



**COLLEGE OF EDUCATION, HEALTH, AND HUMAN SERVICES
TECHNOLOGY ADVISORY COUNCIL
October 26, 2018, WH 308, 10:00 am**

MEMBERS ATTENDING:

| FLA | HS | LDES | TLC |
|------------------|------------------------|--------------|---------------|
| Anthony Hamilton | Angie Ha | Pena Bedesem | Chia-Ling Kuo |
| | James "Derek" Kingsley | | |

Co-Chairs: Julee Henry and Matt Starcher; Annette Kratoski, Administration; Angela Cappozzello, Graduate Student; Michael Cockrill, Undergraduate Student; Wymer, Luci, Recorder

MEMBERS ABSENT:

| FLA | HS | LDES | TLC |
|-------------------|----|--------------|-----------------|
| Ning-Kuang Chuang | | Brian Barber | Davison Mupinga |

GUESTS: None

| AGENDA ITEM | DISCUSSION | ACTION TAKEN |
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| CALL TO ORDER | | |
| Approval of Sept. Minutes | No corrections or changes heard. | Motion to approve by Annette Kratoski and seconded by Pena Bedesem. Motion passed unanimously |
| TECHNOLOGY UPDATES | | |
| Julee Henry: | <p>The book fair will be taking place November 26-30. The Dean will be doing a reading in conjunction with the IRC Annual Scholastic Book Fair. The event will be on December 1 and all CDC kids were invited. The IRC will be providing books to the children. Also, there will be a giving tree and books can be bought and then the IRC will give them to the Center of Hope in Ravenna.</p> <p>UCT met last Friday but Julee was at the Institute for Excellence and couldn't attend. Based on the minutes, there was a conversation on apps – what apps are supported by the university. Microsoft Team and Planner will be demoed at the next meeting. Branding for IT being used. Their office name changed from Information Services to Information Technology. Learning management system for KSU may be getting replaced. She was asked to bring it to the committee and have them submit feedback for what they would like to see in a platform. She will take these suggestions to IT. Proposal for this should be done in January. The new piloted platform is targeted to rollout Fall 2019.</p> <p>Surveys were sent to individuals with classrooms using the new hovercams. She asked if anyone was using the maker space at the library. Not very many are using. Software is not being provided. There are funds available through the scholastic account. Julee is looking at replicating some of the ideas they have at the library with this money. The survey confirmed that there would be more interest in using more of this type of technology if it were here in White Hall.</p> | |

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| <p>Matt Starcher:</p> | <p>Factory refresh is still going on. They are in cycle one of four.</p> <p>The ComDoc copy team has done the initial assessment. There will be a follow-up meeting to discuss the plan for the White Hall printing environment. The copy/printing environment review was explained to everyone.</p> <p>The gym annex had their walk through and their devices will begin be delivered next Tuesday.</p> <p>Windows 7 will be upgraded to Windows 10 by next year for everyone.</p> | |
| <p>Tom Stafford:</p> | <p>He was unavailable for the meeting.</p> | |
| OPEN ISSUES | | |
| <p>Vision and Mission Discussion</p> | <p>Vision: Our vision is to provide a technologically progressive educational setting that models effective integration of instructional technologies in teaching and learning processes.</p> <p>Mission statement: The mission of the Technology Advisory Council (TAC) is to identify and support opportunities for technology integration across the college through research, professional development, and support for implementation. Technology opportunities include any technology that positively impacts the teaching and learning process for students, faculty, and staff. Additionally, this council advises the Dean on technology matters in the College.</p> <p>Julee recapped the issues with the above statements.</p> <p>There was discussion as to whether the group is a council or a committee. Julee shared that this used to be a faculty run group and she feels that it should possibly go back to that format. The group was asked their opinion as to whether they felt this should be a council or a committee. She explained that this decision would then be discussed with the Dean. There was a great deal of discussion on how the group is run and if it is contributing to the college and necessary. UTC is a council and provides the Provost information. It was felt that we as a college should mirror what is being done at the university level. If the group is remaining a council the verbiage and time limit needs to be changed. The current wording in the college handbook does not really align completely with the mission statement of the group. There was discussion on how the needs of the college are funneled to the committee. It was discussed that a meeting in early spring semester would be more helpful from a needs perspective. Different methods to make the college more knowledgeable about technology requests were discussed. The group then asked what was appropriate for the group to handle. There was discussion on setting up pilot programs for current technology before purchasing it for the entire college. It was determined that the group should be discussing what technology should be going in and what technology should be removed. An inventory has been done of the technology in the classrooms and they are basically all the same. It was discussed that 221b in the IRC could be used to pilot technology. The group could possibly develop a request form and have everything reworked and ready for the beginning of spring semester. Julee has something developed already that would come directly into the IRC. She will send a link to the</p> | <p>Link to IRC form: https://docs.google.com/forms/d/e/1FAIpQLSf9sFjz5qWolYXl2vrVYzTyqcjnDMTSVGXv_EXd2ekQE08Peg/viewform</p> |

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| | form to everyone. She asked that everyone get back to her with feedback on the form. The group can then begin to draft an email to be sent out to everyone. The name of the committee will be change to “council” A discussion on policy and procedure will be at the next meeting. Verbiage for the college handbook will be discussed with the Dean. It was suggested that Steve Mitchell be moved to administrative representative and have two staff representatives. | |
| Reclamation of technology purchased through a grant | There was discussion regarding the disposal of technology that is no longer supported. Matt suggested that he be the focal point for disposal. Julee suggested many of these items could then be checked out from the IRC. Also discussed was technology purchased through SEED awards and grants. There will be a discussion on those policies and procedures next semester. | |
| MEMBER CONCERNS/NEW BUSINESS | | |
| | None were heard. | |
| ADJOURNMENT | | |
| | Derek Kingsley motioned to adjourn. Seconded by Angie Ha. Motion passed unanimously. | |
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The meeting was adjourned at
Next meeting: November 30, 2018

Respectfully submitted
Luci Wymer, Recorder