The administrative specialist license is valid for working in a central office or supervisory capacity. Two years of successful teaching experience under a professional teacher license is required. The Master’s degree, with a core of coursework in Educational Leadership plus 15 additional hours in the specialty area, is required for this license. The candidate must earn the qualifying score of 220 on the Ohio Assessments for Educators: Educational Leadership.

Date ___________________________ Student’s I.D.# ________________________
Student’s Name _________________ Student’s Signature: ___________________
Advisor’s Name: ________________ Advisor’s Signature: ___________________

Professional Requirements (3 credit hours)
EVAL 65511* Research in Educational Services (3)

Educational Leadership Core (24 credit hours)
EDLE 6/76526* Fundamentals of Educational Administration (3)
EDLE 6/76529* Leading for Social Justice (3)
EDLE 6/76518 School Law and Special Education (3)
EDLE 6/76544 Community Relations & Communication Skills (3)
EDLE 6/76542 Principles & Techniques of Supervision and Special Education (3)
EDLE 6/76492** Internship in Educational Administration (3)
EDLE 6/76533 Central Office Administration (3)
EDLE 6/76747 Personnel (3)

Specialization (15 credit hours)
Required (9 credit hours)
EDLE 6/76669 Technology Leadership in Education (3)
HIED 6/76733 Interpersonal & Group Dynamics (3)
HIED 6/76740 Theory and Methods of Organization Devel. (3)

Electives (select 2 from the following) (6 credit hours)
JMC 58002 Public Relations Messages: Broadcast (3)
JMC 68001 Public Relations Management (3)
Other approved elective (3)

*Taken toward the beginning of the program.
** Taken toward the end of the program.

All course work will be taken at Kent State University unless substitutions are approved in writing by the student’s advisor.