

Kent State University Tuscarawas

Announces Opportunities for Student Research and Creative Activity during the 2017-2018 Academic Year

Student Colloquium on Research, Scholarship, and Creative Activity

Purposes and Goals: The purposes of the Kent State University Tuscarawas Student Colloquium on Research, Scholarship, and Creative Activity (“Student Colloquium”) are to:

- introduce students to the skills and methodologies required for research (e.g., analytical, empirical, theoretical, basic, applied) and creative activities (e.g., graphic or costume design, performance, short stories, poetry) in a given academic discipline;
- engage motivated students in research and creative activities under the guidance of an expert (faculty mentor);
- provide students with the opportunity to expand their academic involvement and experience **beyond the classroom**;
- strengthen collaboration among faculty and students by providing resources for projects of mutual interest;
- facilitate students’ intellectual and/or professional growth.

Eligibility and Scope: All current students at Kent State University Tuscarawas in good standing are eligible. Research projects will commence upon Student Affairs Committee approval, announced no later than Friday, December 1, 2017, and will conclude with formal presentations at a public colloquium to be held on the Tuscarawas Campus: **Monday, April 16, 2018, at 7:00 PM in the Science and Technology Center, room 126.**

Process and Procedures:

- Students interested in participating in the 2017-2018 Student Colloquium should collaborate with a Kent State University Tuscarawas faculty mentor to prepare a project proposal. *Projects which include more than one student must include proposals from each student indicating their individual contributions* (requirements below).
- Proposals must be submitted electronically, in .pdf or MS Word format, to the Committee Chair, Dr. Ashley Galati at argalati@kent.edu by **noon on Friday, November 17, 2017. Proposals must include all of the information requested on the attached application form.** Incomplete proposals may be rejected.
- Students and faculty mentors will be notified of the status of their proposals by **December 1, 2017.**
- Projects involving the use of human or animal subjects requires ethics training (CITI) and approval of the Institutional Review Board (IRB). Please be sure to complete these requirements as early as possible, as they are both time-intensive.
- The faculty mentor(s) of students invited to participate in the Student Colloquium will submit a brief progress summary or outline to the Committee by **March 2, 2018.**

- The Student Colloquium will provide funds for the materials required to carry out the research or creative activity. Funding is limited to \$800 per project; this maximum amount is not guaranteed but contingent on the number of funding requests received.
- Students will create a professional poster related to their final project, with input/direction from their faculty mentor, for display at the Student Colloquium and on the Kent State University Tuscarawas campus. Templates will be available from the Committee for student use, and printing is available free of charge in the Maker's Space found in the Academic Learning Commons.
- Students must submit a final project to the Committee and their faculty mentor by **May 4, 2018**. The final project should reflect your discipline's and specific project's outcomes, and may be in any of the following formats: a formal paper (using a standard professional format such as APA or MLA), a final product produced during the creative activity, or a set of PowerPoint slides which accompanied the oral presentation.
- Students will present their projects in the form of an oral presentation at the public Student Colloquium to be held at the Kent State University Tuscarawas campus on Monday, April 16, 2018, at 7:00 PM.

Timeline:

November 17, 2017 5:00 PM	Final date to submit proposals
December 1, 2017 5:00 PM	Students and mentors notified of decisions and need for revisions
December 8, 2017 5:00 PM	Deadline for submitting revisions
March 2, 2018 5:00 PM	Progress summary/outline due
April 16, 2018 7:00 PM	Kent State University Tuscarawas Student Colloquium on Research, Scholarship, and Creative Activity
May 4, 2018 5:00 PM	Last day for students to submit final projects and posters to the Committee; and final projects to the Faculty Mentors

**Kent State University Tuscarawas
2017-2018 Student Colloquium Proposal Form**

Please type or neatly print the following information:

Full Name: _____

Address: _____

E-mail: _____ Phone: _____

Major: _____ GPA: _____

Faculty Mentor: _____

Project Title: _____

On separate sheets of paper, please type your project proposal in no less than twelve-point font. Use double spacing with at least one-inch margins on all sides. Please restrict your proposal to no more than five pages; use appendices if necessary. **ENSURE THAT YOUR PROPOSAL FOLLOWS THE GUIDELINES BELOW:**

1. **Project Description:** *Clearly discuss 1) the objectives of the proposed project, 2) how you plan to carry out the project, and 3) why engaging in this project is important to your intellectual and/or professional growth. This portion of the proposal should make clear the aims, methods, and scope of the project, as well as any suspected impacts of this project on your field of study.*
2. **Project Timeline:** *Provide a step-by-step plan for achieving your objectives, including projected dates for completion of each step.*
3. **Project Budget:** *Provide an estimated budget for the anticipated expenses after consulting with your mentor. Be as specific as possible. If your project does not require funding, please state this as well. (Funding is subject to availability)*
4. **The proposal should be between one and five pages long including the description, timeline, budget, and any figures or tables. The bibliography/references should be on a separate page.**

Use this page as the cover sheet for your project proposal after obtaining your faculty mentor's signature.

Student Signature

Date

Faculty Mentor Signature

Date

**Please submit completed proposals to Dr. Ashley Galati,
Chair, Student Affairs Committee, by November 17, 2017 at 5:00pm.**

Date received by Student Affairs Committee Chair: _____

Student Affairs Committee Members: Bill Auld; Jie Chen; Roshinee Costa; Kathy Davis Patterson; Wensheng Kang; M. Karen Powers; Chitra Rajagopal