Art Enrichment

Instructions for Lumens Registration

Step 1: Navigate to https://www.kent.edu/artenrichment in your web browser.

Step 2: On the program homepage, select either the Monday or Wednesday section of the Art Enrichment program. Once you’ve made your selection, click Add To Cart to begin registration.

Monday Art Enrichment for Young People (4-14) Spring 2018

ID: 25584

For eight weeks in Monday Art Enrichment from February 26 - April 23, 2018 (4:15 p.m.-5:45 p.m.), students from 4-14 years of age will engage in various art activities together. They will share their findings with the community at the final exhibition. Final Exhibit April 30, 4:30-5:30 p.m.

Class Details

8 Sessions
Weekly - Mon
Location Center for the Visual Arts
Instructor Koon-Hwee Kan

Tuition: $50.00

Registration Closes On
Tuesday, February 20, 2018 @ 12:00 AM
Step 3: If you do not already have a Lumens account, click the button that says Create New Profile under New Students.
Step 4: Indicate that you will be creating a **Household Profile** account. Then click Submit.

Profile Creation

Choose what kind of profile you want to create. Household profile creation is encouraged for the use of families with youth registration needs.

Select Profile type

- [ ] Student Profile (single user)
- [X] Household Profile

[Submit] [Cancel]
Step 5: Create a username and password, as well as complete other required fields. Once you’re done, click the **Continue** button.

### Create New Student Profile

*denotes required information.

<table>
<thead>
<tr>
<th>Step 1</th>
<th>Step 2</th>
<th>Step 3</th>
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</thead>
</table>

**Username**

Username: minimum 6 characters

**Password**

Password: minimum 8 characters, must contain a number and any two of the following three: upper case, lower case, special characters (for example: ()!@#$%^&*)

**Re-enter password**

**Password hint**

**Identity Verification Question**

None specified

**Identity Verification Answer**

**E-mail**

**Re-enter E-mail**

**First name**

**Mail preference**

May we include you on our mailing lists?

- Yes
- No

**Company**

None specified

If your company is not available in the list, select **Add Company** and you will be prompted to add your company’s information after submitting this form.

[Continue] [Cancel]
Step 6: Indicate your last name, then click Continue.

Create New Student Profile

* Denotes required information.

<table>
<thead>
<tr>
<th>Step-1</th>
<th>Step-2</th>
<th>Step-3</th>
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<tbody>
<tr>
<td>Last name*</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Middle Name</td>
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Continue >> Cancel
Step 7: Complete the required fields on the page. Once you’re done, click Submit.

Step 8: When you’ve completed all required information, a pop-up screen will indicate that you must choose an option to proceed. Click Checkout.
**Step 9:** In the **Shopping Cart**, you will see your contact information as well as the program details. In order to proceed, check the box next to **Agree to Refund Policy**. Once you’ve done that click **Checkout**.

**Shopping Cart**

- Please review and confirm student and program details.

<table>
<thead>
<tr>
<th>Student Details</th>
<th>Class Details</th>
<th>Amount</th>
</tr>
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<tbody>
<tr>
<td><a href="mailto:test@test.com">test@test.com</a></td>
<td>Ohio Quality Matters Consortium Annual Member</td>
<td></td>
</tr>
<tr>
<td>101 N Lincoln St</td>
<td>Meeting, 0890MSP18</td>
<td></td>
</tr>
<tr>
<td>Kent, OH 44242</td>
<td>Start Date: 5/3/2018, Instructor: Slunick</td>
<td></td>
</tr>
<tr>
<td>330-672-1061</td>
<td>Location: Kent State Student Center</td>
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Class Registration Cost: $0.00

<table>
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<th>Total</th>
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<td>$0.00</td>
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**Checkout**

- Checkout
- Clear Cart
- Choose Additional Classes
**Step 10:** You will be prompted to share how you learned about this program. Choose the appropriate response and click the **Continue** button.

![Registration Options](image)

**Step 11:** Your registration has been processed! From this page you can **Display a Printable Receipt** as well as **Print Confirmations**. You will also receive a confirmation of your registration via email. Once you’ve reached this point, please navigate to and click the **Log Out** button on your screen.