

Return form to:
Sherry Ernsberger
404 White Hall

Request Number _____
Date Received _____
Awarded _____
Denied _____

School of Teaching, Learning and Curriculum Studies
UNDERGRADUATE STUDENT
Dissemination of Research and Scholarship Award

Name: _____ Date: _____

Program: _____ Phone: _____

Email address: _____

Purpose of Travel: _____

Destination: _____ Professional Association: _____

Your Role: _____ Dates of Meeting: _____

Check one: National or International Conference State Conference Local Conference

Travel Costs:

Transportation: \$ _____

Lodging: \$ _____

Food: \$ _____

Registration: \$ _____

Other (Itemize): \$ _____

TOTAL COSTS: \$ _____

Amount Requested from TLC: \$ _____

(Maximum amount awarded is \$500 per semester for national/international conference; max amount for a state conference is \$250.)

Student Signature: _____

Participant Checklist:

1. Purpose is dissemination of scholarship and research _____
2. Recognized professional association _____
3. Documented **participant** (attach copy of acceptance letter or program entry) _____
4. Request is within TLC's limits (see below) _____

NOTES

- This support is to be used to assist in the dissemination of the results of scholarship and research. Applicants can apply for one grant per semester within an academic year. Provide documentation of participation as a presenter (acceptance letter or program entry) from the organization.
- Half the funds available for conference presentations will be set aside for each semester. Applications are due the last Friday in October for Fall semester; applications are due the last Friday in March for Spring semester or summer. Awards may be given retroactively; this is to say that if a presentation were made in September, a student could apply for an award at the end of October (or March) to help defray the costs of the September presentation. While only one grant per applicant will be honored in the Fall semester, if a request is unfunded in the Fall, applicants are encouraged to resubmit the request in the spring, and to submit more than one request in case there are funds still available.