



## **Tuscarawas Campus Faculty Council Meeting Minutes**

**October 2, 2018 at 8:00 a.m.**

### **A208 Founders Hall**

**Voting Members Present:** Lisa Brindley, Kathy Davis-Patterson, Ashley Galati, David Graff, Jeremy Green, Scott Keiller, Hongshan Li, Beth Osikiewicz, Chitra Rajagopal, Sandra Pech, Nicole Willey

**Voting Members Absent:** Jean Engohang-Ndong

**Non-Voting Attendees:** Kingsly Berlin

**Administrators Present:** Brad Bielski, Stephen Minnick

- I. **Call to Order:** Davis-Patterson called the meeting to order at 8:03 am.
- II. **Secretary/Treasurer Report:** Since the last meeting, there were 5 deposits totaling \$260 and 2 withdrawals of \$109.95, which brings the current balance to \$1,215.25. Green is accepting Flower Fund money for the 2018-2019 year, \$20 is asked per faculty/admin and can be paid in cash or check (made out to the Tuscarawas County University Foundation) to the Treasurer (Green).
- III. **Standing Committee and Faculty Reports**
  - a. **Academic Affairs** – report attached. Discussion about the 3 pending proposals for Engineering Technology and Agribusiness programs is recorded under New Business.
  - b. **Academic Learning Commons** – No report
  - c. **Community Engagement** – Will be meeting for first time on Oct. 9.

- d. **Electronic Communications** – No report
- e. **Faculty Affairs** – report attached. A document outlining the general composition, role, and assignment of faculty standing and *ad hoc* committees, as well as campus committees and task forces was submitted (see attached) for informative purposes. It was suggested that the possibility of student involvement be included within the document where appropriate. A discussion about both the supplemental travel policy and faculty council eligibility (current charges for the FAC) ensued. It was noted that the possibility of returning to a Faculty Council of the Whole is no longer possible at this point, given the TT-CBA stipulation that such a large body can only meet if the majority of faculty on the campus are TT and we currently have 25 TT and 25 NTT faculty on the Tuscarawas campus.
- f. **Student Affairs** – The committee met Sept 26 for the first time. The colloquium application was discussed in detail. It was noted that funds are available for a variety of student projects/activity, not just for the research colloquium. A question as to whether a forum exists for students to report the results of projects/research that are not part of the research colloquium was raised. The SAC will discuss this further in future meetings, but it was noted that the forthcoming revised colloquium application will include funding for course-related projects.
- g. **Faculty Senate** – No verbal report was given at the meeting. Senate report attached.
- h. **RCFAC** – the committee met on Sept 21. It has been suggested that the FC minutes from all the RC be posted in a central location for easy access within the system. Votes were held for RC representatives to various colleges across KSU. The issue as to why the Dean of the Regional College is a consistently rotating interim position, rather than a permanent post, was discussed at the RCFAC meeting. It remains difficult to get new TT hires approved across regional campuses, while new NTT lines are easily approved. A revision to the Regional College handbook is ongoing. Enrollment across the regional campuses was discussed; Tuscarawas and Ashtabula are up in enrollment, but the regional system is down 146 students overall. Finally, the need for improving and encouraging faculty research and

grants across regional campuses was mentioned and will be a topic for further discussion.

**IV. Dean Bielski Administrative Report:** Identifying new faculty hires and areas of need has begun for the 2020 campus budget. The Provost's ALG group will meet next week, discussing proper routing for proposals that are generated within the regional campuses and the regional college. Further discussion was held on this matter during new business.

**V. Unfinished Business:** The committee formed to consider the need for new coordinator positions will be meeting soon.

**VI. New Business**

**a. Program revisions:**

**i. Engineering Technology Program** – the FC was unanimous in recommending the proposed changes (see attached) be sent to the Dean for approval (Wiley/Green: 11 yes, 0 no, 0 abstain).

**ii. Agribusiness Program** - the FC was unanimous in recommending the proposed changes (see attached) be sent to the Dean for approval (Galati/B. Osikiewicz: 11 yes, 0 no, 0 abstain).

**iii. Agribusiness Minor** - the FC was unanimous in recommending the proposal for the new minor (see attached) be sent to the Dean for approval (Green/Galati: 11 yes, 0 no, 0 abstain).

**b. Emeritus Faculty and Flower Fund:** the question as to whether the Flower Fund can be used to support retired/Emeritus faculty was raised, and there was unanimous support from the FC for this. This will be precedent moving forward.

**c. Leadership Participation:** Davis-Patterson brought forward the observation that there is an ongoing problem of the same faculty rotating and stepping into leadership roles (committee chairs, officer positions, etc.) on our campus. This topic will be further considered in future meetings. It was noted that NTTs

are not always aware that they can be the chair of standing committee, and that co-chairing a committee is also possible. According to the Tuscarawas handbook, only the FC chair needs to be a tenured promoted faculty member. All FT faculty are eligible to serve in all other leadership roles.

**VII. Announcements:** none

**VIII. Adjournment:** The meeting was adjourned at 9:25 am (Willey).

Respectfully submitted,

Jeremy L. Green  
Tuscarawas FC Secretary/Treasurer