



**Advisory Committee on Academic Assessment (ACAA)
Accreditation, Assessment and Learning
Office of the Provost
Kent State University**

**September 22, 2015 Meeting
MINUTES**

Members in Attendance:

Fashaad Crawford, Lindsey Westermann Ayers, Loubna Bilali, Pat Vermeersch, Kathy Spicer, Cesquinn Curtis, James Flanagan, Joe Clark, Coleen Dragovich, Donald Palmer, Wayne Elliot, Pam Tontodonato, Julie Gabella, Jonathan Fleming, Michealle Gabrovsek, Wayne Schneider, Linnea Stafford, Erica Eckert, Joan Meggitt, Lynette Phillips.

I. Welcome and Introductions

Dr. Fashaad Crawford welcomed new and returning committee members, and thanked them for serving on the committee.

II. Purpose of ACAA

- a. Overview
 - Dr. Crawford provided an overview of the committee's purpose, and also discussed accreditation and the purpose of annual program assessment.
- b. Assessment Reporting
 - Kathy Spicer discussed the WEAVEonline software system, and distributed copies of the template departments are currently using to report student learning outcomes results.
- c. Assessment Management Software Survey Findings
 - Dr. Lindsey Westermann Ayers provided highlights from two internal surveys focused on Kent State assessment culture and assessment management software needs. The surveys were administered in Spring/Summer of 2015 to then-active WEAVEonline users representing (1) academic units across all Kent State campuses, and (2) Kent State administrative units. The majority of respondent-users think the WEAVEonline system needs to be replaced. Features that respondents identified as most desirable in assessment management software (AMS) were also discussed.

III. Recap of AY 2014-2015/Highlights for AY 2015-2016

- a. Collegiate Learning Assessment (CLA+)

- Dr. Westermann Ayers distributed a handout highlighting findings from recent CLA+ administrations.
- Dr. Crawford encouraged members to promote the CLA+ to any eligible students. The possibility of administering the CLA+ at regional campuses was also discussed.
- b. AMS Software Systems
 - The group then discussed the different systems that have been identified as potential candidates to replace WEAVEonline.
- c. Program Reviews
 - Dr. Crawford distributed a handout concerning program reviews and communicated that this topic will be revisited at future ACAA meetings.
- d. The meeting was then concluded.