The administrative specialist license is valid for working in a central office or supervisory capacity. Two years of successful teaching experience under a professional teacher license is required. The Master's degree, with a core of coursework in Educational Leadership plus 12 additional hours in the specialty area, is required for this license. The candidate must earn the qualifying score of 220 on the Ohio Assessments for Educators: Educational Leadership.

Date ___________________________  Student’s I.D.# ________________________

Student’s Name _________________ Student’s Signature: _________________

Advisor’s Name: ________________ Advisor’s Signature: ________________

Professional Requirements (3 credit hours)
EVAL 65511*  Research in Educational Services (3)

Educational Leadership Core (24 credit hours)
EDLE 6/76526*  Fundamentals of Educational Administration (3)
EDLE 6/76529*  Leading for Social Justice (3)
EDLE 6/76518  School Law and Special Education (3)
EDLE 6/76544  Community Relations & Communication Skills (3)
EDLE 6/76542  Principles & Techniques of Supervision and Special Education (3)
EDLE 6/76492**  Internship in Educational Administration (3)
EDLE 6/76533  Central Office Administration (3)
EDLE 6/76747  Personnel (3)

Specialization (12 credit hours)
Required (9 credit hours)
EVAL 75510  Statistics I in Educational Services (3)
EVAL 85515  Quantitative Research in Educational Services (3)
EVAL 85516  Qualitative Research in Educational Services (3)

Electives (select 1 from the following – 3 credit hours)
EVAL 78716  Educational Statistics II (3)
EVAL 78728  Educational Statistics III (3)
EVAL 85517  Advanced Quantitative Research in Educational Services (3)
EVAL 85518  Advanced Qualitative Research in Educational Services (3)

*Taken toward the beginning of the program.
** Taken toward the end of the program.

All course work will be taken at Kent State University unless substitutions are approved in writing by the student’s advisor.