

**Administrative Specialist License
School/Community Relations
Educational Leadership K-12
Kent State University
(Plan of Study--42 hours)**

The administrative specialist license is valid for working in a central office or supervisory capacity. Two years of successful teaching experience under a professional teacher license is required. The Master's degree, with a core of coursework in Educational Leadership plus 15 additional hours in the specialty area, is required for this license. The candidate must earn the qualifying score of 220 on the [Ohio Assessments for Educators: Educational Leadership](#).

Date _____ **Student's I.D.#** _____

Student's Name _____ **Student's Signature:** _____

Advisor's Name: _____ **Advisor's Signature:** _____

Professional Requirements (3 credit hours)

EVAL 65511* Research in Educational Services (3) _____

Educational Leadership Core (24 credit hours)

EDLE 6/76526* Fundamentals of Educational Administration (3) _____

EDLE 6/76529* Leading for Social Justice (3) _____

EDLE 6/76518 School Law and Special Education (3) _____

EDLE 6/76544 Community Relations & Communication Skills (3) _____

EDLE 6/76542 Principles & Techniques of Supervision and Special Education (3) _____

EDLE 6/76492** Internship in Educational Administration (3) _____

EDLE 6/76533 Central Office Administration (3) _____

EDLE 6/76747 Personnel (3) _____

Specialization (15 credit hours)

Required (9 credit hours)

EDLE 6/76669 Technology Leadership in Education (3) _____

HIED 6/76733 Interpersonal & Group Dynamics (3) _____

HIED 6/76740 Theory and Methods of Organization Devel. (3) _____

Electives (select 2 from the following) (6 credit hours)

JMC 58002 Public Relations Messages: Broadcast (3) _____

JMC 68001 Public Relations Management (3) _____

_____ Other approved elective (3) _____

*Taken toward the beginning of the program.

** Taken toward the end of the program.

All course work will be taken at Kent State University unless substitutions are approved in writing by the student's advisor.