1. Plan your schedule. Use Visual Schedule Builder in FlashLine to quickly plan your optimal schedule. Go to the Student Dashboard and select Visual Schedule Builder under Priority Resources.

2. Schedule and complete your fall advising appointment. This should be done PRIOR to your designated registration date.*

   For undergraduate students, your date to register is determined by the total number of earned credit hours and registered credit hours that are in progress.

   (Earned credit hours include all earned Kent State University coursework and all accepted external coursework.)

3. Check your Registration Status page in FlashLine to determine your date to register. Go to the Student Dashboard and select Check Registration Status under Priority Resources. Your registration status is subject to change, so please check your Registration Status page often.

4. Got 15? Register and successfully complete at least 15 credit hours each semester.

*IMPORTANT: If you were new to Kent State University from summer 2012 or later, don’t forget you are REQUIRED to meet with an academic advisor this semester.

www.kent.edu/engagement

Keep on track for graduation; registering on time is IMPORTANT. Kent State cannot guarantee course availability.

Please note that registration dates and times are subject to change.