

ACCEPTING RESUMES

The YMCA is Hiring

A School Age Program Assistant Teacher

Job Description:

Grand Valley Elementary #24107098 – Pymatuning Valley #241070531 – Ashtabula YMCA #241044359
Ridgeview Elementary #241043380 - Kingsville Elementary #241043163
Lakeshore Primary #241042978

This position supports the work of the Y, a leading nonprofit committed to strengthening community through youth development, healthy living and social responsibility. With direction from the lead teacher/site director, the assistant teacher helps provide instruction to the children in the classroom and assists in implementing the program curriculum.

ESSENTIAL FUNCTIONS:

1. Help implement the curriculum within the established guidelines.
2. Nurtures children through purposeful programming dedicated to building achievement and belonging in relationships among youth and within families.
3. Supervises the children, classroom, and all activities including ADA accommodations where appropriate. Follows all procedures and standards.
4. Assists in making ongoing, systematic observations and evaluations of each child.
5. Cultivates positive relationships, assists with parent conferences, and helps maintains effective communication with parents.
6. Helps maintains program site and equipment.
7. Gathers information for required program records.
8. Attends and participates in family nights, program activities, staff meetings, and staff training.
9. Maintains knowledge of and compliance with ODJFS rules and Step Up to Quality requirements.
10. Attends in-service trainings and continuing education to maintain certifications.
11. Performs other duties as assigned.

Part Time 32-35hrs. \$9.00/hr \$100 Quarterly Bonus

Desired skills:

1. At least 18 years of age.
2. CPR, First Aid, AED certifications and Child Abuse prevention training within 30 days of hire date.
3. Previous experience working with children in a developmental setting preferred.
4. Ability to plan, organize and implement age-appropriate/developmentally appropriate program activities.
5. Previous experience with diverse populations. Ability to develop positive, authentic relationships with people from different backgrounds.
6. Employment contingent upon successful completion of FBI/BCI Criminal Background Check and required employment physical.
7. Understands the YMCA is a public accommodation committed to inclusion and compliance with the Americans with Disabilities Act (ADA).

How to apply:

Interested applicants may apply online:

Ashtabulaymca.org/employment

**OPEN DATE
5/10/2022**

**CLOSE DATE
6/10/2022**

If you need assistance or have any questions, feel free to contact:
OhioMeansJobs-Ashtabula County, 2247 Lake Ave., Ashtabula, Ohio 44004. Phone: (440) 994-1234
Please complete the attached OMJ Employment Registration Form and return it to the OhioMeansJobs Center with the job title or job post number so we may assist you with your employment needs.

Thank you and best of luck
OhioMeansJobs Ashtabula County

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