KENT STATE UNIVERSITY
COLLEGE OF EDUCATION, HEALTH AND HUMAN SERVICES
EARLY CHILDHOOD GENERALIST (GRADES 4 & 5) ENDORSEMENT PREPARATION PROGRAM
GRADUATE NON-DEGREE (50000-level)

*Coursework is to be taken at the graduate level (50000 level) and subject to graduate tuition rates.*

Admission Requirements
- Bachelor’s degree
- Official transcript(s)-KSU transcripts not required
- Minimum 3.000 cumulative (total undergraduate) GPA
- Goal statement
- Two letters of recommendation (can use application online recommendation system)
- Questions in Anticipation of Licensure Form (embedded in online application)
- Evidence of valid Early Childhood P-3 teaching license from the State of Ohio (or current enrollment in Block V)

The graduate admission process is handled online. Your application will be processed by the Division of Graduate Studies, our centralized graduate admission office. There is a $15 non-refundable application fee for the endorsement prep program.

Cartwright Hall
650 Hilltop Drive
Kent State University
Kent, OH 44242
Phone: 330-672-2661
Toll Free: 855-277-6952
Fax: 330-672-6262
Email: gradapps@kent.edu

Please contact Graduate Studies directly with any issues regarding the application or application process. For further assistance, please contact Brenda Ellsworth in the College of EHHS Office of Graduate Student Services (bellswor@kent.edu /330-672-0558).

Once formally admitted, please submit a Graduate Request for Overload Form to the Office of Graduate Student Services (418 White Hall) to register for all 14 credit hours during the summer. Form is available at https://www.kent.edu/ehhs/ogs/forms.

HINTS ON APPLICATION PROMPTS

From the College Net online graduate application platform: https://www.applyweb.com/kentgrad/index.ftl, you will either log in or create a new account to start the online application process.

On page 1-BEGIN APPLICATION-“for which program are you applying”-SELECT “Endorsement”
On page 7 - INTENDED PROGRAM-click on “College of Education, Health and Human Services”

Then SELECT- “Early Childhood Generalist (Grades 4-5) Endorsement Preparation” program and term (this is a summer-only program)

On page 8 - ADDITIONAL REQUIREMENTS- Answer the questions accordingly: SELECT “YES” to having a current, valid 4-YR Resident Educator or 5-Year Professional Ohio teaching license (select “YES” even if you are a current KSU ECED UG who is student teaching and has yet to graduate or apply for licensure); TYPE your teaching licensure area (ECED PK-3); SELECT “NO” if you plan to pursue a degree simultaneously or “YES” if you plan to submit an additional application for the Master of Education in ECED, Curriculum & Instruction or Special Education (general) program; SELECT “NO” for pursuing additional licenses simultaneously (not possible during the same term).
On Page 11-ADDITIONAL DOCUMENTS-you will upload your Goal Statement, date/acknowledge the embedded QAL form, and upload a copy of your valid (unexpired) 4 Year Resident Educator or 5 Year Professional Ohio teaching license. **If you are current KSU ECED UG and are student teaching and have not yet graduated nor applied for licensure, in lieu of the teaching license-please upload a piece of paper indicating the date you plan to graduate and apply for licensure (ie. May 9, 2020).** Please check the acknowledgement box under “Goal Statement”.

On Page 12-REFERENCES-you are asked to supply names and emails of two recommenders. The online system will automatically generate a recommendation request when you hit the submit button. You can elect to waive the right to view the recommendation or not. If your recommendation has already been submitted to Graduate Studies, please enter the name and then select “NO” to using the automated recommendation system and check the box.

Once you submit your application and pay the application fee, you will no longer be able to edit the application. However, you can continue to upload any unfinished admission documents at a later time through the Application Portal Checklist (available once you submit your app/app fee). Please be aware that your application will not be forwarded to the College of EHHS for review until all outstanding requirements have been satisfied.
Optional Additional Application:

For those who want to submit a 2nd graduate application and apply to the Master of Education in ECED, Curriculum & Instruction (Curriculum & Teaching Studies or MCED concentrations), or Special Education (General concentration) and take advantage of building in the 14 hours of graduate (50000 level) 4/5 endorsement coursework.

Admission Requirements

- Bachelor’s degree
- Minimum 3.000 cumulative (total undergraduate) GPA
- Official transcript(s)*
- Goal statement*
- Two letters of recommendation*

*admission documents that can be shared between the two applications (endorsement prep and master’s degree). You may be prompted to re-upload the documents or you can email gradapps@kent.edu and direct Graduate Studies to attach the prior documents.

You will need to pay an additional application fee for the 2nd application ($45-non-refundable)

HINTS ON APPLICATION PROMPTS

From the College Net online graduate application platform: https://www.applyweb.com/kentgrad/index.ftl, you will either log in or create a new account to start the online application process.

On page 1-BEGIN APPLICATION-“for which program are you applying”-SELECT “Masters”
On page 7-INTENDED PROGRAM-click on “College of Education, Health and Human Services”

Then SELECT your intended Masters program (Early Childhood, Curriculum & Instruction or Special Education) and term you wish to begin coursework. **If you want to take advantage of building in all graduate endorsement hours, you must select the same term as the 4/5 Endorsement Prep program (summer only).**

Then SELECT your intended concentration area. M.Ed. in ECED Options-EC Leadership: Advocacy, Curriculum, Policy; Globalization and Intercultural Competence; Science, Technology, Engineering, Math (STEM) or you can select NO CONCENTRATION (by selecting the blank field under the pull-down menu).

On Page 8-ADDITIONAL REQUIREMENTS-Answer “NO” to “are you applying for a combined program”.