



Ashtabula  
County  
Division of Economic Development  
ADMINISTRATIVE

## ACCEPTING RESUMES

<b>Position:</b>	<b>Housekeeping</b> OhioMeansJobs Post #24133044
<b>Job Description:</b>	<p><b>Hampton Inn Ashtabula Housekeepers</b></p> <p>We are looking for a Room Attendant to join our team and provide excellent customer service to our hotel guests. Room attendant responsibilities include changing towels, making beds and cleaning bathrooms. You will address clients' queries and make sure our rooms are fully stocked, clean and always inviting. If you're interested in kickstarting your career in the hotel industry, we'd like to meet you. Ultimately, you will ensure a pleasant and comfortable experience for our guests during their stay with us.</p> <p><b>Responsibilities</b></p> <ul style="list-style-type: none"><li>• Change bed linen and make beds</li><li>• Replace used towels</li><li>• Sweep and mop floors</li><li>• Vacuum carpets</li><li>• Dust furniture</li><li>• Replenish bath care products (e.g., soap and shampoo)</li><li>• Clean public areas, like corridors</li><li>• Report any technical issues and maintenance needs</li><li>• Address guests' queries (e.g., on additional services)</li><li>• Help guests retrieve lost items</li><li>• Ensure all assigned rooms are clean and tidy by the end of the shift</li><li>• Follow hotel security guidelines</li></ul> <p><b>Full &amp; Part Time \$10 - \$12 per hour</b></p>
<b>Desired skills:</b>	<ul style="list-style-type: none"><li>• Work experience as a Room Attendant or Cleaner</li><li>• Experience with industrial cleaning equipment and products</li><li>• Good physical health and stamina</li><li>• Flexibility to work in shifts</li><li>• Ability to work with little or no supervision while meeting high-performance standards</li><li>• Excellent organization skills</li><li>• Ability to follow instructions</li><li>• High school diploma is a plus</li></ul>
<b>How to apply:</b>	Interested applicants may apply by emailing:  Brandy.Conaway@hilton.com
<b>OPEN DATE</b> 5/18/2022	<p>If you need assistance or have any questions, feel free to contact: OhioMeansJobs-Ashtabula County, 2247 Lake Ave., Ashtabula, Ohio 44004. Phone: (440) 954-1234 Please complete the attached OMJ Employment Registration Form and return it to the OhioMeansJobs Center with the job title or job post number so we may assist you with your employment needs. Thank you and best of luck OhioMeansJobs Ashtabula County</p> <p><a href="#">Like us on Facebook</a> <a href="#">Follow us on Twitter</a></p>
<b>CLOSE DATE</b> 6/18/2022	