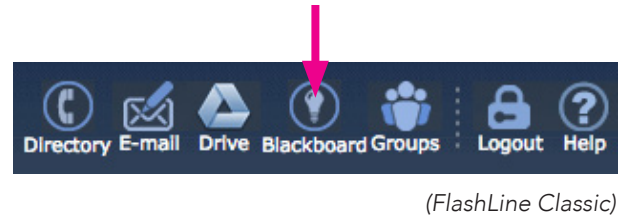
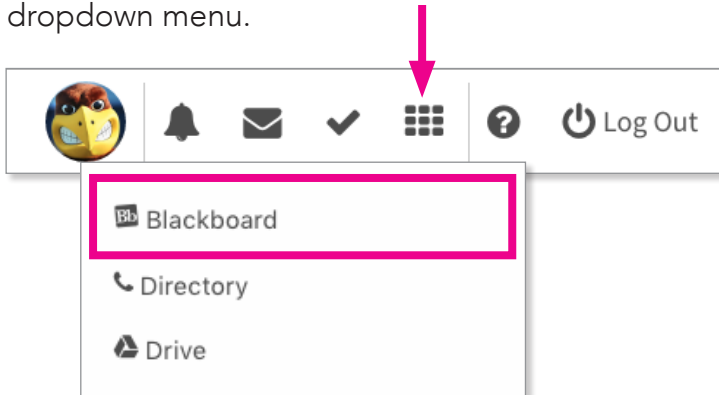



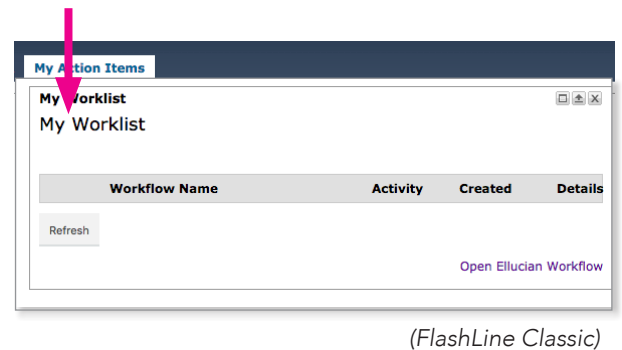
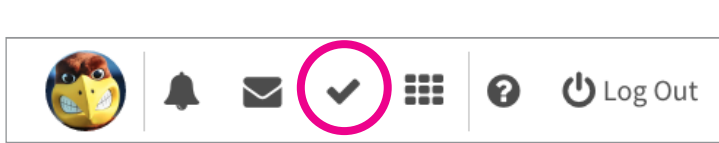
1 Blackboard

Locate the  icon in the top navigation bar. The Blackboard link is located in the dropdown menu.



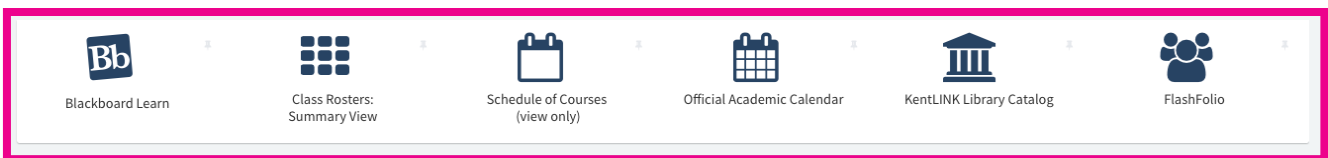
2 Worklist / approve items

Locate the  icon in the top navigation bar. Click on the icon to view and approve pending worklist items. Worklist items will slide in from the right side of the screen.



3 Faculty Quick Links

The most frequently used Faculty Resources can be located at the top of the Faculty Dashboard.
 Path: Faculty & Advisors / Faculty Dashboard



4 Grading Resources

Grading Resources including **Midterm Grades**, **Final Grades**, **Grade Push**, and **Deadlines** can also be located on the Faculty Dashboard.
 Path: Faculty & Advisors / Faculty Dashboard ▶ Grading Resources

5 Course Schedules & Rosters

Faculty **course lists per term**, **course details** and **rosters** are located in the My Course Info area on the Faculty Dashboard.

Path : Faculty & Advisors / Faculty Dashboard ▶ My Course Info

The screenshot shows the 'My Course Info' page. The 'My Course Info' tab is highlighted with a pink box. The page displays details for the course 'RESEARCH METHODS IN PSYCHOLOGY CRN: 17451' for the Fall 2016 term. The schedule is a Lecture, Traditional Instructional Method, held on TR days from 12:30pm to 1:45pm in KTA 00101. The roster shows three students: Chyenne Batchi, TEMILOLUWA Sudreddy, and Laurin Olton, each with a 'Send email' link.

First Name	Last Name	User ID	
Chyenne	Batchi	810002977	Send email
TEMILOLUWA	Sudreddy	810005526	Send email
Laurin	Olton	810246547	Send email

6 GPS & Advising

Faculty with access to Advising and GPS will find these resources on the Advisor Dashboard.

Path: Faculty & Advisors / Advisor Dashboard

7 Pinning to My Dashboard

Hover over a link to reveal a pin icon. Click on the pin icon to save an item to the My Dashboard page. Use the My Dashboard link in the left navigation to access your saved items.

The screenshot shows the 'Grading Resources' page with a list of links: 'NF/SF Grading', 'Midterm Grades', 'Final Grades', 'Grade Push', 'Late Registration Approval', and 'Grade Push User Information'. A 'Pin to My Dashboard' tooltip is visible over the 'Grade Push' link. To the right, a navigation menu is shown with 'My Dashboard' highlighted by a pink arrow.

FACULTY DASHBOARD

Quick Links

- Blackboard Learn
- Class Rosters: Summary View
- Schedule of Courses (view only)
- Official Academic Calendar
- KentLINK Library Catalog
- FlashFolio

Course Info

Grading Resources

- NF/SF Grading
- Midterm Grades
- Final Grades
- Grade Push
- Late Registration Approval
- Grade Push User Information
- Student Cheating & Plagiarism Policy
- Cheating & Plagiarism Sanction Form
- Grade Processing Deadlines

Faculty Workflows

- Grade Change Workflow
- Grade Change Workflow Reference Guide
- Incomplete Mark Form
- Grade Change Archive
- Course Catalog Update

ADVISOR DASHBOARD

Quick Links

- FlashFAST for Advisors
- Banner INB
- GPS Audit & Plan
- KSU Advising
- Office of the University Registrar Calendar
- View Schedule of Courses

Graduation Planning System (GPS)

- Explore Programs and Degrees: GPS Roadmaps
- GPS - Graduation Planning System
- GPS Program Exception Workflow
- GPS Advising Manual
- GPS FAQ and Tutorials

Advisor Workflows

- Exception to Undergraduate Program Form
- Directions for Completing Exception to Undergraduate Program Form
- Advisor Assignment Application
- Scholarship Payment Authorization
- Graduate Admissions History
- Change Undergraduate Program

RESOURCES

Faculty

- FlashFAST For Faculty
- Class Rosters: Detailed View
- Faculty Affairs
- Faculty Personnel Forms
- Center for Teaching and Learning (CTL)
- Online Teaching
- Collective Bargaining Agreement (AAUP)
- Faculty Professional Improvement Leave Policy
- Faculty Professional Improvement Leave Procedures (FPIL)
- Faculty Senate
- FlashFolio
- Digital Measures
- FlashPort
- Office of the Provost
- University Research Council (URC)
- University Teaching Council (UTC)
- University Council on Technology (UCT)

Advising

- FlashFAST for Advisors
- KSUAdvising
- Banner INB
- Dynamic Student Checklist Emulator
- Student Current Term Final Grades View
- DKS Scheduler (1 and 2 day)
- Advising SharePoint
- Dismissal SharePoint
- Pathfinder - Authorized Users Only
- View Submitted Graduation Application
- Graduation SharePoint
- Transfer Credit Guide
- KASADA
- NACADA
- Transferology

University Catalog

- University Catalog
- Explore Programs and Degrees: GPS Roadmaps
- View Course Descriptions

RESOURCES (CONTINUED)

Courses

- View Course Descriptions
- Course Schedule Search
- Course Section Search
- View Schedule of Courses
- Grades/Transcripts Processing Dates
- Office of the University Registrar Calendar
- Registration, Final Exam & Application for Graduation Calendars
- Registration Deadlines and Tuition
- Credit Search

University Policies

- Student Records Policy (FERPA)
- Student Cheating & Plagiarism Policy
- Cheating & Plagiarism Sanction Form
- Office of Student Conduct
- Code of Student Conduct
- Student Academic Complaints
- Rules & Regulations in University Policy Register

Blackboard Learn

- Blackboard Learn
- Blackboard Learn Sync
- Course Signals

Research/Kuali

- Research resources at Kent State
- COS-PIVOT custom funding opportunities and research profile
- Kuali Users Portal
- Launch Kuali Research
- Kuali Proposal Support

For the latest version of this document, please visit <https://www.kent.edu/flashline>.