


KENT STATE
UNIVERSITY
ASHTABULA

Interdepartmental Correspondence

TO: Lynne Rowan, Director, School of Speech Pathology and Audiology
FROM: Mel Anthony May, Assistant Dean *ma*
DATE: June 23, 2008
SUBJECT: Respiratory Therapy Technology Pre-Major Code

Attached is the proposal to establish a pre-major code (AC XX PRTT) for the Associate of Applied Science in Respiratory Therapy Technology major (AC AAS RTT).

1. Need, audience and precursors
The pre-major code will allow the Ashtabula Campus to accurately track students interested in this selective admission major and make certain that they are receiving important program advising information.
2. Effect on current offerings
The proposed courses have no effect on current offerings.
3. Effect on staffing
The proposed courses have no effect on current offerings.
4. Effect on other units or programs
The proposed courses have on effect on other units or programs.
5. Curricular bodies that have reviewed and approve this action
This proposal will be reviewed by the School of Speech Pathology and Audiology and the College of Education, Health, and Human Services.

I ask that the School of Speech Pathology and Audiology curriculum committee review the proposal and, if approved, forward it to the EHHS curriculum committee for their consideration. I am available to answer any questions that you or the committees may have regarding this request.

:MAM

c: Carol Drennen

*9/8/08
This was
discussed in FAC
on 9/2/08. The
proposal was
passed by the
SPA FAC on 9/8/08
Signed over*

Proposal Summary

Establish a Pre-Major Code for the Associate of Applied Science in Respiratory Therapy Technology Program

Subject Specifications

This proposal seeks to establish a pre-major code (AC XX PRTT) for the AAS in Respiratory Therapy Technology (AC AAS RTT) major at the Ashtabula Campus effective Spring 2009.

Background Information

Respiratory Therapy Technology is a selective admission major that admits a student cohort once each year. It is therefore essential that interested students receive program advising and admission information in order to keep them on-track. The requested pre-major code will allow the campus to identify interested students and make certain that they are receiving this information.

Alternatives and Consequences

The alternative to this proposal is to rely on paper lists or "shadow systems" to track interested students; neither method is as accurate or readily accessible as using Banner and assigning an appropriate pre-major code.

Specific Recommendations

The pre-major code of AC XX PRTT (Pre-Respiratory Therapy Technology) should be established effective Spring 2009.

Timetable and Actions Required

Speech Pathology and Audiology approval: September, 2008

EHHS approval: September, 2008

EPC approval: October, 2008

Faculty Senate approval: October, 2008

KENT STATE UNIVERSITY

CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date 23-Jun-08 Curriculum Bulletin _____
Effective Date Fall 2008 Approved by EPC _____

Department Respiratory Therapy Technology
College EH - Education, Health and Human Services
Degree AAS - Associate of Applied Science
Program Name RTT Program Code
Concentration(s) Concentration(s) Code(s)
Proposal Establish Program

Description of proposal:

Establish a pre-major code of AC XX PRTT for the AAS Respiratory Therapy Technology major at the Ashtabula Campus; pre-major code will allow the campus to more effectively track interested students for advising and program admission purposes.

Does proposed revision change program's total credit hours? Yes No
Current total credit hours: Proposed total credit hours


Describe impact on other programs, policies or procedures (e.g., encroachment and duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):

Proposal has no impact on other programs, policies, or procedures.

Units consulted (other departments, programs or campuses affected by this proposal):

The School of Speech Pathology and Audiology and the College of Education, Health and Human Services were consulted.

REQUIRED ENDORSEMENTS

 Department Chair / School Director / Campus Dean	<u>6/23/08</u> <u>9/8/08</u> _____ _____
College Dean	_____ _____
Executive Dean of Regional Campuses	_____ _____
Senior Vice President for Academic Affairs and Provost	_____ _____