



## PAY ON-LINE BY CHECK OR CREDIT/DEBIT CARD

Online payments can be made by at <https://payonline.kent.edu>.

There are three ways to access the payment portal.

1. Students enter their FlashLine User ID and password under **Student Login**
2. **Authorized Users** login as an Authorized User.
3. **Pinless Users** enter the student account number and last name of the student they are making a payment for.

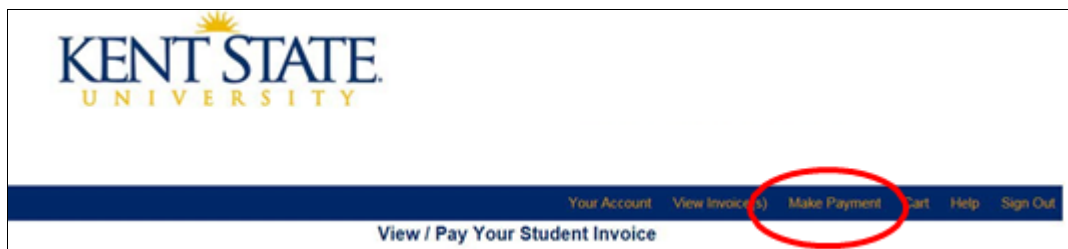
### Online Payment System

Welcome to the login site for making online payments and viewing published invoice(s). Please login using one of the following 3 options.

The screenshot shows two login panels. The left panel is titled "Student Login" and contains fields for "User Name" (with a placeholder "@kent.edu") and "Password", followed by a "Login" button. Below the fields are two links: "Get User Name and Login Help" and "Online Payment Instructions". The right panel is titled "Non-Student Login" and contains two sections. The first is "Guest/Parent/Guardian (Pinless User)" with a description: "-User logs in using a student's KSU ID Number and Last Name" and "-User can only make payments on a student's account", followed by a "Login" button and a link "What is a KSU ID Number". The second section is "Parent/Guardian (Authorized User)" with a description: "-User must be previously authorized by a student" and "-User can view e-bills or make payments to a student's account", followed by a "Login" button and a link "How to Become an Authorized User".

- [FAQs Regarding Electronic Billing](#)

Once logged on to any one of the three options, select "Make Payment" on the blue menu bar at the top of the screen.



### One Stop for Student Services

1st Floor Kent Campus Library • 330-672-6000 • [onestop@kent.edu](mailto:onestop@kent.edu) • [www.kent.edu/onestop](http://www.kent.edu/onestop)



Scroll down and select the appropriate semester.

The amount below is the Current Amount Due, this is the total student account balance less any pending financial aid.

Description	Amount
<a href="#">Payment for: Current Fall 2015 Term</a>	\$126.00

If you need to pay for a previous semester, select the appropriate TERM below by clicking the corresponding "Make Payment" button. Note your amount due to enter the payment amount on the next screen.

Description	Price	View
<a href="#">Payment for: Current Fall 2015 Term</a>		<a href="#">Make Payment</a>
<a href="#">Payment for: Summer 2015 Term</a>		<a href="#">Make Payment</a>
<a href="#">Payment for: Spring 2015 Term</a>		<a href="#">Make Payment</a>
<a href="#">Payment for: FUTURE Spring 2016 Term</a>		<a href="#">Make Payment</a>

Enter the amount you wish to pay and select "Add to Cart" button.

[HOME](#)

**This payment will be credited to the term you have selected below. If this is not the correct term please select the "make payment" link on the bar above to select another term.**

Payment for: Current Fall 2015 Term

Please enter amount to pay (example: \$1,200.50):  ×

To make a payment to your student account, enter the amount and click on the 'Add to Cart' button. This payment will be credited to the term that you have selected.

[Add to Cart](#)

Verify the amount and select the "Checkout" button.

**Please verify the amount is correct. Select "Edit" or "Delete" to make corrections.**

Item Code	Edit	Delete	Amount
Payment for: Current Fall 2015 Term	<a href="#">Edit</a>	<a href="#">Delete</a>	\$126.00
<b>Total Amount</b>			<b>\$126.00</b>

[Return to the "Make Payment" page](#)
[Checkout](#)

Follow the prompts for entering your payment information. Select "Continue Checkout"

**Payment Methods**

Enter new Credit Card information  
 Enter electronic check information - **FREE SERVICE**

[LINK MY 529 Savings Plan](#)

[Continue Checkout](#)

Please confirm the information below. If you need to make changes, select 'Cart' from the bar above.

To submit your payment, click 'Submit Payment' button.

**Please confirm the term(s) selected for payment.**

	Amount
Current Summer 2017 Term	\$126.00
<b>Total Amount</b>	
	<b>\$126.00</b>

**Please confirm your email address and payment information.**

Email Address: btierney@kent.edu  
 Account Number: XXXX56  
 Account Type: Checking  
 Routing Transit Number: 041001039  
 Bank: KEYBANK, ALBANY, NY  
 Account Holder Name: Joe Student

[Submit Payment](#)

Confirm your payment. Once the payment is made you will receive a confirmation of your payment to the student email account or as entered within the transaction.