Proposal Memo

Three years ago documentation was submitted to change the name of the Occupational Therapy Assistant Technology Program at the recommendation of the accrediting agency Accreditation Council for Occupational Therapy Education (ACOTE) from Occupational Therapy Assisting to Occupational Therapy Assistant. The procedures were completed and the name of the program was changed to Occupational Therapy Assistant. At that time the program code was changed from OTAT to OCAT, however the course prefixes were not changed.

The course prefixes need to be changed in the University catalog, brochures, program requirement sheets and any other publications that utilize these codes.

The courses include:

10000 Introduction to Occupational Therapy
10001 Therapeutic Media I
10002 Therapeutic Techniques I – Psychosocial
20000 Therapeutic Techniques II - Physical Dysfunction
20001 Occupational Therapy Management Skills
20002 Therapeutic Media III
20003 Therapeutic Techniques III – Developmental Disabilities
20005 Clinical Applications

Proposed course:
20006 Therapeutic Techniques IV -- Physical Dysfunction
September 17, 2007

Dear Dr. Rowan,

It was requested by Dr. Seachrist, and Therese Tillet that the Occupational Therapy Assistant Technology and Physical Therapist Assistant Programs change the course prefixes to reflect the changes to the program codes. Enclosed you will find paperwork carrying out that request for the Occupational Therapy Assistant Technology Program. The course prefixes are being changed from OTAT to OCAT. This change needs to occur in the University catalog, program brochure, and requirement sheets and any other publications.

Please forward this information to the appropriate departments to be approved by EPC. If there are any questions please contact me at 77426 or email hbynum@kent.edu.

Thank you,

Harriett S. Bynum, Program Director
Occupational Therapy Assistant Program
KENT STATE UNIVERSITY
CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date 14-Sep-07  Curriculum Bulletin ________
Effective Date   Fall 2008  Approved by EPC ________

Department  OTAT
College      EH - Education, Health and Human Services
Degree      AAS - Associate of Applied Science
Program Name Occupational Therapy Assistant Technology
Concentration(s) Concentration(s) Code(s)
Proposal   Revise Program

Description of proposal:
Change the course prefixes from OTAT to OCAT to reflect the changes in the program name.
Changes need to appear in all University publications - catalog, brochure, program requirement
sheets, etc.

Does proposed revision change program's total credit hours?  ☐ Yes  ☐ No

If yes, current total credit hours  [ ]  proposed total credit hours  [ ]

Describe impact on other programs, policies or procedures (e.g., encroachment and duplication
issues; enrollment and staffing considerations; need, audience, prerequisites)
There is no impact on other programs.

Units consulted (other departments, programs or campuses affected by this proposal):
OTAT on Ashtabula and East Liverpool Campuses

REQUIRED ENDORSEMENTS

[Signature]
Department Chair / School Director / Campus Dean

[Signature]
College Dean

[Signature]
Executive Dean of Regional Campuses

[Signature]
Senior Vice President for Academic Affairs and Provost

[Signature]
9/19/07

[Signature]
9/19/07
**BASIC DATA SHEET**

All data entered below should reflect revised information.

Preparation Date 21-Sep-07  Requested Effective Term Fall 2008
Course Subject OCAT  Course Number 10000
Course Title Introduction to Occupational Therapy
Title Abbreviation

NOTE: Maximum 30 spaces, with no punctuation or special characters (exception: forward slash "/" is allowed with no spaces before or after the slash)

Slash Course / / Cross-listed with
4/5, 4/6/7 or 8/7

Minimum Credit 03  ☑ to ☐ or Maximum Credit 03 (e.g., 3 to 3 credits, 1 to 12 credits, 2 or 4 credits)

Contact Hours ☑ Lecture Minimum Hours 03.00  ☐ to ☐ or Maximum Hours 03.00
Per Week ☐ Laboratory Minimum Hours
☐ Other Minimum Hours

NOTE: Contact hours should be per week.

Repeat Status RP - Course may be repeated
If repeats, course limit OR maximum hours

Course Level UG - Undergraduate
Grade Rule B - Letter
Schedule Type(s) LEC - Lecture
Course Attribute(s) none
Credit By Exam N - Credit by Exam Not Approved

COMPLETE ONLY WHAT IS APPLICABLE TO THE COURSE

**Prerequisite**
Course(s) None
NOTE: List minimum-grade requirement for course prerequisites if other than “D.”

Test Score(s)
Corequisite(s)

Registration is by special approval only ☑ Yes ☐ No
NOTE: Checking “yes” means all students must seek approval from department to register.

Restrict Registration (e.g., VCD majors, East Liverpool Campus, junior level and above, graduate standing, BA-CHEM program)

Catalog Description Introduction to the profession of occupational therapy, its place in the health care system and the role and function of the OTR & COTA.

**OBR Program Code**
OBR Subsidy Code
OBR Course Level
CIP Code

**COMPLETED BY CURRICULUM SERVICES**

Complete the following only if applicable:
Previous Title OTAT 10000 Introduction to Occupational Therapy
Previous Subject OTAT  Previous Number 10000
Term Start _____  Term End _____ NOTE: To be completed by Curriculum Services.
Content Outline (include contact hours for each section)

<table>
<thead>
<tr>
<th>Contact Hours</th>
<th>Outline</th>
</tr>
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<tr>
<td>3.00</td>
<td>History &amp; Philosophy of the Profession</td>
</tr>
<tr>
<td>3.00</td>
<td>Practice Framework, Theory that Guides Practice, Activity Analysis</td>
</tr>
<tr>
<td>6.00</td>
<td>Occupation, The Process, Documentation, Medical Terminology</td>
</tr>
<tr>
<td>3.00</td>
<td>Professional Organizations</td>
</tr>
<tr>
<td>9.00</td>
<td>Treatment Strategies</td>
</tr>
<tr>
<td>3.00</td>
<td>Physical Disabilities</td>
</tr>
<tr>
<td>3.00</td>
<td>Geriatrics, Mental Health</td>
</tr>
<tr>
<td>3.00</td>
<td>Human Development</td>
</tr>
<tr>
<td>6.00</td>
<td>Assistive Technology, Adapted Equipment</td>
</tr>
<tr>
<td>3.00</td>
<td>Therapeutic Relationships, Professional Development</td>
</tr>
<tr>
<td>3.00</td>
<td>Ethical Issues &amp; Cultural Diversity</td>
</tr>
</tbody>
</table>

45.00 Total Contact Hours

Textbook(s) Used in this Course

- Occupational Therpay Assistant: Prinicples, Practice Issues & Techniques

Writing Expectations

- Moderate amount for journal articles

Instructor(s) Expected To Teach

- OTAT Faculty

Instructor(s) Contributing to Content

- OTAT Faculty

REQUIRED ENDORSEMENT

[Signature]

Department Chair / School Director / Campus Dean

9/24/07
BASIC DATA SHEET

All data entered below should reflect revised information.

Preparation Date 21-Sep-07 Requested Effective Term Fall 2008
Course Subject OCAT Course Number 10001
Course Title Therapeutic Media I
Title Abbreviation

NOTE: Maximum 30 spaces, with no punctuation or special characters (exception: forward slash "/" is allowed with no spaces before or after the slash)

Slash Course / / Cross-listed with 

Cross-list Banner code
NOTE: To be completed by Curriculum Services.

Minimum Credit 03 □ to □ or Maximum Credit 03 (e.g., 3 to 3 credits, 1 to 12 credits, 2 or 4 credits)
Contact Hours

Lecture Minimum Hours 01.00 □ to □ or Maximum Hours 01.00
Laboratory Minimum Hours 06.00 □ to □ or Maximum Hours 06.00
Other Minimum Hours

NOTE: Contact hours should be per week.

Repeat Status RP - Course may be repeated

if repeats, course limit or maximum hours

Course Level UG - Undergraduate
Grade Rule B - Letter
Schedule Type(s) LEC - Lecture LAB - Laboratory
Course Attribute(s) none
Credit By Exam N - Credit by Exam Not Approved

COMPLETE ONLY WHAT IS APPLICABLE TO THE COURSE

Prerequisite

Course(s) Admission into the Program
NOTE: List minimum-grade requirement for course prerequisites if other than "D."

Test Score(s)
Corequisite(s)

Registration is by special approval only □ Yes □ No
NOTE: Checking "yes" means all students must seek approval from department to register.

Restrict Registration Students in the OCAT Program
(e.g., VCD majors, East Liverpool Campus, junior level and above, graduate standing, BA-CHEM program)

Catalog Description Development of skills in the use of craft media as a basic approach to

occupational therapy practice. Includes concept of activity analysis and problem

solving.

Complete the following only if applicable:

Previous Title OTAT 100002 Therapeutic Media I
Previous Subject OTAT Previous Number 10002
Term Start Term End NOTE: To be completed by Curriculum Services.
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<thead>
<tr>
<th>Contact Hours</th>
<th>Outline</th>
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</thead>
<tbody>
<tr>
<td>2.00</td>
<td>Lecture on therapeutic use of crafts</td>
</tr>
<tr>
<td>1.00</td>
<td>Activity Analysis, Therapeutic Modifications</td>
</tr>
<tr>
<td>1.00</td>
<td>Documentation and clinical reasoning</td>
</tr>
<tr>
<td>1.00</td>
<td>Crafts from found things</td>
</tr>
<tr>
<td>40.00</td>
<td>Completion of craft media</td>
</tr>
</tbody>
</table>

45.00  Total Contact Hours

Textbook(s) Used in this Course
Crafts and Creative Media in Therapy

Writing Expectations
Minimal Completion of Activity Analyses

Instructor(s) Expected To Teach
OCAT Faculty

Instructor(s) Contributing to Content
OCAT Faculty

REQUIRED ENDORSEMENT

[Signatures]
Department Chair / School Director / Campus Dean

9/24/07
BASIC DATA SHEET

All data entered below should reflect revised information.

Preparation Date 21-Sep-07  Requested Effective Term Fall 2008
Course Subject OCAT  Course Number 10002
Course Title Therapeutic Techniques I - Psychosocial
Title Abbreviation

NOTE: Maximum 30 spaces, with no punctuation or special characters (exception: forward slash "/" is allowed with no spaces before or after the slash)

Slash Course / / Cross-listed with Cross-list Banner code __________
4/5, 4/5/7 or 6/7

NOTE: To be completed by Curriculum Services.

Minimum Credit 05  □ to □ or  Maximum Credit 05 (e.g., 3 to 3 credits, 1 to 12 credits, 2 or 4 credits)
Contact Hours  ☒ Lecture Minimum Hours 03.00  □ to □ or  Maximum Hours 03.00
Per Week  ☒ Laboratory Minimum Hours 03.00  □ to □ or  Maximum Hours 03.00
□ Other Minimum Hours □ to □ or  Maximum Hours

NOTE: Contact hours should be per week.

Repeat Status RP - Course may be repeated
If repeats, course limit OR maximum hours

Course Level UG - Undergraduate
Grade Rule B - Letter

Schedule Type(s) LEC - Lecture LAB - Laboratory

Course Attribute(s) none
Credit By Exam N - Credit by Exam Not Approved

COMPLETE ONLY WHAT IS APPLICABLE TO THE COURSE

Prerequisite Course(s)  Admission into the Program & OTAT 10000
NOTE: List minimum-grade requirement for course prerequisites if other than "D."

Test Score(s)

Corequisite(s)

Registration is by special approval only  ☒ Yes ☒ No
NOTE: Checking "yes" means all students must seek approval from department to register.

Restrict Registration Students in the OCAT Program
(e.g., VCD majors, East Liverpool Campus, junior level and above, graduate standing, BA-CHEM program)

Catalog Description Application of occupational therapy skills and techniques in treatment programs, concerned with psychosocial dysfunction.

COMPLETE BY CURRICULUM SERVICES
OBR Program Code
OBR Subsidy Code
OBR Course Level
CIP Code

Complete the following only if applicable:
Previous Title OTAT 100002 Therapeutic Techniques I - Psychosocial
Previous Subject OTAT  Previous Number 10002
Term Start ______  Term End ______  NOTE: To be completed by Curriculum Services.

Revised May 2007
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<th>Contact Hours</th>
<th>Outline</th>
</tr>
</thead>
<tbody>
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<td>3.00</td>
<td>Syllabus and history and basic concepts, treatment settings</td>
</tr>
<tr>
<td>3.00</td>
<td>Human occupation &amp; mental health throughout the lifespan</td>
</tr>
<tr>
<td>3.00</td>
<td>Medical and psychosocial models</td>
</tr>
<tr>
<td>6.00</td>
<td>Understanding psychosocial diagnoses and OT Treatment</td>
</tr>
<tr>
<td>3.00</td>
<td>Responding to symptoms and behavior, safety techniques</td>
</tr>
<tr>
<td>9.00</td>
<td>Group concepts, and techniques</td>
</tr>
<tr>
<td>6.00</td>
<td>Intervention process and treatment planning</td>
</tr>
<tr>
<td>3.00</td>
<td>Leisure skills</td>
</tr>
<tr>
<td>3.00</td>
<td>Work Hardening</td>
</tr>
<tr>
<td>3.00</td>
<td>Cognitive, sensorimotor skills</td>
</tr>
<tr>
<td>3.00</td>
<td>Analyzing, adapting and grading activities</td>
</tr>
</tbody>
</table>

45.00  Total Contact Hours

Textbook(s) Used in this Course  
Mental Health Concepts and Techniques for Occupational Therapy Assistant

Writing Expectations  
Moderate amount for papers

Instructor(s) Expected To Teach  
OCAT Faculty

Instructor(s) Contributing to Content  
OCAT Faculty

REQUIRED ENDORSEMENT

Department Chair / School Director / Campus Dean

9/24/07

Revised May 2007
BASIC DATA SHEET

All data entered below should reflect revised information.

Preparation Date 21-Sep-07 Requested Effective Term Fall 2008
Course Subject OCAT Course Number 20000
Course Title Therapeutic Techniques II - Physical Dysfunction
Title Abbreviation

NOTE: Maximum 30 spaces, with no punctuation or special characters (exception: forward slash “/” is allowed with no spaces before or after the slash)

Slash Course / / Cross-listed with Cross-list Banner code ______
4/5, 4/5/7 or 6/7 NOTE: To be completed by Curriculum Services.

Minimum Credit 05 ☑ to ☐ or Maximum Credit 05 (e.g., 3 to 3 credits, 1 to 12 credits, 2 or 4 credits)
Contact Hours ☑ Lecture Minimum Hours 03.00 ☐ to ☐ or Maximum Hours 03.00
Per Week ☐ Laboratory Minimum Hours ☐ to ☐ or Maximum Hours
□ Other Minimum Hours ☐ to ☐ or Maximum Hours

NOTE: Contact hours should be per week.
Repeat Status RP - Course may be repeated
If repeats, course limit OR maximum hours
Course Level UG - Undergraduate
Grade Rule B - Letter
Schedule Type(s) LEC - Lecture LAB - Laboratory
Course Attribute(s) none
Credit By Exam N - Credit by Exam Not Approved

COMPLETE ONLY WHAT IS APPLICABLE TO THE COURSE

Prerequisite
Course(s) OTAT 10002
NOTE: List minimum-grade requirement for course prerequisites if other than “D.”

Test Score(s)
Corequisite(s) OTAT 20001 & 20002

Registration is by special approval only ☑ Yes ☐ No
NOTE: Checking “yes” means all students must seek approval from department to register.

Restrict Registration (e.g., VCD majors, East Liverpool Campus, junior level and above, graduate standing, BA-CHEM program)

Catalog Description Application of occupational therapy skills and techniques in treatment programs, specifically concerned with physical dysfunctions.

Complete the following only if applicable:
Previous Title Therapeutic Techniques II - Physical Dysfunction
Previous Subject OTAT Previous Number 20000
Term Start _____ Term End _______ NOTE: To be completed by Curriculum Services.

Revised May 2007
### Content Outline (include contact hours for each section)

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<thead>
<tr>
<th>Contact Hours</th>
<th>Outline</th>
</tr>
</thead>
<tbody>
<tr>
<td>3.00</td>
<td>Occupational Therapy Practice</td>
</tr>
<tr>
<td>3.00</td>
<td>OT Process/Treatment Contexts</td>
</tr>
<tr>
<td>3.00</td>
<td>Lab: Functional Motion Assessment, Muscle Strength, ROM, Vital Signs, Infectious control</td>
</tr>
<tr>
<td>3.00</td>
<td>Evaluations, Intervention Planning, Documentation</td>
</tr>
<tr>
<td>3.00</td>
<td>Lab: Evaluations, Sensation, Sensory Kit, Coordination, Grip &amp; Pinch</td>
</tr>
<tr>
<td>3.00</td>
<td>Therapeutic Activities, Leisure Activities, Task Kits</td>
</tr>
<tr>
<td>3.00</td>
<td>Lab: ADL's, Transfers, Wheelchair Mobility, Ambulation with Devices, Driving</td>
</tr>
<tr>
<td>6.00</td>
<td>Pain Management, Back Pain, Body Mechanics Lab: IADL's, Cooking Items</td>
</tr>
<tr>
<td>6.00</td>
<td>Arthritis Lab: Arthritis, Joint Protection, Energy Conservation</td>
</tr>
<tr>
<td>3.00</td>
<td>Hip Fracture, Hip &amp; Knee Replacements</td>
</tr>
<tr>
<td>6.00</td>
<td>Perception and Cognition Lab: Visual Deficits</td>
</tr>
<tr>
<td>12.00</td>
<td>CVA, PNF Techniques, NDT Lab: CVA Techniques, clothing, Lab: CVA Intervention</td>
</tr>
<tr>
<td>3.00</td>
<td>Lab: Aphasia and Swallowing Problems</td>
</tr>
<tr>
<td>6.00</td>
<td>Traumatic Brain Injury, Lab: TBI Intervention</td>
</tr>
<tr>
<td>6.00</td>
<td>Spinal Cord Injury Lab: SCI Dressing, Transfers, Sexual Issues</td>
</tr>
<tr>
<td>3.00</td>
<td>Burns</td>
</tr>
<tr>
<td>6.00</td>
<td>Hand Injuries Lab: Hand Injuries</td>
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</table>

**75.00**  Total Contact Hours

**Textbook(s) Used in this Course**

- Physical Dysfunction Practice Skills for the Occupational Therapy Assistant

**Writing Expectations**

- Activity analysis, Intervention Plan, Resource Notebook

**Instructor(s) Expected To Teach**

- OCAT Faculty

**Instructor(s) Contributing to Content**

- OCAT Faculty

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**REQUIRED ENDORSEMENT**

[Signature]

Department Chair / School Director / Campus Dean

9/24/07

Revised May 2007
BASIC DATA SHEET

All data entered below should reflect revised information.

Preparation Date 21-Sep-07 Requested Effective Term Fall 2008
Course Subject OCAT Course Number 20002
Course Title Therapeutic Media II
Title Abbreviation
NOTE: Maximum 30 spaces, with no punctuation or special characters (exception: forward slash "/" is allowed with no spaces before or after the slash)
Slash Course / / Cross-listed with
4/5, 4/6/7 or 6/7
Minimum Credit 05 □ to □ or Maximum Credit 05 (e.g., 3 to 3 credits, 1 to 12 credits, 2 or 4 credits)
Contact Hours □ Lecture Minimum Hours 01.00 □ to □ or Maximum Hours 01.00
Per Week □ Laboratory Minimum Hours 06.00 □ to □ or Maximum Hours 06.00
□ Other Minimum Hours □ to □ or Maximum Hours
NOTE: Contact hours should be per week.
Repeat Status RP - Course may be repeated
If repeats, course limit OR maximum hours
Course Level UG - Undergraduate
Grade Rule B - Letter
Schedule Type(s) LEC - Lecture LAB - Laboratory
Course Attribute(s) none
Credit By Exam N - Credit by Exam Not Approved

COMPLETE ONLY WHAT IS APPLICABLE TO THE COURSE

NOTE: List minimum-grade requirement for course prerequisites if other than "D."

Registration is by special approval only □ Yes □ No
NOTE: Checking "yes" means all students must seek approval from department to register.
Restrict Registration OTAT Students
(e.g., VCD majors, East Liverpool Campus, junior level and above, graduate standing, BA-CHEM program)

Catalog Description Continued develop of skills in the use of craft media and basic concepts related to occupational therapy.

COMPLETELY COMPLETED BY CURRICULUM SERVICES
OBR Program Code
OBR Subsidy Code
OBR Course Level
CIP Code

Complete the following only if applicable:
Previous Title OTAT 20002 Therapeutic Media II
Previous Subject OTAT Previous Number 20002
Term Start _____ Term End _____ NOTE: To be completed by Curriculum Services.
Content Outline (include contact hours for each section)

<table>
<thead>
<tr>
<th>Contact Hours</th>
<th>Outline</th>
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<tbody>
<tr>
<td>33.00</td>
<td>woodworking</td>
</tr>
<tr>
<td>6.00</td>
<td>Leather work</td>
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<tr>
<td>6.00</td>
<td>Electrical switches</td>
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</tbody>
</table>

45.00  Total Contact Hours

Textbook(s) Used in this Course
Crafts and Creative Media in Therapy

Writing Expectations
Minimal completion of Activity Analyses

Instructor(s) Expected To Teach
OTAT Faculty

Instructor(s) Contributing to Content
OTAT Faculty

REQUIRED ENDORSEMENT

Department Chair / School Director / Campus Dean

9/24/07
BASIC DATA SHEET

All data entered below should reflect revised information.

Preparation Date 21-Sep-07  Requested Effective Term Fall 2008
Course Subject OCAT  Course Number 20003
Course Title Therapeutic Media III
Title Abbreviation

NOTE: Maximum 30 spaces, with no punctuation or special characters (exception: forward slash "\" is allowed with no spaces before or after the slash)

Slash Course / / Cross-listed with Cross-list Banner code _____
4/5, 4/5/7 or 6/7  

NOTE: To be completed by Curriculum Services.

Minimum Credit 03  □ to □ or Maximum Credit 03  (e.g., 3 to 3 credits, 1 to 12 credits, 2 or 4 credits)
Contact Hours  ☒ Lecture Minimum Hours 01.00  □ to □ or Maximum Hours 01.00
Per Week  ☒ Laboratory Minimum Hours 06.00  □ to □ or Maximum Hours 6
□ Other Minimum Hours  □ to □ or Maximum Hours

NOTE: Contact hours should be per week.

Repeat Status RP - Course may be repeated
If repeats, course limit OR maximum hours

Course Level UG - Undergraduate
Grade Rule B - Letter

Schedule Type(s) LEC - Lecture LAB - Laboratory
Course Attribute(s) none
Credit By Exam N - Credit by Exam Not Approved

COMPLETE ONLY WHAT IS APPLICABLE TO THE COURSE

Prerequisite Course(s) 20002
NOTE: List minimum-grade requirement for course prerequisites if other than “D.”

Test Score(s)
Corequisite(s)

Registration is by special approval only  ☒ Yes  □ No
NOTE: Checking “yes” means all students must seek approval from department to register.

Restrict Registration OCAT Students
(e.g., VCD majors, East Liverpool Campus, junior level and above, graduate standing, BA-CHEM program)

Catalog Description Development of skills utilized in adapting equipment for patients/clients to carry out activities of daily living

COMPLETE BY CURRICULUM SERVICES
OBR Program Code
OBR Subsidy Code
OBR Course Level
CIP Code

Complete the following only if applicable:
Previous Title OTAT 20003 Therapeutic Media III
Previous Subject OTAT  Previous Number 20003
Term Start ______  Term End ______  NOTE: To be completed by Curriculum Services.

Revised May 2007
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<th>Outline</th>
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<tr>
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<tr>
<td>3.00</td>
<td>Low end technology</td>
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<tr>
<td>3.00</td>
<td>Physical modalities</td>
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<tr>
<td>6.00</td>
<td>Assistive technology in school, home &amp; work environments</td>
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<tr>
<td>9.00</td>
<td>Wheelchairs</td>
</tr>
<tr>
<td>3.00</td>
<td>Adaptive driving</td>
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<tr>
<td>9.00</td>
<td>Prosthetics &amp; orthotics</td>
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<tr>
<td>3.00</td>
<td>Play &amp; leisure</td>
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<td>3.00</td>
<td>Augmentative communication</td>
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<td>3.00</td>
<td>Hippotherapy</td>
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</table>

45.00 Total Contact Hours

Textbook(s) Used in this Course: Clinician’s Guide to Assistive Technology
Writing Expectations: Papers and presentations
Instructor(s) Expected To Teach: OCAT Faculty
Instructor(s) Contributing to Content: OCAT Faculty

REQUIRED ENDORSEMENT

Department Chair / School Director / Campus Dean

9.24.07

Revised May 2007
**BASIC DATA SHEET**

All data entered below should reflect revised information.

<table>
<thead>
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<th>Preparation Date</th>
<th>Requested Effective Term</th>
<th>Fall 2008</th>
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<tr>
<td>Course Subject</td>
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<td>Course Title</td>
<td>Therapeutic Techniques III</td>
<td></td>
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<tr>
<td>Title Abbreviation</td>
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NOTE: Maximum 30 spaces, with no punctuation or special characters (exception: forward slash “/” is allowed with no spaces before or after the slash)

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<th>Slash Course</th>
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<tr>
<th>Minimum Credit</th>
<th>Maximum Credit</th>
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<td>03 (e.g., 3 to 3 credits, 1 to 12 credits, 2 or 4 credits)</td>
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<th>Minimum Hours</th>
<th>Maximum Hours</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑ Lecture</td>
<td>02.00 ☐ to ☐ or</td>
<td>02.00</td>
</tr>
<tr>
<td>☐ Laboratory</td>
<td>Minimum Hours</td>
<td>Maximum Hours</td>
</tr>
<tr>
<td>☐ Other</td>
<td>03.00 ☐ to ☐ or</td>
<td>03.00</td>
</tr>
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</table>

NOTE: Contact hours should be per week.

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<tr>
<th>Repeat Status</th>
<th>RP - Course may be repeated</th>
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<td></td>
<td>If repeats, course limit OR maximum hours</td>
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</table>

<table>
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<tr>
<th>Course Level</th>
<th>UG - Undergraduate</th>
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</thead>
</table>

<table>
<thead>
<tr>
<th>Grade Rule</th>
<th>B - Letter</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Schedule Type(s)</th>
<th>LEC - Lecture LAB - Laboratory</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Course Attribute(s)</th>
<th>none</th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Credit By Exam</th>
<th>N - Credit by Exam Not Approved</th>
</tr>
</thead>
</table>

**COMPLETE ONLY WHAT IS APPLICABLE TO THE COURSE**

<table>
<thead>
<tr>
<th>Prerequisite Course(s)</th>
<th>OTAT 20000</th>
</tr>
</thead>
</table>

NOTE: List minimum-grade requirement for course prerequisites if other than "D."

<table>
<thead>
<tr>
<th>Test Score(s)</th>
<th></th>
</tr>
</thead>
</table>

<table>
<thead>
<tr>
<th>Corequisite(s)</th>
<th></th>
</tr>
</thead>
</table>

Registration is by special approval only ☑ Yes ☐ No

NOTE: Checking "yes" means all students must seek approval from department to register.

<table>
<thead>
<tr>
<th>Restrict Registration</th>
<th>OCAT Students</th>
</tr>
</thead>
<tbody>
<tr>
<td>(e.g., VCD majors, East Liverpool Campus, junior level and above, graduate standing, BA-CHEM program)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Catalog Description</th>
<th>Application of occupational therapy skills and techniques applied to patients/clients with developmental disabilities.</th>
</tr>
</thead>
</table>

Complete the following only if applicable:

<table>
<thead>
<tr>
<th>Previous Title</th>
<th>OTAT 20004 Therapeutic Techniques III - Developmental Disabilities</th>
</tr>
</thead>
<tbody>
<tr>
<td>Previous Subject</td>
<td>OTAT</td>
</tr>
<tr>
<td>Previous Number</td>
<td>20004</td>
</tr>
<tr>
<td>Term Start</td>
<td></td>
</tr>
<tr>
<td>Term End</td>
<td></td>
</tr>
</tbody>
</table>

NOTE: To be completed by Curriculum Services.
<table>
<thead>
<tr>
<th>Contact Hours</th>
<th>Outline</th>
</tr>
</thead>
<tbody>
<tr>
<td>5.00</td>
<td>Occupational therapy with children; Developmental Theories and Process</td>
</tr>
<tr>
<td>10.00</td>
<td>Common diagnoses</td>
</tr>
<tr>
<td>2.00</td>
<td>Family issues</td>
</tr>
<tr>
<td>3.00</td>
<td>Postural Control</td>
</tr>
<tr>
<td>5.00</td>
<td>Assessments and Tests</td>
</tr>
<tr>
<td>5.00</td>
<td>Sensory Integration</td>
</tr>
<tr>
<td>3.00</td>
<td>Feeding, Dysphagia</td>
</tr>
<tr>
<td>3.00</td>
<td>Cerebral Palsy, NDT</td>
</tr>
<tr>
<td>2.00</td>
<td>Self Care</td>
</tr>
<tr>
<td>2.00</td>
<td>NICU, Early Intervention Preschool, School Based OT</td>
</tr>
<tr>
<td>5.00</td>
<td>Hand Skills, Writing Skills, Visual Perception</td>
</tr>
</tbody>
</table>

**45.00 Total Contact Hours**

**Textbook(s) Used in this Course**

Pediatric Skills for Occupational Therapy Assistants

**Writing Expectations**

Moderate

**Instructor(s) Expected To Teach**

OCAT Faculty

**Instructor(s) Contributing to Content**

OCAT Faculty

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**REQUIRED ENDORSEMENT**

[Signature] Ph.D.  
Department Chair / School Director / Campus Dean  
9/24/07

[Signature]  
9/24/07
BASIC DATA SHEET

All data entered below should reflect revised information.

Preparation Date 21-Sep-07 Requested Effective Term Fall 2008
Course Subject OCAT Course Number 20005
Course Title Clinical Applications
Title Abbreviation

NOTE: Maximum 30 spaces, with no punctuation or special characters (exception: forward slash "/" is allowed with no spaces before or after the slash)

Slash Course / / Cross-listed with Cross-list Banner code
4/5, 4/5/7 or 6/7 NOTE: To be completed by Curriculum Services.

Minimum Credit 08 □ to □ or Maximum Credit 08 (e.g., 3 to 3 credits, 1 to 12 credits, 2 or 4 credits)
Contact Hours □ Lecture Minimum Hours □ to □ or Maximum Hours
Per Week □ Laboratory Minimum Hours □ to □ or Maximum Hours
☑ Other Minimum Hours 320.00 □ to □ or Maximum Hours 320.00
NOTE: Contact hours should be per week.
Repeat Status RP - Course may be repeated
If repeats, course limit OR maximum hours
Course Level UG - Undergraduate
Grade Rule B - Letter
Schedule Type(s) CLN - Clinic CLN - Clinic
Course Attribute(s) none
Credit By Exam N - Credit by Exam Not Approved

COMPLETE ONLY WHAT IS APPLICABLE TO THE COURSE

Prerequisite
Course(s) All OTAT courses except those that are run concurrently
NOTE: List minimum-grade requirement for course prerequisites if other than "D."
Test Score(s)
Corequisite(s)
Registration is by special approval only □ Yes □ No
NOTE: Checking "yes" means all students must seek approval from department to register.
Restrict Registration OTAT Students
(e.g., VCD majors, East Liverpool Campus, junior level and above, graduate standing, BA-CHEM program)

Catalog Description Under the supervision of personnel in selected health care agencies, the student will apply knowledge, skills and techniques acquired in prior and concurrent OTAT courses.

Complete the following only if applicable:
Previous Title OTAT 20003 Therapeutic Media III
Previous Subject OTAT Previous Number 20003
Term Start ______ Term End _______ NOTE: To be completed by Curriculum Services.

Revised May 2007
Content Outline (include contact hours for each section)

<table>
<thead>
<tr>
<th>Contact Hours</th>
<th>Outline</th>
</tr>
</thead>
<tbody>
<tr>
<td>320</td>
<td>2 Level II fieldwork experiences</td>
</tr>
</tbody>
</table>

320.00 Total Contact Hours

Textbook(s) Used in this Course: None
Writing Expectations: Fieldwork assignments
Instructor(s) Expected To Teach: Clinical faculty
Instructor(s) Contributing to Content: Clinical Faculty

REQUIRED ENDORSEMENT

[Signature]
Department Chair / School Director / Campus Dean

9/24/07
KENT STATE UNIVERSITY
CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date 1-Oct-07          Curriculum Bulletin
Effective Date    Fall 2008          Approved by EPC

Department          Speech Pathology and Audiology
College              RC - Regional Campuses
Proposal             Revise Course
Course Subject       OCAT       Course Number 20001
Course Title         Occupational Therapy Management Skills
Minimum Credits 02   Maximum Credits 02

☐ Subject          ☐ Cross-Listed / Slash
☐ Number            ☐ Grade Rule
☐ Title               ☐ Credit by Exam
☐ Title Abbreviation ☐ Course Fee
☐ Credit Hours         ☐ Liberal Education Requirements (LER)
☐ Prerequisites       ☐ Writing-Intensive
☐ Description           ☐ Diversity
☐ Schedule Type        ☒ Other Omit corequisites from publications

Describe impact on other policies, programs or procedures (e.g., encroachment and duplication issues; enrollment and staffing considerations; need, audience, prerequisites):

Omit the corequisites as listed in the University catalog due to changes in the course sequences for the OCAT Program
This does not impact other programs

Units consulted (other departments, programs or campuses affected by this proposal):
OCAT Programs on East Liverpool and Ashtabula Campuses

_____________________________    _________________
Department Chair / School Director / Campus Dean     10/8/07

_____________________________
College Dean

_____________________________
Executive Dean of Regional Campuses

_____________________________
Senior Vice President for Academic Affairs and Provost
BASIC DATA SHEET

All data entered below should reflect revised information.

Preparation Date 21-Sep-07 Requested Effective Term Fall 2008
Course Subject OCAT Course Number 20001
Course Title Occupational Therapy Management Skills
Title Abbreviation

NOTE: Maximum 30 spaces, with no punctuation or special characters (exception: forward slash “/” is allowed with no spaces before or after the slash)

Slash Course / / Cross-listed with Cross-list Banner code ______
4/5, 4/5/7 or 6/7

Minimum Credit 02 ☒ to ☐ or Maximum Credit 02 (e.g., 3 to 3 credits, 1 to 12 credits, 2 or 4 credits)
Contact Hours ☒ Lecture Minimum Hours 02.00 ☐ to ☐ or Maximum Hours 02.00
Per Week ☐ Laboratory Minimum Hours ☐ to ☐ or Maximum Hours
☐ Other Minimum Hours ☐ to ☐ or Maximum Hours

NOTE: Contact hours should be per week.

Repeat Status NR - Course may not be repeated
If repeats, course limit OR maximum hours

Course Level UG - Undergraduate
Grade Rule B - Letter
Schedule Type(s) LEC - Lecture
Course Attribute(s) none
Credit By Exam N - Credit by Exam Not Approved

COMPLETE ONLY WHAT IS APPLICABLE TO THE COURSE

Prerequisite OTAT 10002
Course(s)

NOTE: List minimum-grade requirement for course prerequisites if other than “D.”

Test Score(s)
Corequisite(s)

Registration is by special approval only ☒ Yes ☐ No
NOTE: Checking “yes” means all students must seek approval from department to register.

Restrict Registration (e.g., VCD majors, East Liverpool Campus, junior level and above, graduate standing, BA-CHEM program)

Catalog Description Introduction to skills required for performing administrative tasks in the occupational therapy department. Also includes professional issues.

Complete the following only if applicable:
Previous Title Occupational Therapy Management Skills
Previous Subject OTAT Previous Number 20001
Term Start _____ Term End _____ NOTE: To be completed by Curriculum Services.
**Content Outline (include contact hours for each section)**

<table>
<thead>
<tr>
<th>Contact Hours</th>
<th>Outline</th>
</tr>
</thead>
<tbody>
<tr>
<td>.00</td>
<td>Role in management</td>
</tr>
<tr>
<td>2.00</td>
<td>Ethical behavior</td>
</tr>
<tr>
<td>2.00</td>
<td>National School backpack day (East Liverpool City Schools)</td>
</tr>
<tr>
<td>2.00</td>
<td>Evidence Based Practice Research</td>
</tr>
<tr>
<td>2.00</td>
<td>Finances</td>
</tr>
<tr>
<td>2.00</td>
<td>Reimbursement/Managed Care, Medicare, Medicaid</td>
</tr>
<tr>
<td>2.00</td>
<td>Reimbursement/PPS</td>
</tr>
<tr>
<td>2.00</td>
<td>Employment Issues</td>
</tr>
<tr>
<td>2.00</td>
<td>Personnel Considerations/Roles</td>
</tr>
<tr>
<td>2.00</td>
<td>OT Practice Settings</td>
</tr>
<tr>
<td>2.00</td>
<td>Quality Assurance &amp; Program Evaluation</td>
</tr>
<tr>
<td>2.00</td>
<td>Program Development</td>
</tr>
<tr>
<td>2.00</td>
<td>Organizations</td>
</tr>
<tr>
<td>2.00</td>
<td>Liability Issues</td>
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<tr>
<td>2.00</td>
<td>Professional Development</td>
</tr>
</tbody>
</table>

**30.00** Total Contact Hours

Textbook(s) Used in this Course
Management Skills for the Occupational Therapy Assistant

Writing Expectations
Research Project, Portfolio

Instructor(s) Expected To Teach
OCAT Faculty

Instructor(s) Contributing to Content
OCAT Faculty

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**REQUIRED ENDORSEMENT**

Department Chair / School Director / Campus Dean