The process of attaining a Ph.D. is academic in nature and understood as rigorous preparation for a future life in, or in close relationship to, research and scholarship. In a doctoral program, committee members guide candidates through courses and professional experiences. Committee members ensure that candidates exceed requirements and receive a full, well-rounded education, specific to their interests and inquiries.

**Required C&I Course**

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td>C&amp;I 87000</td>
<td>Theory and Research in Teaching</td>
<td>(3)</td>
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<tr>
<td>C&amp;I 87001</td>
<td>Theory and Research in Curriculum</td>
<td>(3)</td>
</tr>
<tr>
<td>C&amp;I 87002</td>
<td>Forms of Inquiry in Curriculum and Instruction</td>
<td>(3)</td>
</tr>
<tr>
<td>C&amp;I 80089</td>
<td>Residency Seminar I (Must be taken at the earliest point possible in one’s program; this course is a prerequisite for Residency Seminar II)</td>
<td>(3)</td>
</tr>
<tr>
<td>C&amp;I 80090</td>
<td>Residency Seminar II (Must be taken at or near the end of one’s program; Residency Seminar I is a prerequisite for this course)</td>
<td>(3)</td>
</tr>
</tbody>
</table>

*C&I 77001 Fundamentals of Curriculum (or an equivalent course and/or relevant progress in experiences as determined by the doctoral advisor or co-advisors) is a recommended prerequisite for C&I 87001.

**Total Core C&I Hours**

**Required Foundations Course**

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Hours</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>A minimum of one educational foundations course</td>
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<tr>
<td></td>
<td>Course Number</td>
<td>(3)</td>
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<td>Course Title</td>
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</table>

**Total Hours**

**Required Research Course**

You must complete a minimum of four required research courses (EVAL 75510, EVAL 85515, EVAL 85516, and one elective research course).

<table>
<thead>
<tr>
<th>Course Number</th>
<th>Course Title</th>
<th>Hours</th>
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<tbody>
<tr>
<td>EVAL 75510</td>
<td>Statistics I for Educational Services (prerequisite for EDUC 85515)</td>
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<tr>
<td>EVAL 85515</td>
<td>Quantitative Research Designs and Application in Educational Services (prerequisite for EDUC 85517)</td>
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<tr>
<td>EVAL 85516</td>
<td>Qualitative Research Designs and Application in Educational Services (prerequisite for EDUC 85518)</td>
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<tr>
<td>EVAL 85517</td>
<td>Advanced Quantitative Researches in Educational Services</td>
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<tr>
<td>EVAL 85518</td>
<td>Advanced Qualitative Research in Educational Services</td>
<td>(3)</td>
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<tr>
<td>Other specialized research methods course</td>
<td>(3)</td>
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<tr>
<td>Other specialized research methods course</td>
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</table>

**Total Research Hours**

Refer to Ph.D. Handbook (http://www.kent.edu/ehhs/ogs/ph-d-handbook) for details on rules and requirements for doctoral study including the purpose of the prospectus; the advisory phase of doctoral study; committee roles, selection, and composition; comprehensive exam process; and candidacy phase (dissertation sequence and components). You are expected to meet with your advisor, co-advisors, or prospectus committee each semester. The purpose of this meeting is to discuss course registration for the following semester and to make any necessary adjustments in your prospectus. You have 9 years to complete your Ph.D. program. This time limit begins when you take your first course toward the degree; or if you are seeking to transfer courses, your time limit begins with the earliest of those transferred courses. Kent State University requires Ph.D. students to complete a minimum of 90 hours beyond the bachelor’s degree and 60 hours beyond the master’s degree.

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<tr>
<th>Course</th>
<th>Hours</th>
<th>Planned Semester and Year for Taking this Course</th>
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Total Emphasis Hours

C&I Electives

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<th>Semester and Year Taken</th>
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Total Elective Hours

Other Electives

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<th>Planned Semester and Year for Taking this Course</th>
<th>Semester and Year Taken</th>
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Total Other Elective Hours

Total Program Course Hours
## Required Scholarly Research and Professional Activities

### Research Activities: Writing for Publication, Conference Involvement (attendance, presenting, reviewing, organizing, leadership), Reviewing for Journals, Research Project Participation, Co-Author and Sole Authored Publications

<table>
<thead>
<tr>
<th>Activity</th>
<th>Mentor</th>
<th>Hours</th>
<th>Planning Date for Doing This</th>
<th>Outcome</th>
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### Professional Activities: University Supervision or Mentor Teacher, University Teaching, Professional Memberships, Committee and Program Work, Workshop Leadership, Advisory Role

<table>
<thead>
<tr>
<th>Activity</th>
<th>Mentor</th>
<th>Hours</th>
<th>Planning Date for Doing This</th>
<th>Outcome</th>
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## Doctoral Comprehensive Examination to be completed after all coursework

### Options for C&I Major (Choose 1 of the 2 options below. Option 3 must be declared within the first 9 hours of coursework)

- Option 1 (written-8 hour) ________  Option 2 (written-take home) ________  Option 3 (written & portfolio) ________

### Dissertation Phase to begin after Comprehensive Examination is completed

- **Dissertation I** (Two consecutive semesters of Dissertation I for 15 credit hours.)  (30) ________________
- **Dissertation II** (If you do not complete your dissertation during Dissertation I, you take consecutive 15 credit hour semesters of Dissertation II until graduation.)  (15+) ________________

Note that Dissertation II registration includes a summer semester and the graduating semester.

**Total Hours** ________________

*Tuition for Dissertation I and II credit hours are calculated differently from regular graduate fees**
ADVISORY PHASE FORM

TENTATIVE FULFILLMENT DATES

Step 1. Coursework completed                  Date
         Internship experience completed         Date
Step 2. Completion of Comp. Exams             Date
Step 3. Approval of Dissertation Proposal     Date
Step 4. Defense of dissertation               Date
Step 5. Anticipated graduation date           Date

PhD Student Name ________________________________

NOTE: ALL SIGNATURES NEEDED ON THIS PAGE MUST BE
OBTAINED BY THE STUDENT.

APPROVAL OF PLAN OF STUDY AND RESIDENCY PLAN

Print _________________________________________________________
/s/ __________________________________________________________
Co-Advisor/Member if applicable (circle one)         Date
Print _________________________________________________________
/s/ __________________________________________________________
Optional Member if applicable                       Date
Print _________________________________________________________
/s/ __________________________________________________________
Minor Advisor if applicable                        Date
Print _________________________________________________________
/s/ __________________________________________________________
PhD Student                                           Date

Major Program Area _______________________________________
Major ___________________________________________________
Optional Minor ___________________________________________
Optional Cognate or Concentration _________________________

Residency Plan (additional sheet may be attached)

Please note that C&I Ph.D. students must complete Residency I, C&I 80089, at the earliest possible point in their doctoral studies and Residency II, C&I 80090, at the latest possible point in their doctoral studies. They will not fulfill their residency requirement until they have completed both courses.

APPROVALS

/s/ ________________________________________________________
Program Area Coordinator                          Date
/s/ ________________________________________________________
Associate Dean for Administrative Affairs          Date
KENT STATE UNIVERSITY
COLLEGE AND GRADUATE SCHOOL OF EDUCATION, HEALTH, AND HUMAN SERVICES
OFFICE OF GRADUATE STUDENT SERVICES
ROOM 418 WHITE HALL
KENT, OH 44242-0001

ADVISORY PHASE
PH.D COMMITTEE STRUCTURE

SINGLE MAJOR

Single Major and/or Single Minor or Cognate: Minimum of two members.
• Major adviser (or co-adviser) assigned by the program area
• Second member (or co-adviser) may be from the major program area

Note 1: Up-to-date lists of full and associate members of the College and Graduate School of Education, Health, and Human Services are maintained in the Office of Administrative Affairs and Graduate Education, 409 White Hall.
Note 2: Any change in committee structure requires the filing of a revised form.
• If the major adviser has associate graduate faculty rank, the co-adviser or second major adviser must hold full graduate faculty rank.