



Study Skills Tutoring

Intake Form

Name _____ KSU ID 810 _____
KSU Email _____@kent.edu Cell Phone _____

Program Overview

Study Skills Tutoring is an 8-week support program to assist students in identifying their academic strengths and needs, and to build an efficient set of study skills to achieve academic success. Program commitment requires attendance in weekly scheduled sessions. Our vision is to encourage students to take a proactive approach to learning by utilizing skills that will aid in successful academic and personal growth, enhancing the educational experience at Kent State University

Academic Concerns Addressed: Please check your most needed academic concerns that you wish to address in sessions.

- | | | |
|--|---|--------------------------------------|
| <input type="checkbox"/> Semester Planning | <input type="checkbox"/> Time Management | <input type="checkbox"/> Study Aids |
| <input type="checkbox"/> Study Cycle | <input type="checkbox"/> Test Preparation | <input type="checkbox"/> Test Taking |
| <input type="checkbox"/> Note Taking | <input type="checkbox"/> Active Learning Strategies | |

General Information

Circle your current academic year: Freshman Sophomore Junior Senior

Major/Minor: _____

List all classes you are registered for:

_____	_____
_____	_____
_____	_____
_____	_____

Please explain what you are hoping to experience through Study Skills Tutoring:

Study Skills Tutoring Availability

Please Note: Tutoring lasts for 50 minutes leaving time either at the beginning or end of each session for your convenience. If you have a class before or after a tutoring session just let your tutor know what will work best for you.

PLEASE WRITE THE WORD "TUTOR" IN ALL OF THE SPACES YOU ARE AVAILABLE FOR TUTORING

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
9:00 - 10:00a					
10:00 - 11:00a					
11:00 - 12:00p					
12:00 - 1:00p					
1:00 - 2:00p					
2:00 - 3:00p					
3:00 - 4:00p					
4:00 - 5:00p					
5:00 - 6:00p					

Attendance Policy

Regular attendance is required to participate in the Study Skills Tutoring program. Advanced notice (8 hours minimum) is required if a Study Skills session needs to be cancelled. Failure to arrive within the first 15 minutes of the scheduled session start time will result in an unexcused absence. After 2 absences (excused or unexcused), the coordinator has the discretion to cancel future tutoring appointments.

Participation Agreement

I agree to fully participate in the Study Skills program. I understand that attendance is required for all weekly scheduled tutoring sessions. To maximize my tutoring experience, I agree to actively participate during tutoring sessions, assess areas of concerns, bring necessary materials to work on, and complete any additional activities agreed upon with my Study Skills Tutor.

Printed Name

Signature

Date

Please submit completed form by email to studyskills@kent.edu or by mail/in-person at the Academic Success Center, Center for Undergraduate Excellence Suite 169, 975 Lefton Esplanade, Kent, OH 44242-0001.