After following the link [https://kentparking.t2hosted.com/cmn/auth_ext.aspx](https://kentparking.t2hosted.com/cmn/auth_ext.aspx) you will be prompted to login to your parking account.

1. Click the Flashline Login button.
2. Enter your full Kent State email address.
3. Click Next.
4. Enter your FlashLine username (do not include @kent.edu) and password.
5. Click Submit.
6. Navigate to the PERMITS dropdown box.
7. Select Get Permits.
8. Click Next>>.
9. Confirm that the address displayed is your current campus address. If you need to make changes please contact Parking Services at parking@kent.edu or 330-672-4432. Confirm or update your phone number.
11. Click Next >>.
12. Select the permit you are renewing.
13. Read the Permit Purchase Agreement.
14. Check the I agree to abide by the parking rules and regulations checkbox.
15. Click Next>>.

<table>
<thead>
<tr>
<th>Select</th>
<th>Quantity</th>
<th>Permit Fee</th>
<th>Permit Description</th>
<th>Permit Effective</th>
<th>Permit Expires</th>
</tr>
</thead>
<tbody>
<tr>
<td>☑</td>
<td>1</td>
<td>$152.88</td>
<td>19-20 YEAR FS: R12</td>
<td>06/01/2019</td>
<td>05/31/2020</td>
</tr>
<tr>
<td></td>
<td>1</td>
<td>$10.00</td>
<td>19-20 YEAR FS: MOTORCYCLE</td>
<td>06/01/2019</td>
<td>05/31/2020</td>
</tr>
</tbody>
</table>

The information that I provide for this permit purchase is correct.
- It is my responsibility to know the parking permit rules for my permit. [University Policy Regarding Parking Regulations]
- The permit being purchased is for my use only.
- I am responsible for all violations issued to the license plate I select and/or the permit that I purchase.
- Any refund for permit fees will be issued through the Payroll or Accounts Payable office.
- Only my primary permit may be renewed online. Any additional requests or questions should be emailed to Parking Services at parking@kent.edu.
- If I elect payroll deduction for payment of all or part of my permit fees, I know that I have a pay contract that will allow for monthly deductions beginning in June for a 12 month permit or in September for a 9 month permit.
- If I am purchasing a disability permit, I must provide a current state placard and placard registration to verify my eligibility.
- If I am on an extended leave of absence or terminate employment with Kent State University, my parking permit must be returned to the Parking Services office to stop payroll deductions and accrual of unpaid permit fees.
- I agree to abide by the parking rules and regulations.
Select your license plate or add a new vehicle.

Step 16

16. Select your license plate or add a new vehicle.
17. Select your payment method from the dropdown box.
18. Click Pay Now.
19. Click Checkout>>.

20. If you selected payroll deductions, the permit renewal process is now complete and you will receive a confirmation email.

21. If you selected WEB (CHARGE/ECHECK), you will be prompted to enter your credit card/checking information and will receive a confirmation email once this process is completed.