

University Requirements Curriculum Committee  
Minutes October 10, 2014

**Present:** N. Cain-Bish, R. Duncan, M. Ellis, P. Evans, J. Graham, F. Haldar, M. Haley, L. Hanson C. McVay, D. Palmer, E. Pringle, C. Stillings, J. VanGeest, D. Warren

**Not Present:** J. Arhar, K. Burhanna, J. Ciesla, M. Crisler, B. Datta, M. Fisch, L. Hoepfner-Poling, J. Jarzembak, T. Kandakai, T. Laux, J. Marino, T. Motter, I. R. Nettey, E. Robison, E. Sinclair-Colando, C. Uher, R. Walker, W. Willoughby

**Guests:** Ataena Salaba, CCI Dean's Fellow

Meeting called to order at 2:30 pm by D. Palmer

Sign-in sheet circulated

Minutes from September 12, 2014 meeting approved with the following amendment: the Associate Provost met with the Dean of the College of Arts and Sciences

**Curricular Proposals:**

Kent Core/Diversity Status – URCC received a request for Kent Core and as appropriate Diversity status for specific International Baccalaureate (IB) examinations. Therese Tillett, Director of Curriculum Services sent a memo of explanation and requested that the URCC approve Kent Core and/or Diversity status for specific IB exams with minimum scores of five (5). M. Haley discussed issues involving many of the Schools in Arts and Sciences. Using the grid prepared by Curriculum Services, Kent Core/Diversity status was given for specific IB exams. Motion by Graham, seconded by Hanson. Motion carried.

College of Arts and Sciences: Department of Mathematics – Requesting temporary Kent Core status for Basic Math Concepts 1 Plus. In March 2014, URCC granted temporary Kent Core status for three courses. A fourth course, Basic Math Concepts 1 Plus, was pended awaiting further development. During DKS, the need for the course became apparent and two sections (with 65 students) were opened. The request is being made that URCC grant retroactive temporary Kent Core status for Basic Math Concepts 1 Plus. Before URCC follows through with the request, they are requesting a copy of the syllabus for both Basic Math Concepts 1 Plus and Basic Math Concepts 1. Request tabled until November.

College of Applied Engineering, Sustainability and Technology – Requesting ELR status for AERN 45200 Strategic Aviation Management, AERN 45300 Air Traffic Control Capstone, AERN 45648 Theory of Flight Instruction, and AERN 45700 Aircraft Design. There only appeared to be a completed ELR questionnaire for AERN 45700. After further examination, it appeared that for the other courses the questionnaire was embedded in the paperwork. To ensure all courses have appropriate documentation, it has been requested that each course has its own individual file that contains a CPU, syllabus, cover sheet, and additional information as needed. Request tabled until files are received.

**OTHER BUSINESS:**

Next meeting is scheduled for Friday November 14, 2014 at 2:30 pm.

There being no other business before the committee, meeting adjourned at 3:20 pm.