



Student Funds Transfer Request

In order to facilitate student-to-student funds transfers, KSUCPM has implemented the following policy:

1. Transferred funds have a limited life span. All funds transferred will have the same "expiration date" (as published by the Bursar's Office) as regularly processed student fund transactions. Please refer to your KSUCPM Fee Schedule.
2. KSUCPM will facilitate the actual transfer process from one student account to another student's account through FreedomPay.
3. Multiple transactions must be processed on separate request forms.
4. KSUCPM assumes zero liability in the negotiation and settlement of student-to-student funds transfers.
5. KSUCPM will not serve as the collection or recovery agent for funds.
6. Student-to-student transfers are not reversible.
7. The minimum funds transfer amount is \$ 50.00. The maximum transfer amount is the most recent credit to your account as posted by the Bursar's Office.
8. Both students must be actively enrolled and in good standing.
9. KSUCPM will not reimburse funds lost in cases of dismissal, withdrawal, death, etc.

Your signature below indicates your acceptance of these policies along with your assumption of all associated liability with regard to this transaction.

Current Fund Holder (Printed Name)

Student ID Number (12345 98765432-1)
On back of ID card

Requested Transfer Amount: \$

Current Fund Holder (signature)

Class Year

Date



Receiver of Transferred Funds (printed name)

Student ID Number (12345 98765432-1)
On back of ID card

Receiver of Transferred Funds (signature)

Class Year

Date