



First Floor, University Library (Kent Campus)
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www.kent.edu/onestop

One Stop for Student Services

FlashLine Guide to Financial Aid

For Issues logging into FlashLine (username or password), contact the Technology Help Desk at 330-672-4375.

Check Your Financial Aid Status/Messages

1. Log into FlashLine and select **Student** from the main menu.
2. Under **Finances**, click on **Financial Aid**.
3. Click on **Financial Aid Status**, select the current aid year from the drop down and **Submit**.
4. If you have any unsatisfied student requirements, click on **You have unsatisfied student requirements**. To the right of the requirement, click on the open box for Instructions.
5. If you have any active messages, click on **You have active messages**.

View your Financial Aid Award Information

1. Log into FlashLine and select **Student** from the main menu.
2. Under **Finances**, click on **Financial Aid**.
3. Click on **Financial Aid Awards**, select the current aid year from the drop down and **Submit**.
4. Click on the **Award Overview** tab.
5. Select **Award Messages** at the bottom of the page, or click on each award to read more information.

Submit a Decision (Accept/Decline) your Financial Aid/Scholarship Award

1. Log into FlashLine and select **Student** from the main menu.
2. Under **Finances**, click on **Financial Aid**.
3. Click on **Financial Aid Awards**, select the current aid year from the drop down and **Submit**.
4. Click on the **Accept Award Offer** tab
5. Choose an option for your award offers. You can accept or decline to the right of the total award.

Please Note: One Stop/University staff are only authorized to discuss FAFSA (Free Application for Federal Student Aid) information and awards resulting from the FAFSA, with the parent/s who are listed on that FAFSA.

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