



**COLLEGE OF EDUCATION, HEALTH, AND HUMAN SERVICES
TECHNOLOGY ADVISORY COUNCIL
September 28, 2018, WH 210, 10:00 am**

MEMBERS ATTENDING:

FLA	HS	LDES	TLC
Ning-Kaung Chuang	Angie Ha	Brian Barber	Chia-Ling Kuo
	James "Derek" Kingsley		

Co-Chairs: Julee Henry and Matt Starcher; Tom Stafford, Staff; Cody McCoy, Grad. Student; Michael Cockrill, Undergrad Student; Luci Wymer, Recorder

MEMBERS ABSENT:

FLA	HS	LDES	TLC
Anthony Hamilton		Pena Bedesem	Davison Mupinga

GUESTS:

AGENDA ITEM	DISCUSSION	ACTION TAKEN
CALL TO ORDER		
TECHNOLOGY UPDATES		
Julee Henry:	<p>Julee explained that there are no previous minutes. Last year was spent primarily on the needs assessment survey. Unfortunately there was not quite as much information gained from the survey as was hoped. She shared an overview of the new equipment installed in the building. She is getting good feedback on the new consoles (aside from a couple of small issues that are already being resolved with the Hovercam teacher station).</p> <p>Remote student teacher observations were piloted last spring and are now being done again through WebEx. This seems to be going well.</p> <p>Working with the police department regarding the upgrading/repairing the surveillance cameras in the halls.</p> <p>NEONET – Julee is a member. They have been looking into house bill regarding the use of credit cards to pay for conference expenses etc. You cannot use credit cards with a reward system to pay for conferences.</p> <p>Future Ready: Is an initiative being implemented for K-12 schools. She is involved in this initiative and will keep everyone updated.</p> <p>NEOTech Conference: Has been moved from KSU to the Cleveland Convention Center. They limited the number of persons from KSU that could attend when it was held here. Julee and Annette are working with others at the University to develop a conference to replace this one here on campus.</p>	

	<p>Team Kent: Working with the Kent public schools to see how KSU can complement and assist them. Kent City Schools bought a mobile learning lab and is now looking for additional ways to use it. It is wireless and has a new bench.. They are looking for new uses, with or without the use of technology. Including, the proper location for a display with a projector.</p>	
<p>Matt Starcher:</p>	<p>Have been busy with project from main IS and ongoing projects here.</p> <p>There was a 911 phone audit to get all phones in the same group. This is ongoing.</p> <p>Servers are being migrated over to the IS center instead of where they are currently housed. Downtime will be improved. This will involve all of our servers.</p> <p>Had an encryption audit and upgrade. IS sent a list of computers that needed to be upgrade.</p> <p>Windows 10 upgrade. This has been going on all summer. Julee added that Movie Maker is no longer available on Windows 10, but a workaround has been found. Movie Maker 10: Tell your story is an extension that's been put on the computers in room 221B, where the edTPA uploads parties are held.</p> <p>Centralized copy initiative. This is ongoing. Each building is being assessed for centralization of copy/print centers.</p> <p>Classrooms: Updated classrooms for cabling and ports. There have been pc and monitor refreshes. There have been a few pcs purchased to instantly replace a classroom pc that goes down. Monitor arms have been replaced in some classrooms. Hard drives have been upgraded in several areas.</p> <p>We will be transitioning from the EHHS internal tech ticketing system over to the central IS system. The site is currently live. Support.kent.edu</p>	
<p>Tom Stafford:</p>	<p>Finished the TA/GA Blackboard training sessions. They are doing an open house every Friday for Blackboard for faculty.</p> <p>Murat is involved in the EHHS staff council.</p> <p>Development for online programs. Gifted endorsement is going fully online. Working on a Program Development Guide.</p>	
OPEN ISSUES		
<p>Vision and Mission Discussion</p>	<p>Vision: Our vision is to provide a technologically progressive educational setting that models effective integration of instructional technologies in teaching and learning processes.</p> <p>Mission statement: The mission of the Technology Advisory Council (TAC) is to identify and support opportunities for technology integration across the College through research, professional development, and support for implementation. Technology opportunities include any</p>	

	<p>technology that positively impacts the teaching and learning process for students, faculty, and staff. Additionally, this council advises the Dean on technology matters in the College.</p> <p>Started a conversation on how to use vision/mission statements better. Would like to define how goals that are set by this council align with these statements. There was a general discussion on the statements and if they appropriately outlines the span of activities within the council. It was shared that the council provides feedback to the technology staff who then inform the Associate Dean and Dean. There was discussion that if someone in the TAC Council changes that the integrity of the Council remains. There was discussion on the advantage of the committee actually having a budget. It was decided that the council would act as the idea people and the appropriate offices handle the budget. There was a great deal of discussion of the importance of the committee and how it is related to the schools. The College handbook was reviewed for an exact language for the council. Julee asked members to review the College Handbook prior to the next meeting. EHHS College Handbook</p> <p>There was conversation regarding the security of not only the building, but the technology within the building. Perhaps the building curator could be invited to a meeting to discuss how building security issues are being addressed and offer the council's assistance in supporting the issues.</p>	
NEW BUSINESS		
2018-2019 TAC Goals	<p>Goals set by the council for the upcoming academic year:</p> <ul style="list-style-type: none"> ● Understanding the role of the council ● Review classrooms that weren't addressed previously ● Computer cart in Nixon and other Dell cart ● Development of policies and procedures of the reclamation of technology from grants- a repository for technology and who should be inventorying these items and analyzing what should be done. ● Development of policies and procedures and possibly a flowchart for the council 	
Member feedback: Overall technology comments, questions and/or concerns	There was a question of the possibility of a laptop lab. This was discussed.	
Change of date: Move March 5 th meeting to March 8 th , in the 308 D conference room, White Hall		
Adjournment	Derek Kingsley motion the meeting be adjourned	

The meeting was adjourned at 12:00 noon
Next meeting: 10/26/18

Respectfully submitted
Luci Wymer, Recorder