STUDENT
MEMORANDUM OF UNDERSTANDING

Experiential education at Kent State University is a process whereby students engage in learning that combines theory and coursework with practical, real-life experience. This memorandum of understanding (MOU) summarizes an agreement between the Kent State University’s Office of Experiential Education and Civic Engagement (OEECE) and [STUDENT NAME] to jointly provide a successful engaged learning experience for students involved in our programs. This MOU serves to foster a mutually beneficial service by outlining the duties and responsibilities of the student. The MOU will be in effect until modified or until the partnership ceases.

This MOU entered into this _______ day of _______, 2011 between Kent State University’s OEECE and ______________, student.

The Student agrees to:

• Follow all community partner policies and guidelines.
• Attend all required community partner trainings.
• Be a currently enrolled student at Kent State University.
• Understand that there is no employee/employer relationship with the University or community partner while participating in the program. There will be no compensation for service.
• Provide own transportation to and from the community partner site.
• Evaluate the safety of the community partner site. Any concerns should be brought to the attention of the community partner site supervisor.
• Show up to the community partner site at scheduled times. Notify community partner at least 24 hours in advance if you will miss work.
• Maintain regular communication with the OEECE and faculty member.
• Participate in community events and activities to become better acquainted with the community.
• Complete all projects by the due date assigned.
• Keep submit service learning hours each week and have supervisor verify hours.
• Dress appropriately for the service learning site.

This agreement may be amended at any time with the mutual consent of the parties.

Student:

__________________ ___________________________ ______________
Print Name   Authorized Signature   Date

MEMORANDUM OF UNDERSTANDING
STUDENT