



Tuscarawas Campus Faculty Council Meeting Minutes

September 4, 2019 at 8:00 a.m.

A208 Founders Hall

Voting Members Present: Lisa Brindley, Kathy Davis-Patterson, Ashley Galati, Adrian Jones, Scott Keiller, Hongshan Li, Ginger Bihn-Coss, Chitra Rajagopal, Dave Graff, Mariann Harding, Jean Engohang-Ndong, and Todd Hartline

Administrators Present: Brad Bielski, Stephen Minnick

- I. **Call to Order:** Davis-Patterson called the meeting to order at 8:06 a.m.
- II. **Secretary/Treasurer Report:** Since the last meeting, there were 2 deposits totaling \$80 and 5 withdrawals totaling \$217.11, which brings the current Flower Fund balance to \$1,034.71. Adrian Jones is accepting Flower Fund money for the 2019-2020 year, \$20 is asked per faculty/admin and can be paid in cash or check (made out to the Tuscarawas County University Foundation) to the Treasurer (Jones).
- III. **Standing Committee and Faculty Reports:** Standing committees are about to be finalized and faculty will know shortly which committees, and roles within, they will occupy.
 - a. **Academic Affairs** – No report.
 - b. **Academic Learning Commons** – No report.
 - c. **Community Engagement** – No report.
 - d. **Electronic Communications** – No report.
 - e. **Faculty Affairs** – No report.
 - f. **Student Affairs** – No report.

- g. **Faculty Senate** – No report.
- h. **RCFAC** – No report.

IV. Dean Bielski Administrative Report:

- a. Currently, enrollment stands at 2115 students, but a final report is coming next week. There is a slight increase in students (i.e., 15 students) and a larger freshman class than last year.
- b. Next week (i.e., September 10th and 11th) the Tuscarawas County University Branch District and Kent State University Board of Trustees will meet to ratify a new 10-year contract with Kent State University. Several events will be part of this process (e.g., executive session, board meeting, reception, lunch, campus tours, and a final ceremony). Faculty will receive more information about these events soon.
- c. Nate Ritchey will be the interim dean for the College of Applied and Technical **Studies** for the 2019-2020 academic year. The university is working to put a permanent dean in place by the next academic year. Additionally, there is an open position for an Associate Vice President of Enrollment.
- d. On our campus, there are several positions that need to be filled. Searches will begin soon to fill vacant Arts and Geology/Science positions and for a Tenure Track **MAGC** position. It was recommended that we hire a Geology faculty member due to program requirements for EDUC majors.
- e. A scholarship is being established in memory of Dr. Bichara.
- f. There was some discussion about flexible work policy for administrators.
- g. The Modeling, Animation, and Game Creation major is addressing concerns from the NASAD accreditation board. Sometime in October faculty could start to see some changes, for example the new name, “Game, Animation, and Design,” which is more congruent with the three areas of concentration, will replace the former name (i.e., Modeling, Animation, and Game Creation).
- h. Over the summer a new boiler was installed, and the classroom renovations in the H wing were completed. A draft of a new master plan for campus development will be coming out soon.

V. **Unfinished Business:** Seven RTP files are in, and Tenure Track faculty council members will meet later this month to discuss the files. The Chair's letter is due by the end of the month.

VI. **New Business:**

- a. There was a discussion about faculty parking. The former faculty lot is now an open lot, where anyone, including students, can park. Some faculty were unaware of the change and others were concerned about safety and privacy. It was noted that the lot is now an open lot because of tax purposes, preferred parking equals more taxes for the campus. Other regional campuses may have gotten around the tax issue. Overall, it was agreed that more information is needed about what other campuses are doing and how the faculty feel about this on our campus.
- b. Last year's travel fund was well used. There is concern about 2nd and 3rd requests because funds could run out before others get a chance to ask for any funds at all. We need to revisit the language in the Supplemental Travel form to ensure fair distribution of funds. Several suggestions were made, including requiring faculty to apply before they travel and forming a small committee to work on the language of the form. The Faculty Affairs Committee might have a charge involving travel funds.

VII. **Announcements:** none

VIII. **Adjournment:** The meeting was adjourned at 8:51a.m. (Li).

Respectfully submitted,

Adrian M. Jones
Tuscarawas FC Secretary/Treasurer