

**BUDGET REVIEW COMMITTEE**  
**January 30, 2007**  
**Summary of Meeting**

Members present:

Jeff Berghoff  
Betsy Boze  
Cheryl Casper  
David Creamer  
Laura Davis  
John Gosky

Bruce Gunning  
Sally Kandel  
Mark Kretovics  
Larry Marks  
Tim Martin  
Jeff Milam

Nancy Mitchell  
Rick Rubin  
Wayne Schneider  
Mary Stansbury  
Denise Zelko

Bruce Gunning was welcomed as a new member to the committee.

Materials for Future Discussion

David Creamer distributed a schedule showing unrestricted revenues for credit instruction per FTE. The schedule was prepared from Board of Regents data for FY 2005 and shows how each institution ranks based on revenue per FTE. Kent State is ranked 10th out of 13 institutions for tuition and fees, and ranked 11th out of 13 for total revenue per FTE. As the committee moves forward with its discussions, this schedule will be important to understanding the total support available to each college.

There also was information distributed about the Regional Campus service charge. The information was prepared in March 2005 as a part of the change in the overhead rate that is charged each campus. As the committee briefly reviewed these materials, it was determined that principles should be drafted to guide decisions about allocating revenues and costs under RCM. There also is the issue of whether colleges and campuses could elect out of certain services. The principles should also consider this issue.

Executive Summary and White Paper

A few minor changes were suggested to the most recent draft.

It was suggested that the presentations need to be expanded to include student groups. It also was suggested that the listening post format may be a way to provide additional staff input. The Regional Campuses will be contacted to determine how best to make the information available to their faculty and staff.

Consultation with the University Community

Dave Creamer distributed a draft of the e-Inside article to be published on February 5, 2007. The article will have links to the RCM website which also will go live on that date. There will also be a caption on the Kent State homepage for two weeks linking to the article and the website.

The committee discussed the draft and suggested several changes. It also was determined that the PowerPoint presentation should be made available on the website.

It was suggested that as many representatives from the committee as possible attend the presentations. In addition to the presenter, there should be a note-taker to capture any feedback. This feedback will then be posted on the website for review by the university community.

#### Consultant/Expert Input

Dave Creamer asked the committee if there is interest in having discussions with other institutions who have implemented RCM. It was determined that a public institution would be helpful. Representatives of Ohio State University will be contacted to see if they are willing to meet with the committee.

The next meeting of the committee will be on Thursday, February 15, beginning at 10:00 a.m. in the KSC 3<sup>rd</sup> floor conference suite.