

Faculty Senate Budget Advisory Committee (FaSBAC)

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CLASSIFICATION: Faculty Senate Committee

REPORTS TO: President of Kent State University

CHARGE: The Faculty Senate Budget Advisory Committee shall advise the president on budgetary issues at the university and division levels, which shall include, but not be limited to:

1. Periodically reviewing the impact of RCM's
 - a. Effect on academic quality
 - b. Effect on unit performance
 - c. Allocation procedures
2. Recommending funding priorities consistent with the University Strategic Plan
3. Reviewing requests submitted by all division for subvention or investment funds
4. Reviewing requests submitted by all divisions to increase overhead
5. Annually reviewing the University's performance according to established measures
6. Reviewing enrollment projections used for budget modeling
7. Reviewing the final draft of the University operating budget
8. Reviewing the performance of non-academic service and support units
9. Appointing sub-committees as necessary to improve aspects of the RCM model and its functioning, e.g., training

COMPOSITION:

Co-Chairs (2):

- Chair of the Faculty Senate or his/her designee (1)
- Senior Vice President for Finance and Administration (1)

Faculty (At least 17):

- Faculty representatives from each of the colleges and the University Libraries (11)
- At least four faculty senators (4)
- At least two regional campus faculty (2)
- Chair of Faculty Senate (if not serving as co-chair) (1)

Academic Leadership (16):

- All RCM College Deans (10)*
- Three Regional Campus Deans (3)
- Chairs/Directors (3)

Students (2):

- Undergraduate Student Senate Representative (1)
- Graduate Student Senate Representative (1)

Ex officio members (non-voting) (7):

- Executive Vice President and Provost or his/her designee (1)
- Associate Vice President for Institutional Research and Student Success (1)
- Associate Vice President for University Budget and Financial Analysis (1)
- Executive Dean Regional Campuses (1)
- Executive Director, Academic Budget (1)
- Executive Director, Administration and Business Services (1)
- Director, Research, Planning and Institutional Effectiveness (1)

* Deans may bring their business officers to these meetings, but they will be considered Ex officio.

QUALIFICATIONS OF FACULTY MEMBERS: Faculty members shall be full-time faculty with an interest in budget, finance, and planning issues. An effort should be made to identify faculty members from a broad range of academic units including the regional campuses and to appoint members that shall serve as representatives of the entire university community.

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TERM: Faculty, chairs/directors, and staff members shall serve a three (3) year term. Students shall serve a one (1) year term. Terms will be staggered so that approximately one-third of the membership is replaced annually. It shall be the responsibility of each appointing body to designate the length of the initial terms and to monitor on-going appointments so that appropriate continuity is assured. Responsibility Center Management Deans and Ex officio members will have continuous appointments to FaSBAC.

MEANS OF APPOINTMENT: Faculty members shall be nominated by College Advisory Committees (CACs), the Regional Campus Faculty Advisory Council (RCFAC), and the Faculty Senate. Faculty members shall be appointed by the Chair of Faculty Senate in consultation with the Faculty Senate Executive Committee. Chairs and directors shall be selected by the Chairs and Directors Council. One (1) undergraduate student shall be selected by the Undergraduate Student Senate. One (1) graduate student shall be selected by the Graduate Student Senate.

ALTERNATES: Two (2) faculty alternates will be selected via the same process as described above for faculty members. Alternates are invited to attend meetings regularly so they are familiar with current issues.

CALL: The committee shall be convened at the start of fall semester by one or both of the co-chairs. The committee will meet, at a minimum, four times a year: October, December, February, and April.

CHAIR: The Chair of the Faculty Senate (or his/her designate) and the Senior Vice President for Finance and Administration shall serve as co-chairs of the committee. One or both of the co-chairs shall provide a written or oral report to the Faculty Senate no later than the last Senate meeting of the year. This report should summarize the issues addressed by the committee and any recommendations forthcoming over the course of the past year.