

2019-2020 ACCOUNTING INTERNSHIP PROGRAM

EMPLOYER TIMELINE

Now through Friday, August 30	Submit registration for Meet the Accountants Night and Interview Week
Now through Thursday, September 12	Candidates submit their résumé to internship postings for consideration for Accounting Interview Week
Thursday, September 12	Attend Meet the Accountants Night This networking event is held from 5:30 – 8 p.m. in the Kent State University Student Center Ballroom and welcomes accounting undergraduate, masters and MBA students seeking accounting positions.
Friday, September 13	Student applications available for review in Handshake Résumés can also be viewed online by logging into your account in Handshake. Employers have approximately four days to review résumés and select candidates as a Primary, Alternate or Decline their application for On Campus Interviews.
Tuesday, September 17 / 5 p.m.	Deadline to return candidate selections – invites, alternates, or declines Employers must make a selection for each candidate. We advise choosing alternates in case some of the students that you select do not sign up for an interview. Selections can be made online via Handshake no later than 5 p.m. on Tuesday, September 17. Please note: <i>Pre-selecting candidates does not guarantee that they will sign up to interview with your organization.</i> Therefore, employers are encouraged to submit more candidate names than available time slots on your schedule(s). Students sign up on a first-come, first-served basis. If employers have chosen to pre-select only enough students to fill your schedule(s), then any remaining time slots will be left vacant.
Wednesday, September 18 / 8 a.m.	Candidates begin signing up for interviews Your schedule will be locked down and no unauthorized changes will occur.
Thursday, September 19 / 11:59 p.m.	You will receive a confirmation email from the Career Services Office containing a copy of your schedule as well as résumés for interviewees.
September 23 - 27	Accounting internship interviews All interviews are conducted between 8:30 a.m. – 4:30 p.m. in the Career Exploration & Development Interview Suites in the Michael Schwartz Center.
Friday, October 4	BLACKOUT DATE INFO: Internship and full-time offers may be made at any time between the MTAN event and Interview Week. On Friday, October 4, students may begin to respond to offers received.