

**Kent State University**  
**Memorandum**

To: Curriculum Committees  
From: D. Tiene, Instructional Technology Program Area Coordinator  
Date: October 1, 2009  
Subject: Inactivation of Undergraduate Course

The Instructional Technology Program Area has decided to inactivate a course listed in the university undergraduate catalog. This course has not been offered for many years. No other program includes it in its degree programs, certifications, licensures, etc. We have received no requests from other programs that it be taught. Effective Fall 2010.

Here is the catalog description of this course that is to be inactivated. A Certification of Curriculum Proposal has been provided, requesting that it be inactivated. The original Basic Data Sheet is available, if the committee wishes to see it.

**ITEC 47401**

**DESIGN AND PRODUCTION OF EDUCATIONAL MEDIA (3)**

Applies a variety of approaches to the design and production of instructional media. The course develops skills in photography, audio and television.

LDES Curriculum Committee Approved: Oct. 7, 2009

# KENT STATE UNIVERSITY CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date **1-Oct-09**      Curriculum Bulletin \_\_\_\_\_  
 Effective Date   **Fall 2010**      Approved by EPC \_\_\_\_\_

Department       **LDES**  
 College           **EH - Education, Health and Human Services**  
 Proposal          **Inactivate Course**  
 Course Subject   **ITEC**      Course Number   **47401**  
 Course Title      **Design and Production of Educational Media**  
 Minimum Credits   **3**            Maximum Credits   **3**

- |  |  |   |
|--|--|---|
| Checked items<br>are new<br>or revised | <input checked="" type="checkbox"/> Subject            | <input checked="" type="checkbox"/> Cross-Listed / Slash      |
|  | <input checked="" type="checkbox"/> Number             | <input type="checkbox"/> Grade Rule                           |
|  | <input checked="" type="checkbox"/> Title              | <input type="checkbox"/> Credit by Exam                       |
|  | <input checked="" type="checkbox"/> Title Abbreviation | <input checked="" type="checkbox"/> Course Content            |
|  | <input checked="" type="checkbox"/> Credit Hours       | <input type="checkbox"/> Liberal Education Requirements (LER) |
|  | <input type="checkbox"/> Prerequisites                 | <input type="checkbox"/> Writing-Intensive (WIC)              |
|  | <input checked="" type="checkbox"/> Description        | <input type="checkbox"/> Diversity                            |
|  | <input type="checkbox"/> Schedule Type                 | <input type="checkbox"/> Other                                |

Describe impact on other policies, programs or procedures (e.g., encroachment and duplication issues; enrollment and staffing considerations; need, audience, prerequisites; teacher education licensure):  
**none**

Units consulted (other departments, programs or campuses affected by this proposal):  
**none**

### REQUIRED ENDORSEMENTS

<u>H. Dellmann-Jenkins</u>	<u>10/9/09</u>
Department Chair / School Director / Campus Dean	
<u>Joanne Archer</u>	<u>10/25/09</u>
College Dean	
_____	_ / _ / _
Executive Dean of Regional Campuses / Dean of Graduate Studies	
_____	_ / _ / _
Senior Vice President for Academic Affairs and Provost	

Kent State University

Basic Data Sheet

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Graduate School of Education

ITEC 47401

Preparation Date: 04/01/91

Intended Effective Date: F 91

Title: DESIGN AND PRODUCTION OF EDUCATIONAL MEDIA

Abbr: DESIGN & PROD EDUC MEDIA

Nmbr: 47401 Slashed with: 5

\* Prereq: Junior level

CrHrs: 03-03

Fee: per Credit Hour

CBE: C

HEGIS: 13.0101

Catalog Description:

Students apply effective approaches to the design and production of instructional media. The course develops skills in photography, audio, and television.

Writing expectations for this course:

Storyboard, script, examination essays

Instructor(s) expected to teach this course:

D. Tiene

Instructor(s) preparing this sheet:

D. Tiene

 4/7/91  
Chairperson or Director or School/Campus Dean

## DESIGN AND PRODUCTION OF EDUCATIONAL MEDIA

Content Outline	Hrs
1. Designing Media for Instructional Purposes	
A. Research	03
B. Principles	03
2. Photography	
A. Camera	06
B. Flash	03
C. Film	03
D. Composition	03
3. Audio	
A. Microphones	03
B. Audio equipment	03
C. Synchronization	03
4. Television	
A. Camera	03
B. Lighting	03
C. Inserting Audio & Video	03
5. Instructional Utilization of Media	
A. Classroom approaches	03
B. Evaluation of student production	03
<b>Total Time</b>	<b>45</b>

## Texts:

Kodak Guide to 35 mm Photography  
 Effective TV Production - Millerson