular. As a result, there are five mentoring “streams”: departmental mentoring, associate professor mentoring, focus groups with faculty of color and women faculty, the faculty mentoring map, and one-on-one support for faculty of color. Resources for departments and chairs are available at kent.edu/provost/mentoring. Chairs and directors in particular can find templates for how to develop programs for their own departments. The COACHE study was used to develop seven best practices: (1) have a program; (2) provide multiple pathways; (3) set expectations for mentors and mentees; (4) provide guidelines; (5) be intentional when thinking about underrepresented groups (many different diverse areas many groups can be potentially marginalized); (6) provide a reward structure for mentors; and (7) develop an evaluation plan. Some departments have embraced this, and some have not looked at it at all. It is not yet mandated, but all departments are encouraged to look at it.

Director Marcinkiewicz spoke about mid-career faculty mentoring. One program being offered is the “Mid-Career Coaching Program” where certified external coaches help train mid-career faculty in strategies for thinking about how to advocate for their own needs, how to manage their priorities, and how to get projects to completion. There have been three years of programming. There were over 90 applicants, 41 of whom were accepted into the program. Faculty on Kent and regional campuses from a variety of colleges have all participated. Results have been positive based on surveys of those who have completed the program. Participants report more success at achieving goals, being self-advocates, and identifying and overcoming barriers. Director Marcinkiewicz then invited comments from senators.

Senator Walton-Fisette testified to the impact of the program based on her experience. She mentioned the difference between mentoring and coaching and how the program helped her cohort answer mid-career questions that faculty often have. She also remarked that it was very helpful to have people come from the outside of the university to serve as coaches and help faculty figure out what directions to go in next.

Director Marcinkiewicz reported that four different types of sessions are held: (1) one for recently tenured faculty; (2) one for managing demands on faculty time; (3) one on successful promotion to full professor from the perspective of recently promoted professors; and (4) a similar session from those who sit in an evaluative capacity for promotion to full. Over 140 attendees have attended, and evaluations show that 100% rated the session as excellent or good. 97% agreed that the content was valuable.

Associate Provost Munro-Stasiuk explained the broadness of the mentoring umbrella and stressed the importance of making sure that faculty are part of a community. Community building has been fostered through several events and resources for women faculty including a “Summit on Women
Faculty,” faculty writing groups in the Center for Teaching and Learning, and faculty mentoring circles, the latter efforts guided by Dr. Ruth Washington in the Division of Diversity, Equity and Inclusion. Associate Provost Munro-Stasiuk then gave an explanation of some of the sessions at the “Summit on Women Faculty” and went into further detail about the “Personal Mentoring Map” template that can help faculty find solutions to their individual needs. More information can be found at https://www.kent.edu/sites/default/files/file/Personal_Mentoring_Map.pdf. She continued by mentioning that 2018 COACHE data shows that there is still some dissatisfaction with mentoring efforts in some areas, but there is less inequity in the system at this point than in 2015. Tenured faculty and men, however, are currently feeling more inequity. Overall, the impression of all faculty with regard to equity at the university has gone up since 2015, as have the impressions of associate professors, female faculty, and faculty of color. Only pre-tenure faculty have felt a downturn. This is an area to be addressed to make sure we are creating a welcoming community and retaining those faculty. Existing mid-career programs may be offered to pre-tenure faculty in the future.

Associate Provost Munro-Stasiuk also talked about the Great Place Initiative (GPI) and the new faculty mentoring award that will come out of the GPI faculty subcommittee. This is especially important at the department level, since the 2018 COACHE study indicates that mentoring at that level is a problem.

Senator Mocioalca commented that she applied for the mentoring program but was not accepted. She also said that the instructions on the application were vague, and she did not know what people were looking for, and no feedback was given to explain her rejection. Because of this, she forgot about the program and did research instead. She wants to know what happened to the other rejected applicants. Associate Provost Munro-Stasiuk replied that recently some applicants are rejected from the coaching program because their focus is more appropriate to disciplinary mentoring than to outside coaching. She also maintained that since she has taken over the program in the last three years, all applicants have received a response with feedback.

Senator Roxburgh suggested that numbers could go up if we did systematic exit interviews and collected data for people who leave before getting tenured. She also suggested interviews with those who are tenured to find out what would have made the process easier for them. Finally, she asked about the Provost’s Associate for Diversity program and why it had been canceled. Provost Diacon replied that when there was a tight timeframe for budget reduction, he knew the deans faced a challenge, so he told deans they had flexibility to quit some things they were doing, and in the case of this program, each individual dean got to make those decisions.

Senator Kracht asked which programs were open to NTT faculty. Associate Provost Munro-Stasiuk responded that these were associate TT professor programs when they began, and that they are now looking into how to build the program out to other faculty. Director Marcinkiewicz pointed to the “Summit on Women Faculty” and other events that were open to all faculty.

Senator Seelye suggested that they also look into creating a university-wide mentoring program for pre-tenured faculty. Associate Provost Munro-Stasiuk said that the provost’s office does not like to mandate initiatives, but that Faculty Senate could provide the office with guidance for how to make it happen at the university level.

Senator Laux asked if the 2018 NTT COACHE data was available yet. Associate Provost Munro-Stasiuk replied that data is just being received and filtered now and that NTT faculty in that survey
did not have a large sense of inequity about mentoring. Senator Laux encouraged a close look at
the differences in the data from the 2015 to the 2018 survey.

Senator Mocioalca said she did not mean to criticize the program and said that she just hopes that
standard deviations are examined when looking at the results of the COACHE survey and not
simply the means.

There were no further questions or comments.

8. Reports:

a. Aramark Update (presented by Shay Little, Vice President for Student Affairs)

Vice President Little reported that the second year of the university’s contract with
Aramark began with a large investment of funds resulting in renovations in Eastway, the
Student Center, and other facilities. Regional campuses now all have dining services, and 35
new collective bargaining positions were added. Catering is performing strongly. There
were, however, disappointments at the three primary residential dining places. Students
were unhappy, and for different reasons including a change in dining options. The dining
team was also unprepared for the new opening schedule implemented with the Fall Break.
Changes to operating procedures did not support late night options expected by students,
and the dining staff were not ready for the number of students needing service. This led to
student complaints. Student concerns were considered, and more food options after 8:00
p.m. were added, the to-go program took away extra charges for reusable containers, they
refunded previous charges for said containers, and containers are now provided to all
students. Challenges with the supply train have also been addressed. Kent leadership had a
candid discussion with Aramark’s leadership to encourage ongoing improvement.
Yourdiningvoice.com has been created, so people can report problems. Alternatively,
problems can be e-mailed to dining@kent.edu. Vice President Little also invited members
of the Faculty Senate Executive Committee to eat at a university facility and thanked us for
the opportunity to present. She then invited questions.

Senator Piccirillo-Smith expressed concern that last year a student worker at Eastway was
assaulted by a non-student employee. Supervisors failed to respond. The university did
address the situation, but the student still had a lot of emotional fallout because the other
employee was only temporarily removed and eventually returned to the position. The
senator expressed her concern for the safety of young women working in Eastway based
on this incident. Vice President Little asked that Cesquinn Curtiss, Executive Director of the
Division of Student Affairs, and Jack Witt, Vice President of Human Resources, follow up to
make sure the issue was addressed.

Senator Mangrum asked if individual departments will pay less at the unit level for dining
services as was suggested when the contract was undertaken. He also wanted to know why
we are not seeing savings in some cases. Vice President Little replied that if parties who
held specific events were charged inappropriately, her department can review those
transactions with the interested parties.

Senator Sheehan asked if students were still paying for disposable containers. Vice
President Little said that was true, but the students could get reusable containers for no
cost. Senator Sheehan complimented the quality of the food, but she said that the cost of
the full swipe program is prohibitive. Vice President Little replied that they consistently work with students to make the best choices about each meal program and how to clarify any misunderstandings.

Senator Wang said that some Aramark food has been expired according to the labels on it at the Twinsburg Regional Academic Center. Vice President Little said that the Dean and the Twinsburg students initially enjoyed the new Aramark services, but that expired product is unacceptable.

Senator Twieg asked why a peanut butter sandwich costs three dollars. The vice president will look into this.

There were no further questions or comments.

b. Faculty Institute for Student Success (FISS) (presented by Eboni Pringle, Dean of the University College and Jennifer Marcinkiewicz, Director of the Center for Teaching and Learning)

Dean Pringle and Director Marcinkiewicz explained that FISS is a partnership between the University College and the Center for Teaching and Learning that began last year in order to bring together faculty looking at strategies for student success. FISS faculty had meetings all year that highlighted practices for enhancing student learning. Faculty were tasked with developing an action project for their particular course, department, or a broader audience. Provost Diacon heard the results of the projects, and some of those results should be available to all faculty in the future. There were fourteen participants, and all reported a stronger understanding of how they can encourage student success. Director Marcinkiewicz reported on the activities of the faculty that were involved and described what the faculty did in greater detail. Many plans were initiated in the Spring semester of last year and some in the Fall semester. Projects included one in math where a four-prong approach to student success in intuitive calculus was discussed with initial results showing a 10% increase in students passing the course. Jon Secaur started a physics homework problem database, so that class activities were more aligned with homework. The participants themselves identified the opportunities to improve student success; there was a strong sense of community, and they were engaged across the university campuses. The program will continue with some different approaches based on participant feedback, including the possibility of a stipend as recognition for the work put in by faculty. Dean Pringle reminded everyone that they are seeking applications for this year’s FISS cohort, and that applications are due by November 30. A link will be shared with Faculty Senate leadership, so that faculty can access the application form. Self-nominations and administrative nominations are accepted. A committee will select 10 members who will know the results before the end of the term.

Immediate Past Chair Smith asked about the name of the program. She asked whether this entity went through the official process to become an institute as recognized by the university. Director Marcinkiewicz said the name was chosen merely for similarities to formats at AAC&U institutes. Immediate Past Chair Smith clarified the policy for how to become an institute, and it was agreed that policy was not followed. The name may be changed.
Chair Grimm asked about the similarities between FISS and the Center for Teaching and Learning. Director Marcinkiewicz replied that FISS is not only focused on effective pedagogy, but also on curricular structures, and other areas not being served by CTL programs.

There were no further questions or comments.

9. **Old Business: Budget (presented by Mark Polatajko, Senior Vice President for Finance and Administration)**

Vice President Polatajko gave a finance and budget update. [Attachment C] He then invited questions or comments.

Immediate Past Chair Smith thanked him for his explanation and clarified her comments from the previous Faculty Senate meeting. She recognized that tuition income was down but pointed out that state appropriations are up, in part because of increased on-time graduations. She said that when restated budgets for fiscal year 2018 relative to 2017 and relative to 2016 are examined, it is true that our revenue in fiscal 2018 was down relative to 2017. That drop was only about 10 million dollars. It is down about 2 million or 3 million from 2016, which was the year we had record enrollments at the time. In the actual expenditures for fiscal 2018, one of the places that we were over what was budgeted to the tune of $14.8 million was in administrative and professional staff salaries. She continued that we were over budget that much in part because we budgeted for a 15 percent decrease in that line in fiscal 2018 relative to fiscal 2017. Overall, revenue is slightly down related to enrollment but only slightly. It is almost flat relative to 2016. She mentioned that Vice President Polatajko’s point about expenditures going up was well taken.

Vice President Polatajko thanked her for her response.

Chair Grimm suggested that part of what causes confusion is that a 20 million dollar increase is being shown over the course of three years, so people are assuming it happened only this year. She asked if the loss was from this year alone.

Immediate Past Chair Smith stated that this number only captures tuition, and that our enrollment relevant revenue involves tuition and state appropriations. When you include state appropriations, there is only a slight decrease.

Vice President Polatajko said that 80% of the operating revenues are tuition driven. Little of the operating budget comes from state money; most comes from students, and lots of options have been taken away there.

Immediate Past Chair Smith reiterated that enrollment relevant revenue was only down 10 million dollars between 2017 and 2018, which was roughly identical to 2016-2017, but said that enrollment does not have as linear a relationship to the budget as the presentation indicated.

Vice President Polatajko agreed and said that overall, we still have a fairly flat overall budget when inflation and other things are taken into account.

Senator Twieg said that the university benefits by 2-5 million dollars a year from Aramark, and asked why the university should profit from this. He wanted to know why the university is getting this profit from students, faculty, and staff. Vice President Polatajko replied that a lot of that
money goes toward renovating dining halls, offering tuition and fee waivers for dining personnel, and renewing and replacing equipment. He maintained that we are not profiting from our students, but rather, we are charging an appropriate dollar amount in order to maintain high quality locations and service to the community. Senator Twieg suggested a better contract with Aramark could have been written. Vice President Polatajko disagreed.

Senator Laux asked about what were labeled “transfers out” on the budget. Vice President Polatajko said a detailed explanation of this could happen at FaSBAC but suggested focusing on tuition and fees specifically when looking at the budget. He said that the fees being collected have to be allocated in a particular way to pay for particular items. So “transfers out” recognizes that we have collected fees from the students, but those fees have to be spent on restricted activities. He gave examples of these situations and said that we have to avoid assuming that we have a 50-60 million-dollar profit that we can use as we wish. Senator Laux said he is not looking at this as a net profit, and that he understood that the 50-60 million transferred out was for other expenditures that needed to be made by the university. He explained that the reason he was bringing up the 50-60 million is that when NTJs hear about a 20-million-dollar deficit, they immediately fear for their jobs. NTJs are seeing this as a case of university priorities not being in line with what NTJs themselves do for the university, and this is having an effect on morale. Vice President Polatajko responded that this is more of a timing challenge. As they were developing the fiscal year budget for 2019, they looked at the expected enrollment, the tuition flexibility available, and the SSI based on what the Ohio Department of Higher Education told them, which in turn was based on the ODHE’s own algorithms for measuring our performance in comparison with other institutions. This is how revenue is projected. Then, high level assumptions (wage increases, healthcare and other benefits, costs of separation plans) have to be taken into account. Then, you see the initial projected deficit was 24 million, so the administration engaged with deans to cut expenses to get to a targeted budget that could be presented to the Board of Trustees.

Senator Wilson pointed out that there are accounting standards and the ways these things get reported, and then there are financial statements, so that we have an understanding of what our financial well-being is, but these are often hard to understand. It is too difficult to tell if we are making or losing money. Some of it is obligated money; some of it is not. She asked if we could come up with an accounting method that breaks this down better and more clearly. She suggested that it is impossible to say how much we are really making, not because there is a lack of interest in transparency on the part of administration, but because we need a better way to communicate results. Vice President Polatajko said that he will begin working on that next week.

Senator Roxburgh pointed out that it seems that the way the budgeting model is translated to faculty impairs the legitimacy of the process. There is cynicism about budget crunches from other faculty and fear from inexperienced faculty. She asked if there was a better way to get everyone to the same level of understanding. Vice President Polatajko responded that things must be reported to some groups in a particular way, but the administration would love to be more transparent.

Immediate Past Chair Smith pointed to a document that had been produced for FaSBAC which had shown a more comprehensive version of the budget. This version was more complete in showing what needed to be spent where, and she recalled that it made it appear as if fund balances were steadily increasing. She suggested that Vice President Polatajko could share that version of the budget with Chair Grimm, RCM 2.0, and other parties who are experienced with budgeting. Vice President Polatajko said he would be happy to compile that and share it in FaSBAC as well as in further updates to Faculty Senate.
Chair Grimm said she saw that her misunderstanding had been the difference between tuition and tuition plus what Kent gets back from the state, and she added that rapid growth in scholarships was concerning when it came to the budget. She mentioned the scholarship committee and asked why it has not met in years since these are a big portion of the budget. Vice President Polatajko said that he will speak with Provost Diacon about reconstituting the committee.

There were no further questions or comments.

10. New Business

There was no new business.

11. Announcements / Statements for the Record

Senator Laux mentioned that the Faculty Senate Fall Retreat ("A Liberal Arts Education and the Kent Core") will take place on October 26, 2018, from 12:00-2:00 p.m. at Bricco (210 S. Depeyster Street) in Kent.

Senator Piccirillo-Smith said that the way in which we say what week of the semester we are in has caused confusion with the inclusion of the Fall Break. Some faculty and administrators call the first day or two “Week 1.” Others do not. She asked if there was a way to provide uniformity. Chair Grimm expressed agreement about the confusion.

Senator Mechenbier said that the university calendar lists Fall Break as Thursday and Friday of this week, but Twinsburg has Saturday classes. She wanted to know what should happen with classes that only meet once a week on Saturday. She asked whether students will be able to give feedback about this or are other processes in place for assessment of the results of the Fall Break. Associate Provost Tankersley responded that feedback can be solicited on that issue.

Immediate Past Chair Smith said that we do not want the weeks set by the provost’s office, but that faculty do have to be consistent about it.

Mr. Rhodes (GSS) announced that the graduate research symposium in the spring will have an external keynote speaker and have their first-ever concert (Tayo Aluko will be performing at the symposium and delivering the first-ever keynote speech on “Our Communities of Research” and also perform a one-man musical, “Call Mr. Robeson,” which highlights the life of Paul Robeson in the context of racial discrimination, protest activism, and finding one’s own heritage place in the community. Interested parties can contact Mr. Rhodes or Danielle French, the chair of the symposium, for more details.

There were no further announcements or statements for the record.

12. Adjournment

Chair Grimm adjourned the meeting at 5:37 p.m.
President Beverly J. Warren notes and talking points
Faculty Senate Update on Sept. 29, 2018 Demonstration

We deeply appreciate many of you who offered expressions of support and concern regarding the September 29 open carry walk and counter-protest.

First and foremost, we are deeply grateful that, through careful planning and seamless execution, we were able to keep our campus safe and free from damage and violence.

As you know, while we encourage the freedom of expression of diverse points of view, the safety of our campus and community is our top priority. However, as you are aware, by Ohio law we are unable to prevent the open carry of guns on campus by members of the public.

In 2016, our Board of Trustees took the strongest stance legally possible against guns on campus, by establishing a policy that prohibits the open carry of guns on campus by faculty, staff and students. The majority of our students, faculty and staff supported this policy, but there have been some who want guns on campus and actively promote this position on social media and in the media.

Like most of the Ohio public universities, our campus has seen open carry walks by members of the public without incident in the past. But this open carry walk by an outside organizer presented challenges from the start because of the organizer's activity on social media and the expressed intent to invite participants who have been associated with events that resulted in some forms of violence at previous venues.

Again, we worked hand-in-hand with law enforcement to keep our university community safe from harm, and our Board and leadership will continue to be resolute in our commitment to public safety and civil dialogue.

I would like to personally acknowledge Mark Polatajko and our outstanding Kent State chief of public safety, Dean Tondiglia, as well as Karen Clarke for the excellent management of media relations in a very challenging week.

Our university team -- along with the Highway Patrol, City of Kent and other local and regional law enforcement -- were able to skillfully manage what grew into a tense standoff of opposing forces from outside of our campus on September 29.
Kent State is fortunate to have mutual aid agreements with many area agencies, under which we offer each other mutual assistance at no cost to the host department. It is common for police and fire departments to come to each other’s aid in this manner.

On September 29, our mutual aid agreements brought law enforcement from the Ohio State Highway Patrol, Portage County Sheriff’s Office, local departments including Aurora and Brimfield, and Ohio public universities including Ohio State, University of Cincinnati, Cleveland State, University of Toledo, Ohio University, and the University of Akron.

Thanks to the stellar support of these law enforcement partners, security costs for Kent State totaled approximately $65,000.

We took the step of closing the Student Center and Library for the day as, given the information on the walk, it would conclude on Risman Plaza. We also instituted additional safety for the residence halls and closed part of Summit Street during the peak of the demonstration.

We had intended to continue with the previously scheduled Kent Creativity Festival and the Kent Green Energy Ohio Tour – both of which were scheduled well in advance of September 29. Due to safety concerns, however, some of the artists, bands and vendors began to pull out of these events prompting the organizers’ decisions to cancel the festival and tour.

We anticipated the day would present challenges. While the situation grew tense at times, there were only four arrests, none of them students. One of those arrested received a minor abrasion to his forehead.

The work of law enforcement was exemplary. Officers showed restraint even during heated exchanges, and ultimately brought the event to a peaceful conclusion with no damage to university property.

I want to stress that Kent State University followed state law and all university policies in our preparations and actions. We cannot predict when our campus may become the site of similar outside demonstrations in the future, but we will always do everything necessary to safeguard our university community and all who visit here.

I am happy to take any questions...
Chair's Remarks for October 8, 2018 Senate Meeting

Good Afternoon! This meeting of the Faculty Senate is called to order. I'd like to take this opportunity to update you on some of the activities of several Faculty Senate committees or committees with Faculty Senate representation.

1. University Council on Technology – Many of you may be aware that UCT has been reviewing different student response systems (aka "clickers"). Our contract for our Learning Management System (Backboard) will be up for renewal soon and another ad hoc committee of UCT will be reviewing Blackboard as well as other Learning Management System alternatives.

2. RCM2.0, a subcommittee of FaSBAC specifically charged with an examination of RCM, has meet. Members of the committee have requested additional information. The subcommittee and FaSBAC will both be meeting on October 17.

3. The Professional Standards Committee has been convened and will be looking at a number of issues this year. Some of the topics to be addressed include evaluation of distance learning courses and several policy considerations that have been or will be forwarded to the committee from Vice President for Research and Sponsored Programs Paul DiCoreleto’s office.

4. You'll hear it mentioned a few times today: retreat. October 26 at noon. Our theme is "A Liberal Arts Education and the Kent Core." I anticipate this will be a recurring topic this coming academic year.

Now I want to share a short story about my mom. My mother is 86 year old. She's in great shape, lives on her own, is still driving and has a better social life than most people I know. She started having trouble getting in and out of her old car, a Honda Civic, because it sits low to the ground.

It's a great car, but just isn't right for her current situation, so we got her a Subaru Cross-Trek. It sits higher and it's much easier to get in and out of. My mother lives in a condo. It has served her needs reasonably well but, like her car, some features of the condo need to change. Especially, she needs a different shower, one that doesn't involve climbing in and out of a tub. There's nothing really wrong with the old one, it just doesn't work well for the current situation. I mention this because it's not just our homes or cars that need to change with changing needs.

As I prepared for and ultimately met the three candidates for the new VP of Enrollment Management position in my role as chair of the Committee on Administrative Officers, I learned a lot. Our conversations with candidates provided me with a much better understanding of the potential for this role, i.e., why we may really want, even need this role, but also a much better idea of why it might be important to have this position report directly to the President.

I was already aware of major changes in the environment that have and will continue having an impact on us. Changes that include:

- Of course, changing demographics which will lead to smaller and smaller numbers of high school seniors
• The nature of students’ prior experiences as learners, but also as consumers, and the impact of those experiences on their expectations
• Increasing complexity of financial aid
• Pressure from students, parents and legislators to help our students succeed in a more efficient (i.e., time focused) way
• Fundamental changes in media environments that challenge the traditional ways in which we’ve communicated with potential and current students, as well as the people who influence them
• And the advent of completely new ways to communicate and connect with students

When the new VP for Enrollment Management position was announced, I spent a bit of time down a rabbit hole, looking at our marketing communications structures and positions. This is a natural area for me to gravitate to since it’s my background and area of expertise. It was clear that some of the ways in which we were, or were not, structuring our communications at Kent State University were not optimal for the current situation.

What I didn’t realize until I learned more through the process of preparing for, meeting with and being educated by the candidates, was how much potential there is for improving outcomes for students, our institution and our broader communities by a more holistic approach to enrollment management. If you read the job description posted at the hiring consultant company website, you saw this term. But, like me, you may not have been able to visualize what that term “holistic approach to enrollment management” means.

I initially thought that we needed a major restructuring in how we approached communications. After going through the candidate interview process, I realize that if we really want to address the challenges that are coming down the pike, we can do so, I think very effectively, with something much more comprehensive. Looking at the accomplishments of the candidates and discussing the ways in which they have impacted the institutions at which they currently work, I realized that the real potential for this position lies in its ability to span what we typically think of as distinct functional areas: Physical plant, student services, institutional research, information systems, research and sponsored programs and, of course, our campuses, colleges, schools and departments. Two of the three candidates described much of what their departments do as providing consulting services for the academic units, sometimes deans, sometimes departments, sometimes individual faculty. They also described the importance of working with Faculty Senate. Two of the three candidates also stressed the importance and value of making decisions based on good data with thorough analysis, an approach I think we can all appreciate.

I am still concerned about a VP level hire during what is purported to be a budget crisis. Assertions have been made by the administration that efficiencies gained through the work of this hire will pay for the position and provide us with additional resources that can be reinvested in our academic programs. It will be important to revisit the results of this hire over the coming years. But I walked away from the interview process with a much better understanding of why this position was created and why its structured to report to the President. I’m optimistic, but look forward to us hearing directly from whoever we hire after he or she has had a chance to get their feet on the ground.

Thank you.
Pamela E. Grimm
Chair, Faculty Senate
Finance and Budget Update

Faculty Senate
October 8, 2018

Mark Polatajko
SVP, Finance & Administration

Agenda

1. Aramark Contract
2. Impact on Budget
3. Clarify misconceptions
Aramark Dining Services

- Previous dining program was underperforming and losing money
- System-wide evaluation process was comprehensive and rigorous
- Board approves strategic partnership with Aramark, a fundamentally different business and financial model

<table>
<thead>
<tr>
<th>Provider</th>
<th>FY 2017</th>
<th>FY 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>Model</td>
<td>SODEXO</td>
<td>ARAMARK</td>
</tr>
<tr>
<td></td>
<td>- Self Operating – KSU paid management fee.</td>
<td>- Aramark runs dining program.</td>
</tr>
<tr>
<td></td>
<td>- KSU assumed most risk and operating gains/losses.</td>
<td>- Aramark assumes risk, revenue and expense.</td>
</tr>
<tr>
<td></td>
<td></td>
<td>- Provides KSU with annual revenue guarantee.</td>
</tr>
<tr>
<td>Impact to KSU</td>
<td>- Uncertain</td>
<td>- Certain</td>
</tr>
<tr>
<td></td>
<td>- Unstable</td>
<td>- Stable</td>
</tr>
<tr>
<td></td>
<td>- Unpredictable</td>
<td>- Predictable</td>
</tr>
<tr>
<td></td>
<td>- Possible operating loss</td>
<td>- Guaranteed revenue</td>
</tr>
</tbody>
</table>

Dining Services is AUXILIARY - Completely SEPARATE from E&G Budget
New Dining Model Moved Revenue & Expenses off KSU Auxiliary Budget to Strategic Partner Aramark

**Old Model**
- KSU Auxiliary Budget
  - Dining (on 2018 KSU Budget)
  - Revenue: $32.6 M
  - Expenses: $31.8 M
  - Net revenue: $800k

**New Model**
- KSU Auxiliary Budget
  - ARAMARK
  - Guaranteed Revenue to KSU
    - FY 2018: $2.4 M
    - FY 2019: $5.0 M

Dining Services Auxiliary Budget: Accounting for the Shift from Sodexo to Aramark in FY18

<table>
<thead>
<tr>
<th></th>
<th>FY2018 Proposed Budget</th>
<th>FY2018 Restated Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>Revenues</td>
<td>$32.6 million</td>
<td>$2.4 million</td>
</tr>
<tr>
<td>Expenses</td>
<td>$31.8 million</td>
<td>$1.6 million</td>
</tr>
<tr>
<td>Net Increase in Fund Balance</td>
<td>$800 thousand</td>
<td>$800 thousand</td>
</tr>
</tbody>
</table>
Net Tuition and Enrollment: 3 yr. Trend

**Net Tuition** – Down $19,392,000

<table>
<thead>
<tr>
<th>Fiscal Year 2016</th>
<th>Fiscal Year 2017</th>
<th>Fiscal Year 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>$338,653,000</td>
<td>$337,750,000</td>
<td>$319,261,000</td>
</tr>
</tbody>
</table>

*Source: KSU audited financial statements*

**Enrollment (headcount)** – Down 2,459

<table>
<thead>
<tr>
<th>Fall 2016</th>
<th>Fall 2017</th>
<th>Fall 2018</th>
</tr>
</thead>
<tbody>
<tr>
<td>40,782</td>
<td>39,637</td>
<td>38,323</td>
</tr>
</tbody>
</table>

*Source: Ohio Department of Higher Education*

---

Clarify Misconceptions

**Why the Need to Reduce Expenses in FY 19?**

<table>
<thead>
<tr>
<th>Revenue</th>
<th>Expenses</th>
</tr>
</thead>
<tbody>
<tr>
<td>State appropriation FLAT</td>
<td>Faculty/staff wage and benefit increases</td>
</tr>
<tr>
<td>International enrollment continued to decline</td>
<td>Increased scholarships &amp; financial aid</td>
</tr>
<tr>
<td>Out-of-state, graduate, transfer enrollment down by total of &gt;800</td>
<td>Increased non-personnel expenses</td>
</tr>
</tbody>
</table>

Enrollment decrease + rising expenses =
Projected Budget Deficit for FY 2019

We worked collaboratively to reduce expenses, just as you would in a family budget.
Summary

- NO accounting artifice used to hide revenues or expenses. We did not “create” a shortfall.
- Dining services is an auxiliary – Aramark had no impact to the Kent E&G budget.
- Revenue is down due to decline in ENROLLMENT.
- With declining enrollment and minimal tuition flexibility, we must reduce expenses to balance the budget.
<table>
<thead>
<tr>
<th>#</th>
<th>Meeting Date</th>
<th>Unit</th>
<th>Type</th>
<th>Faculty Senate Action</th>
<th>Effective Date</th>
<th>Senate Response</th>
<th>President/Provost Response</th>
<th>Status</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>7/18/16</td>
<td>Regional College</td>
<td>Curriculum</td>
<td>Revision of name for the Information Technology for Administrative Professionals Major - to the Office Technology Major - within the Associate of Applied Business Degree</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 9/30/16</td>
</tr>
<tr>
<td>2</td>
<td>7/18/16</td>
<td>University College</td>
<td>Catalog</td>
<td>Revision of University Readiness Standards policy to accept the Accuplacer placement assessment (to replace Compass in Spring 2017) and the GED for English, chemistry and mathematics placement.</td>
<td>Fall 2016</td>
<td>Approved</td>
<td>Approved</td>
<td>Revisions made to KSU Catalog 2016-2017.</td>
</tr>
<tr>
<td>3</td>
<td>9/12/16</td>
<td>CCI</td>
<td>Curriculum</td>
<td>Inactivation of the Center for the Study of Information and Religion</td>
<td>Fall 2016</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 12/7/16</td>
</tr>
<tr>
<td>4</td>
<td>9/12/16</td>
<td>A&amp;A Deans</td>
<td>Catalog</td>
<td>Revision of the Transient Undergraduate Work at Another University Policy to fold it into the Transfer of Undergraduate Credit Policy,</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>To be implemented with the 2017-18 catalog</td>
</tr>
<tr>
<td>5</td>
<td>9/12/16</td>
<td>A&amp;S</td>
<td>Curriculum</td>
<td>Establishment of the Environmental Studies major within the Bachelor of Arts Degree</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>N/A</td>
<td>Approved by BOT 12/7/16</td>
</tr>
<tr>
<td>6</td>
<td>10/10/16</td>
<td>RASP</td>
<td>Curriculum</td>
<td>Establishment of a Brain Health Research Institute</td>
<td>Spring 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 12/7/16</td>
</tr>
<tr>
<td>7</td>
<td>10/10/16</td>
<td>A&amp;S</td>
<td>Curriculum</td>
<td>Establishment of the Environmental Studies Major within the Bachelor of Arts Degree</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 12/7/16</td>
</tr>
<tr>
<td>8</td>
<td>11/14/16</td>
<td>Provost</td>
<td>Catalog and Policy</td>
<td>Revision of the dismissal policy for undergraduate students (Administrative Policy 3342-3-01.10 Regarding Dismissal of Undergraduate Students for Academic Reasons; and catalog)</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Administrative policy to be presented to BOT 9/13/17.</td>
</tr>
<tr>
<td>9</td>
<td>12/12/16</td>
<td>Provost</td>
<td>Curriculum</td>
<td>Revision of policy and procedures for temporary suspension of admission to an academic program.</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Will be updated in the 2017-18 Curriculum Guidelines.</td>
</tr>
<tr>
<td>10</td>
<td>12/12/16</td>
<td>Provost</td>
<td>Infrastructure</td>
<td>Revision of administrative structure of the School of Digital Sciences, from a school independent of a college to a dependent school within the College of Communication and Information</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/2/17</td>
</tr>
<tr>
<td>11</td>
<td>12/12/16</td>
<td>Provost</td>
<td>Infrastructure</td>
<td>Revision of administrative oversight of Construction Management faculty, programs and courses, from the College of Applied Engineering, Sustainability and Technology to the College of Architecture and Environmental Design (CAED)</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Administrative oversight moved to CAED effective 7/1/17. Academic programs/courses moving effective Fall 2017. Action does not require BOT approval.</td>
</tr>
<tr>
<td>#</td>
<td>Meeting Date</td>
<td>Unit</td>
<td>Type</td>
<td>Faculty Senate Action</td>
<td>Effective Date</td>
<td>Senate Response</td>
<td>President/Provost Response</td>
<td>Status</td>
</tr>
<tr>
<td>----</td>
<td>-------------</td>
<td>------</td>
<td>----------</td>
<td>--------------------------------------------------------------------------------------</td>
<td>----------------</td>
<td>-----------------</td>
<td>----------------------------</td>
<td>---------------------------------------</td>
</tr>
<tr>
<td>12</td>
<td>12/12/16</td>
<td>CCI</td>
<td>Curriculum</td>
<td>Establishment of the Health Informatics major within the Master of Science degree</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/2/17</td>
</tr>
<tr>
<td>13</td>
<td>12/12/16</td>
<td>CCI</td>
<td>Curriculum</td>
<td>Establishment of the Knowledge Management major within the Master of Science degree</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/2/17</td>
</tr>
<tr>
<td>14</td>
<td>12/12/16</td>
<td>CCI</td>
<td>Curriculum</td>
<td>Establishment of the User Experience Design major within the Master of Science degree</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/2/17</td>
</tr>
<tr>
<td>15</td>
<td>12/12/16</td>
<td>CCI</td>
<td>Curriculum</td>
<td>Inactivation of the Information Architecture and Knowledge Management major within the Master of Science degree</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/2/17</td>
</tr>
<tr>
<td>16</td>
<td>12/12/16</td>
<td>A&amp;S</td>
<td>Curriculum</td>
<td>Revision of name of the Spanish Literature, Culture and Translation major - to the Spanish major - within the Bachelor of Arts degree</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/2/17</td>
</tr>
<tr>
<td>17</td>
<td>12/12/16</td>
<td>EHHS</td>
<td>Infrastructure</td>
<td>Revision of name for the Counseling and Human Development Center</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/2/17</td>
</tr>
<tr>
<td>18</td>
<td>12/12/16</td>
<td>Student Affairs</td>
<td>Policy</td>
<td>Establishment of university policy 3342-4-16 regarding electronic and information technology accessibility</td>
<td>Spring 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/2/17</td>
</tr>
<tr>
<td>19</td>
<td>12/12/16</td>
<td>PSC</td>
<td>Policy</td>
<td>Revision of Operational Procedures and Regulations 6-18.101 Regarding Faculty Office Hours</td>
<td>-</td>
<td>Approved w/revisions</td>
<td>Approved</td>
<td>Approved by BOT 5/31/17</td>
</tr>
<tr>
<td>20</td>
<td>2/13/17</td>
<td>URCC</td>
<td>Curriculum</td>
<td>Designation of Kent Core status to a new course in the mathematics and critical reasoning category: MATH10051 Quantitative Reasoning</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>To be implemented with the 2017-18 catalog</td>
</tr>
<tr>
<td>21</td>
<td>2/13/17</td>
<td>Arts</td>
<td>Curriculum</td>
<td>Consolidation of the Crafts and Fine Arts Majors into one major - renamed Studio Art - within the Master of Fine Arts degree in the School of Art.</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/2/17</td>
</tr>
<tr>
<td>22</td>
<td>2/13/17</td>
<td>A&amp;S</td>
<td>Infrastructure</td>
<td>Administrative restructure and revision of name of the Center for Applied Conflict Management to the School of Peace and Conflict Studies, moving from a center in the Department of Political Science to a separate school in the College of Arts and Sciences</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/2/17</td>
</tr>
<tr>
<td>23</td>
<td>2/13/17</td>
<td>Nursing</td>
<td>Curriculum</td>
<td>Establishment of Nursing for Registered Nurses major within the Bachelor of Science in Nursing Degree</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/2/17</td>
</tr>
<tr>
<td>24</td>
<td>3/13/17</td>
<td>CAEST</td>
<td>Infrastructure</td>
<td>Revision of the name of the college to the College of Aeronautics and Engineering</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 5/31/17</td>
</tr>
<tr>
<td>25</td>
<td>3/13/17</td>
<td>EHHS</td>
<td>Curriculum</td>
<td>Establishment of an Athletic Training major within the Master of Science degree.</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 5/31/17</td>
</tr>
<tr>
<td>26</td>
<td>3/13/17</td>
<td>OGE</td>
<td>Catalog</td>
<td>Establishment of university-wide English proficiency policy for admission of international students (catalog).</td>
<td>Spring 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>To be implemented with the 2017-18 catalog</td>
</tr>
<tr>
<td>#</td>
<td>Meeting Date</td>
<td>Unit</td>
<td>Type</td>
<td>Faculty Senate Action</td>
<td>Effective Date</td>
<td>Senate Response</td>
<td>President/Provost Response</td>
<td>Status</td>
</tr>
<tr>
<td>----</td>
<td>--------------</td>
<td>---------------</td>
<td>-----------</td>
<td>---------------------------------------------------------------------------------------</td>
<td>----------------</td>
<td>----------------</td>
<td>---------------------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>27</td>
<td>3/13/17</td>
<td>Faculty Senate</td>
<td>Other</td>
<td>Friendly amendments to the revised Kent State University Pledge of Unity and Inclusion</td>
<td>N/A</td>
<td>Approved</td>
<td>N/A</td>
<td>Suggested revisions were received and incorporated by President Warren</td>
</tr>
<tr>
<td>28</td>
<td>4/10/17</td>
<td>Faculty Senate</td>
<td>Governance</td>
<td>Officers elected: Deborah Smith (Chair), Kathryn Wilson (Vice Chair), Kathryn Kerns (Secretary), Edward Dauterich (At-Large)</td>
<td>2017-2018</td>
<td>N/A</td>
<td>N/A</td>
<td>Approved by BOT 5/31/17</td>
</tr>
<tr>
<td>29</td>
<td>4/10/17</td>
<td>Regional College</td>
<td>Curriculum</td>
<td>Inactivation of the Allied Health Management Technology major within the Associate of Technical Study Degree</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved by F.S. Exec 3/20/17</td>
<td>Approved by BOT 5/31/17</td>
</tr>
<tr>
<td>30</td>
<td>4/10/17</td>
<td>Regional College</td>
<td>Curriculum</td>
<td>Inactivation of the Industrial Trades Technology major within the Associate of Technical Study degree</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved by F.S. Exec 3/20/17</td>
<td>Approved by BOT 5/31/17</td>
</tr>
<tr>
<td>31</td>
<td>4/10/17</td>
<td>Provost</td>
<td>Other</td>
<td>Proposal to establish a two-day fall break in October.</td>
<td>Fall 2017</td>
<td>Referred back to committee</td>
<td>N/A</td>
<td>Approved by BOT 5/31/17</td>
</tr>
<tr>
<td>32</td>
<td>4/10/17</td>
<td>Provost</td>
<td>Other</td>
<td>Revision of Thanksgiving break to include a full day class break on Wednesday before Thanksgiving.</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Implemented Fall 2017</td>
</tr>
<tr>
<td>33</td>
<td>5/8/17</td>
<td>Faculty Senate</td>
<td>Other</td>
<td>Resolution requesting that the transparency of FlashFolio be made to mirror that of FolioWeb as closely as possible.</td>
<td>Approved</td>
<td>N/A</td>
<td>N/A</td>
<td>Current vendor is not able to provide that level of transparency. Further discussion with Faculty Senate Exec Committee resulted in reconsideration of this request.</td>
</tr>
<tr>
<td>34</td>
<td>5/8/17</td>
<td>Faculty Senate</td>
<td>Governance</td>
<td>Election of Faculty Senate Committee on Administrative Officers: Terrance Uber (Senator), Kimberley Cleveland (Non-Senator)</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
<td>Approved by BOT 5/31/17</td>
</tr>
<tr>
<td>35</td>
<td>5/8/17</td>
<td>Public Health</td>
<td>Infrastructure</td>
<td>Inactivation of all departments within the College of Public Health</td>
<td>7/1/17</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 5/31/17</td>
</tr>
<tr>
<td>36</td>
<td>5/8/17</td>
<td>Regional College</td>
<td>Curriculum</td>
<td>Inactivation of the Emergency Medical Services Technology major within the Associate of Technical Study Degree</td>
<td>Fall 2017</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 5/31/17</td>
</tr>
<tr>
<td>#</td>
<td>Meeting Date</td>
<td>Unit</td>
<td>Type</td>
<td>Faculty Senate Action</td>
<td>Effective Date</td>
<td>Senate Response</td>
<td>President/Provost Response</td>
<td>Status</td>
</tr>
<tr>
<td>----</td>
<td>--------------</td>
<td>-------------</td>
<td>------------</td>
<td>---------------------------------------------------------------------------------------</td>
<td>----------------</td>
<td>-----------------</td>
<td>-----------------------------</td>
<td>----------------------------</td>
</tr>
<tr>
<td>1</td>
<td>9/11/17</td>
<td>Arts</td>
<td>Curriculum</td>
<td>Establishment of the Musical Theatre Major within the Bachelor of Fine Arts Degree</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 12/31/17</td>
</tr>
<tr>
<td>2</td>
<td>9/11/17</td>
<td>Arts</td>
<td>Curriculum</td>
<td>Establishment of the Theatre Design, Technology and Production Major within the Bachelor of Fine Arts Degree</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 12/31/17</td>
</tr>
<tr>
<td>3</td>
<td>9/11/17</td>
<td>Arts</td>
<td>Curriculum</td>
<td>Inactivation of the Theatre Studies Major within the Bachelor of Fine Arts Degree</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 12/31/17</td>
</tr>
<tr>
<td>4</td>
<td>9/11/17</td>
<td>CCI</td>
<td>Curriculum</td>
<td>Revision in Name of the Photo Illustration Major - to the Photography Major - within the Bachelor of Fine Arts Degree</td>
<td>Fall 2018</td>
<td>Approved by Faculty Senate Exec 6/12/17</td>
<td>Approved</td>
<td>Approved by BOT 9/13/17</td>
</tr>
<tr>
<td>5</td>
<td>9/11/17</td>
<td>Faculty Senate</td>
<td>Other</td>
<td>Motion to congratulate the Kent Stater and its faculty, staff and students on being named one of four finalists for the College Media Association’s Pinnacle Award.</td>
<td>N/A</td>
<td>Approved</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>6</td>
<td>11/13/17</td>
<td>Faculty Senate</td>
<td>Policy</td>
<td>Revision of University Policy 3342-6-14 Regarding Faculty Tenure</td>
<td>7/1/18</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>7</td>
<td>11/13/17</td>
<td>Faculty Senate</td>
<td>Other</td>
<td>State Sales Tax Exemption for Textbooks: Resolution of Faculty Senate’s support of legislation to exempt post-secondary textbooks from state sales tax.</td>
<td>N/A</td>
<td>Approved</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>8</td>
<td>11/13/17</td>
<td>Arts</td>
<td>Curriculum</td>
<td>Revision in Name of the Fashion Major to the Fashion Industry Studies Major within the Master of Fashion Industry Studies Degree</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 12/31/17</td>
</tr>
<tr>
<td>9</td>
<td>11/13/17</td>
<td>Public Health</td>
<td>Curriculum</td>
<td>Establishment of the Clinical Epidemiology Major within the Master of Science Degree</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 12/31/17</td>
</tr>
<tr>
<td>10</td>
<td>11/13/17</td>
<td>Aeronautics and Engineering</td>
<td>Curriculum</td>
<td>Inactivation of the Technology Major within the Bachelor of Science Degree</td>
<td>Fall 2018</td>
<td>Approved by Faculty Senate Exec 10/16/17</td>
<td>Approved</td>
<td>Approved by BOT 12/31/17</td>
</tr>
<tr>
<td>11</td>
<td>12/11/17</td>
<td>Faculty Senate</td>
<td>Other</td>
<td>Revision of the Faculty Ethics Committee Purposes and Procedures</td>
<td>Immediate</td>
<td>Approved</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>#</td>
<td>Meeting Date</td>
<td>Unit</td>
<td>Type</td>
<td>Faculty Senate Action</td>
<td>Effective Date</td>
<td>Senate Response</td>
<td>President/Provost Response</td>
<td>Status</td>
</tr>
<tr>
<td>----</td>
<td>--------------</td>
<td>-----------------------</td>
<td>-----------------</td>
<td>--------------------------------------------------------------------------------------</td>
<td>----------------</td>
<td>----------------</td>
<td>---------------------------</td>
<td>-----------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>12</td>
<td>12/11/17</td>
<td>Provost</td>
<td>Curriculum</td>
<td>Revision of Definition of Instructional Arrangements and Guidelines for Awarding of Academic Credit Policy</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Policy will be included in the Curriculum Guidelines effective Fall 2018.</td>
</tr>
<tr>
<td>13</td>
<td>12/11/17</td>
<td>Aeronautics and Engineering</td>
<td>Curriculum</td>
<td>Establishment of the Mechanical Engineering Technology major within the Bachelor of Science Degree</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>14</td>
<td>12/11/17</td>
<td>Aeronautics and Engineering</td>
<td>Curriculum</td>
<td>Establishment of the Mechatronics Engineering Major within the Bachelor of Science Degree</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>15</td>
<td>12/11/17</td>
<td>Aeronautics and Engineering</td>
<td>Curriculum</td>
<td>Establishment of the Mechatronics Engineering Technology Major within the Bachelor of Science Degree</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>16</td>
<td>12/11/17</td>
<td>Arts</td>
<td>Curriculum</td>
<td>Consolidation of the Crafts and Fine Arts Majors into the Studio Art Major within the Master of Arts Degree</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>17</td>
<td>12/11/17</td>
<td>A&amp;S</td>
<td>Curriculum</td>
<td>Revision in Name and Structure of the Liquid Crystal Institute to the Advanced Materials and Liquid Crystal Institute</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>18</td>
<td>12/11/17</td>
<td>Regional College</td>
<td>Curriculum</td>
<td>Establishment of the Information Technology Major within the Bachelor of Science Degree</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>19</td>
<td>12/11/17</td>
<td>A&amp;S</td>
<td>Curriculum</td>
<td>Revision in Name of the Biological Sciences-Cell Biology Major - to the Biological Sciences-Cell Biology and Molecular Genetics Major - within the Master of Science and Doctor of Philosophy Degrees</td>
<td>Fall 2018</td>
<td>Approved by Faculty Senate</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>20</td>
<td>12/11/17</td>
<td>A&amp;S</td>
<td>Curriculum</td>
<td>Revision in Name of the Biological Sciences-Ecology Major - to the Biological Sciences-Ecology and Evolutionary Biology major - within the Master of Science and Doctor of Philosophy Degrees</td>
<td>Fall 2018</td>
<td>Approved by Faculty Senate</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>21</td>
<td>12/11/17</td>
<td>A&amp;S</td>
<td>Curriculum</td>
<td>Revision in Name of the Biological Sciences-Physiology Major to the Biological Sciences-Integrative Physiology and Neurobiology major - within the Master of Science and Doctor of Philosophy Degrees</td>
<td>Fall 2018</td>
<td>Approved by Faculty Senate</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>22</td>
<td>12/11/17</td>
<td>Regional College</td>
<td>Curriculum</td>
<td>Revision in Name of the Computer Technology Major within the Associate of Applied Business Degree</td>
<td>Fall 2018</td>
<td>Approved by Faculty Senate</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>#</td>
<td>Meeting Date</td>
<td>Unit</td>
<td>Type</td>
<td>Faculty Senate Action</td>
<td>Effective Date</td>
<td>Senate Response</td>
<td>President/Provost Response</td>
<td>Status</td>
</tr>
<tr>
<td>---</td>
<td>--------------</td>
<td>---------------------</td>
<td>----------</td>
<td>--------------------------------------------------------------------------------------</td>
<td>----------------</td>
<td>-----------------------------</td>
<td>-----------------------------</td>
<td>--------------------------</td>
</tr>
<tr>
<td>23</td>
<td>12/11/17</td>
<td>Regional College</td>
<td>Curriculum</td>
<td>Inactivation of the Legal Assisting Technology Major within the Associate of Applied Science Degree (on the East Liverpool Campus)</td>
<td>Fall 2018</td>
<td>Approved by Faculty Senate Exec 11/27/17</td>
<td>Approved</td>
<td>Implemented</td>
</tr>
<tr>
<td>24</td>
<td>2/12/18</td>
<td>Faculty Senate</td>
<td>Proposal</td>
<td>Adoption of a New SSI Survey with Electronic Distribution for Fall 2018</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>N/A</td>
<td>In planning stage for Fall 2019 implementation.</td>
</tr>
<tr>
<td>25</td>
<td>2/12/18</td>
<td>Aeronautics and Engineering</td>
<td>Curriculum</td>
<td>Establishment of the Computer Engineering Technology Major within the Bachelor of Science Degree</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>26</td>
<td>2/12/18</td>
<td>A&amp;S</td>
<td>Curriculum</td>
<td>Establishment of the Neuroscience Major within the Bachelor of Science Degree</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>27</td>
<td>2/12/18</td>
<td>Regional College</td>
<td>Curriculum</td>
<td>Establishment of the Modeling, Animation and Game Creation Major within the Bachelor of Science Degree</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>28</td>
<td>2/12/18</td>
<td>Arts</td>
<td>Curriculum</td>
<td>Revision in Name of the Studio Arts Major - to the Studio Art Major - within the Bachelor of Arts and Bachelor of Fine Arts Degrees</td>
<td>Fall 2018</td>
<td>Approved by Faculty Senate Exec 1/29/18</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>29</td>
<td>2/12/18</td>
<td>A&amp;S</td>
<td>Curriculum</td>
<td>Revision in Name of the International Relations Major - to the Global Studies Major - within the Bachelor of Arts Degree</td>
<td>Fall 2018</td>
<td>Approved by Faculty Senate Exec 1/29/18</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>30</td>
<td>2/12/18</td>
<td>EHHS</td>
<td>Curriculum</td>
<td>Revision in Name of the Higher Education Administration Majors within the Master of Education, Educational Specialist and Doctor of Philosophy Degrees</td>
<td>Fall 2018</td>
<td>Approved by Faculty Senate Exec 1/29/18</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>31</td>
<td>2/12/18</td>
<td>EHHS</td>
<td>Curriculum</td>
<td>Revision in Name of the Instructional Technology Major - to the Educational Technology Major - within the Master of Education Degree</td>
<td>Fall 2018</td>
<td>Approved by Faculty Senate Exec 1/29/18</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>32</td>
<td>2/12/18</td>
<td>EHHS</td>
<td>Curriculum</td>
<td>Inactivation of the Reading Specialization Major within the Master of Arts Degree</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>33</td>
<td>2/12/18</td>
<td>EHHS</td>
<td>Curriculum</td>
<td>Inactivation of the Manufacturing Engineering Technology Major within the Associate of Applied Science Degree</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 3/7/18</td>
</tr>
<tr>
<td>34</td>
<td>3/12/18</td>
<td>Faculty Senate</td>
<td>Policy</td>
<td>Revision of University Policy and Procedure 3342-6-13 Governing Modification of the Faculty Probationary Period</td>
<td>7/1/18</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 6/6/18.</td>
</tr>
<tr>
<td>#</td>
<td>Meeting Date</td>
<td>Unit</td>
<td>Type</td>
<td>Faculty Senate Action</td>
<td>Effective Date</td>
<td>Senate Response</td>
<td>President/Provost Response</td>
<td>Status</td>
</tr>
<tr>
<td>----</td>
<td>--------------</td>
<td>---------------</td>
<td>---------</td>
<td>----------------------------------------------------------------------------------------</td>
<td>----------------</td>
<td>----------------</td>
<td>---------------------------</td>
<td>------------------------------------------------------------------------</td>
</tr>
<tr>
<td>35</td>
<td>3/12/18</td>
<td>University College</td>
<td>University Catalog</td>
<td>Revision of Admission Criteria for the Cooperative Education Program</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Will be included in the University Catalog effective Fall 2018</td>
</tr>
<tr>
<td>36</td>
<td>3/12/18</td>
<td>A&amp;S</td>
<td>Curriculum</td>
<td>Revision in Name of the Applied Conflict Management Major - to the Peace and Conflict Studies Major - within the Bachelor of Arts Degree</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 6/6/18</td>
</tr>
<tr>
<td>37</td>
<td>3/12/18</td>
<td>Provost</td>
<td>Curriculum</td>
<td>Establishment of the Global Distinction Program to be Administered by the University College</td>
<td>Fall 2018</td>
<td>Rejected</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>38</td>
<td>4/9/18</td>
<td>Faculty Senate</td>
<td>Other</td>
<td>Election of Officers: Pamela Grimm (Chair), Robin Vande Zande (Vice-Chair), Ed Dauterich (Secretary), Tracy Laux (At-Large)</td>
<td>2018-19</td>
<td>N/A</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>39</td>
<td>4/9/18</td>
<td>Provost</td>
<td>Other</td>
<td>Revision of the University Academic Calendar</td>
<td>Spring 2020</td>
<td>Approved</td>
<td>Under Review</td>
<td>N/A</td>
</tr>
<tr>
<td>40</td>
<td>4/9/18</td>
<td>PSC</td>
<td>Policy</td>
<td>Establishment of University Policy 3342-6-21 Regarding Consensual Relationships and Other Relationship-Based Conflicts of Interest</td>
<td>7/1/18</td>
<td>Approved with amendments</td>
<td>Approved</td>
<td>Approved by BOT 6/6/18</td>
</tr>
<tr>
<td>41</td>
<td>4/9/18</td>
<td>PSC</td>
<td>Policy</td>
<td>Revision of University Policy 3342-6-15 Regarding Faculty Promotion</td>
<td>N/A</td>
<td>Tabled for discussion at next meeting</td>
<td>Approved</td>
<td>N/A</td>
</tr>
<tr>
<td>42</td>
<td>4/9/18</td>
<td>PSC</td>
<td>Policy</td>
<td>Revision of University Policy 3342-6-12 Regarding Faculty Professional Improvement Leave</td>
<td>7/1/18</td>
<td>Approved with amendments</td>
<td>Approved</td>
<td>Approved by BOT 6/6/18</td>
</tr>
<tr>
<td>43</td>
<td>4/9/18</td>
<td>PSC</td>
<td>Policy</td>
<td>Revision of Administrative Policy 3342-6-15.1 Regarding Graduate Faculty</td>
<td>7/1/18</td>
<td>Approved</td>
<td>Approved</td>
<td>Submitted to the BOT as an information item 9/12/18</td>
</tr>
<tr>
<td>44</td>
<td>5/14/18</td>
<td>PSC</td>
<td>Policy</td>
<td>Revision of University Policy 3342-6-15 Regarding Faculty Promotion</td>
<td>6/1/19</td>
<td>Approved</td>
<td>Approved</td>
<td>Approved by BOT 9/12/18</td>
</tr>
<tr>
<td>45</td>
<td>5/14/18</td>
<td>A&amp;S</td>
<td>Curriculum</td>
<td>Designation of Kent Core status in the Additional category to MCLS 20000 Global Literacy and Cultural Awareness (3)</td>
<td>Fall 2019</td>
<td>Approved</td>
<td>N/A</td>
<td>N/A</td>
</tr>
<tr>
<td>#</td>
<td>Meeting Date</td>
<td>Unit</td>
<td>Type</td>
<td>Faculty Senate Action</td>
<td>Effective Date</td>
<td>Senate Response</td>
<td>President/Provost Response</td>
<td>Status</td>
</tr>
<tr>
<td>----</td>
<td>--------------</td>
<td>------------</td>
<td>------------------</td>
<td>-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------</td>
<td>----------------</td>
<td>----------------</td>
<td>---------------------------</td>
<td>-----------------------------------------------------------------------------------------------</td>
</tr>
<tr>
<td>46</td>
<td>5/14/18</td>
<td>Provost</td>
<td>University Catalog</td>
<td>Revision of the policy for Incomplete (IN) administrative mark to update language regarding an IN mark submission and to clarify some requirements and timing of the default grade process.</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>N/A</td>
<td>Will be included in the University Catalog effective Fall 2018</td>
</tr>
<tr>
<td>47</td>
<td>5/14/18</td>
<td>Provost</td>
<td>University Catalog</td>
<td>Revision of the policy for the Audit (AU), Never Attended-F (NF), and Stopped Attending-F (SF) administrative marks to clarify that students still are enrolled in a course receiving one of those marks even if their overall enrollment has changed for financial aid and other purposes.</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>N/A</td>
<td>Will be included in the University Catalog effective Fall 2018</td>
</tr>
<tr>
<td>48</td>
<td>5/14/18</td>
<td>Provost</td>
<td>Other</td>
<td>Revision of registration deadlines affected by changes to the academic calendar.</td>
<td>Fall 2018</td>
<td>Approved</td>
<td>N/A</td>
<td></td>
</tr>
</tbody>
</table>
Faculty Senate Executive Committee
Minutes of the Meeting
September 21, 2018

Present: Pam Grimm (Chair), Robin Vande Zande (Vice Chair), Ed Dauterich (Secretary), Tracy Laux (At-Large), Blake Stringer (Appointed), Molly Wang (Appointed), Deb Smith (Ex-Officio), Tess Kail (Office Secretary)

Guests: Paul DiCorleto (Vice President for Research & Sponsored Programs)

1. Call to Order

Chair Grimm called the meeting to order at 12:07 p.m. in the Faculty Senate Office at 227 Schwartz Center.

2. Discussion with Paul DiCorleto, Vice President for Research & Sponsored Programs

The Executive Committee met with Vice President DiCorleto to discuss the new Director of Research Strategic Initiatives position and the status of the 5 Strategic Research Institutes/Initiatives (Brain Health Research Institute, Advanced Materials and Liquid Crystal Institute, Environmental Science and Design Research Initiative, Global Understanding Research Initiative, and the Healthy Communities Research Initiative).

The Executive Committee asked about the different centers and their connection to the new position considering the current state of position control at the university. Vice President DiCorleto provided a handout [attached] which showed how positions being cut or merged in RASP freed up enough budget for the new position and which also outlined the duties of the position. He emphasized that the success of RASP depends on the faculty and that his intention is to minimize administrative costs. Vice President DiCorleto also mentioned that the position is necessary because the current leaders of the institutes have no administrative support, and they support the addition of the new position to see that the whole institute program succeeds and to ensure that progress can be tracked and shown.

Two institutes are still looking for directors, and the Brain Health director has been hired and will soon report his plans for the institute. Institutes will hire faculty, but this will be done in conjunction with departments. The Executive Committee asked about how the institutes are funded. Vice President DiCorleto explained that they got one-time money from the university but are expected to be self-sustaining through grants afterward. 4.5 million dollars has been invested so far, and it is hoped that the institutes will be self-funding in four to five years, assuming they can get federal grants and continued support.
from the university until then. The metrics used to evaluate the institutes were discussed and suggestions were made for adding to them.

The Executive Committee expressed concern with the way the scientific misconduct policy was changed without going through the regular university process. Vice President DiCorleto mentioned that a revision of existing policy about conflict of interest is coming soon, and the Executive Committee advised that the Professional Standards Committee (PSC) could be involved early in the process. The Vice President agreed that this can be done. Chair Grimm asked the Vice President what he would like faculty to know about RASP; he answered that they are facilitating faculty ability to do research and providing professional development in conjunction with other universities. The sponsored programs office gets great reviews because they are fast and efficient. Research compliance is also helpful and facilitative.

There was also a brief discussion of the RASP budget. VP DiCorleto left the meeting at 1:20.

3. Approval of Minutes

a. Executive Committee Meeting minutes of August 27, 2018: Members of the Executive Committee reviewed the August 27, 2018, Faculty Senate meeting minutes. A motion was made to approve the minutes (Laux/Stringer). The minutes were approved.

b. Faculty Senate Meeting minutes of September 10, 2018: Members of the Executive Committee reviewed the September 10, 2018, Faculty Senate meeting minutes. A motion was made to approve the minutes (Laux/Stringer). The minutes were approved.

4. EPC meeting of September 17, 2018 was canceled.

5. Nomination of Faculty Senate Member for SPAC (Space Planning Advisory Committee)

Names were suggested, and a faculty member was chosen to contact about possible service on the committee.

6. Tentative Agenda for the October Faculty Senate Meeting

The agenda for the meeting was discussed. A motion was made to approve the agenda (Vande Zande/Wang). The agenda was approved unanimously. The Executive Committee also made of list of people to invite to upcoming meetings.
7. Appoint CCI Rep for FSBAC

Representatives will be contacted about their willingness to serve.

8. Discussion of Appropriate Committee to Interact with the Provost’s Office Regarding Text Books

Chair Grimm will contact Associate Provost Mandy Munro-Stasiuk about how this faculty-driven committee needs to be formed.

9. Discussion of Request from the Honors College

A request for funding for focus group meetings to provide refreshments for discussions of Kent Core revision was received by the Executive Committee. The money may be provided at the end of the fiscal year if there is a surplus.

10. Review EC meeting dates for Spring 2019

Meeting dates for the Spring 2019 Executive Committee meetings were set.

11. Review FS Status Reports for AY16-17 & AY17-18

The Executive Committee reviewed Faculty Senate status reports from the Provost’s Office. Reports exist to show what was previously implemented by Faculty Senate. The committee expressed concern over the 5/8/17 proposal to have more transparency in FlashFolio and the response to it. A new system is coming soon, and faculty should know what that new system will be and what the level of transparency in that system will be. Chair Grimm will inquire about this. Tess Kail will contact the Provost’s Office about making proper revisions to some disputed comments.

12. Fall Retreat Update

The Fall Retreat will take place on Friday, October 26, 2018, from 12:00 p.m. to 2:00 p.m.

13. Salary Redistribution Update

Salary redistribution for Executive Committee members is nearing completion.
14. Additional Items

It was suggested that faculty have a place on the search committee for the new strategic enrollment administrator. Chair Grimm will follow up with the president about that.

15. Adjournment

The committee adjourned at 3:35 p.m.

Respectfully submitted by Edward Dauterich
Secretary, Faculty Senate

attachment
Changes in Research and Sponsored Programs Personnel since August, 2015

Full-time Associate Vice President for Research replaced by AVP Delahanty whose salary is shared by the Dept of Psychological Sciences and grant funding.

Open Director of Communications position filled.

Open Director of Technology Commercialization position combined with RASP Business Manager replacement position in single hire for the two roles.

Office of Student Research established with Ann Gosky as Director. She was moved from University College, where she performed similar functions in the Office of Experiential Learning.

Upon departure of the Director of the Office Of Research Compliance, the Associate Director was promoted and his position was not filled – a part-time undergraduate student was hired.

The Office of Sponsored Programs had three Staff resignations and only two positions were filled.

Funds from the two unfilled positions were used to hire an inaugural Director, Office of Strategic Initiatives:

**BASIC FUNCTION:** Provide leadership and support for the effective functioning and operations of this new office in the Division of Research and Sponsored Programs (RASP). Serve as advisor and liaison to the Vice President on a variety of strategic research initiatives. Act as the administrative lead on strategic initiatives, overseeing, planning, monitoring metrics and effectively completing division-wide efforts. Serve as a member of the RASP leadership team and report to the Vice President for RASP.

**EXAMPLES OF DUTIES/ESSENTIAL FUNCTIONS:**

- Provide key administrative support on coordination, planning and implementation of strategic initiatives, as directed by the Vice President.
- Work with the directors of the strategic research institutes/initiatives to assure progress in achieving short-term and long-term objectives.
- Develop strategies, foster collaboration, convene and coordinate cross-divisional teams, and provide leadership for high-level, high-impact cross-functional initiatives.
- Maximize existing resources and make strategic planning recommendations.
- Develop and implement strategies that engage and inform the university community.
- Assist the Vice President in development and accomplishment of divisional goals and objectives.
- Compile and analyze information related to research institutes/initiatives, benchmarking, and performance.
- Prepare and disseminate reports to various constituencies.
- Assist the Vice President by chairing, convening and/or serving on various campus and community committees, task forces, councils, etc.
- Perform related duties as assigned.
Faculty Senate Executive Committee
Minutes of the Meeting
September 28, 2018

Present: Pam Grimm (Chair), Robin Vande Zande (Vice Chair), Ed Dauterich (Secretary), Tracy Laux (At-Large), Blake Stringer (Appointed), Molly Wang (Appointed), Deb Smith (Ex-Officio), Tess Kail (Office Secretary)

Guests: Provost Todd Diacon

1. Call to Order

Chair Grimm called the meeting to order at 12:10 p.m. in the Faculty Senate Office at 227 Schwartz Center.

2. Approval of Minutes: Executive Committee Meeting Minutes of September 21, 2018

Members of the Executive Committee reviewed the September 21, 2018, Executive Committee meeting minutes. A motion was made to approve the minutes (Laux/Stringer). The minutes were approved.

3. Finalize Agenda for the October 8, 2018, Faculty Senate Meeting

The agenda for the meeting was finalized. A motion was made to approve the agenda (Laux/Stringer). The agenda was approved.

4. Meeting with the Provost (1:00 p.m.)

The Provost arrived at 1:00 p.m. He discussed university concerns about the October 29, 2018, gun march and described the safety measures being taken.

5. Meeting with Vice President Polatajko (2:00 p.m.)

Vice President Polatajko was unable to meet with the Executive Committee, but will contact them about future possible dates.
6. Faculty Institute for Student Success (FISS)

The Executive Committee decided to invite Eboni Pringle and Jenny Marcinkiewicz to speak about FISS at the next senate meeting.

7. Fall Retreat Update

The Faculty Senate Fall Retreat will be held on October 26, 2018, from noon until 2:00 p.m. at Bricco in Kent.

8. Additional Items

The time for the October 22, 2018, Executive Committee meeting was confirmed. The addition of another October 5, Executive Committee meeting was discussed. The length of the October 22nd meeting may be changed if necessary.

9. Adjournment

The committee adjourned at 2:10 p.m.

Respectfully submitted by Edward Dauterich
Secretary, Faculty Senate