



Department of Pan-African Studies
Center of Pan-African Culture
Application to Exhibit for the Uumbaji Art Gallery

The Uumbaji Art Gallery in the Department of Pan-African Studies at Kent State University is pleased to invite applications from individuals or organizations. The Uumbaji Art Gallery is a space dedicated to examining themes about global Africa and its diasporas, social justice and other issues facing Peoples of Color. However, it is also a space that embraces themes not directly related to Africa and its diasporas. We select proposals based on the quality of the artwork, how it fits in with our theme, as well as the interest your proposed show may have for the entire university and surrounding community. We encourage applications that reflect a variety of media, styles and viewpoints.

Requirements for Non- Student Exhibitions

- A non-refundable fee of \$100 will be collected upon confirmation of date to maintain gallery overhead.
- Deposit of \$200 (re-fundable) will also be collected. This \$200 will be returned once show is complete and any gallery repairs are completed, if needed.
- Applications must be submitted four weeks in advance of desired date.
- Applications for summer must be submitted no later than May 3rd.
- Exhibits will be displayed for a maximum of 4 weeks.
- Artist or organizations are responsible for the opening reception
- Artists or organizations are responsible for any shipping/delivery costs for their artwork.

Requirements for Student Exhibitions

- A non-refundable deposit of \$50, to maintain gallery overhead must be made upon confirmation of date.
- Exhibits will be displayed for either 1-2 weeks.
- Applications must be submitted four weeks in advance of desired date.
- Applications for summer must be submitted no later than May 3rd.

- Student is/students are responsible for the opening reception.

Include in your application the following:

1. The completed Application Form
2. Resume(s) of the artist(s),
3. Artist statement of the work to be displayed,
4. Press-clippings from previous shows, images of past work, etc.
5. For KSU faculty, staff and students, include the name of any academic course, department, professors, or organizations supporting the project, the number of students involved, the number of community members involved, etc.
6. CD, color photos or other copies of your work (do not send original artwork).

The Uumbaji Art Gallery is not responsible for lost, stolen or damaged property. All installation requests must be approved by gallery curator prior to completion. Please thoroughly complete the **Exhibition Application form**. Make a photocopy for yourself and provide the original to the gallery. To enhance your exhibition, we suggest accessory activities such as gallery talks, video/film screenings, discussions, live music, performances, slide presentations, etc. It is very important that you figure out the timing of your activities so that they can attract as many people as possible. We look forward to planning an event with you!

Uumbaji Art Gallery
Center of Pan-African Culture
Department of Pan-African Studies
Kent State University
Oscar Ritchie Hall
225 Terrace Drive
Kent, Ohio 44242
(330) 672-0773

Curator: Idris Kabir Syed

dpasuumbajigallery@kent.edu

<http://www.kent.edu/CAS/PAS/communityandarts/umbaji.cfm>

**Application to Exhibit
Uumbaji Art Gallery**

Date of proposal: _____

Title of proposed show:

Artist(s): _____

Theme: _____

Contact person for questions about proposal:

Address: _____

Tel. #: _____

Email: _____

Dates Requested:

Please describe the actual objects to be exhibited (number, size, material, etc.), how it would be presented and installed (please be very specific, attach more documentation if necessary):

Special Needs for installation:

Time needed for installation:

Please list special arrangements needed for your exhibition and any other activities (e.g. chairs, pedestals, table, etc.). Also, specify how you plan to fulfill these needs:

Why do you wish to exhibit in the Uumbaji Gallery?

Comments:

Signature

date

Once all information is received, the curator will contact you.

Gallery hours: Monday-Thursday, 10-5, and Friday 10-3.

The Uumbaji Gallery is located on the first floor of Oscar Ritchie Hall facing the main office room 117. Parking is available in the rear entrance of the building. For more information, call 330-672-2300.

All events are free and open to the public.

Office use only
Date received:
Curator Initials: