



Tuscarawas Campus Faculty Council Meeting Minutes

February 5, 2020 at 8:00 a.m.

A208 Founders Hall

Voting Members Present: Lisa Brindley, Kathy Davis-Patterson, Ashley Galati, David Graff, Todd Hartline, Adrian Jones, Scott Keiller, Hongshan Li, Ginger Bihn-Coss, Chitra Rajagopal, and Mariann Harding

Voting Members Absent: Jean Engohang-Ndong

Non-Voting Attendees:

Administrators Present: Stephen Minnick

I. **Call to Order:** Davis-Patterson called the meeting to order at 8:01 am.

II. **Secretary/Treasurer Report:** Since the last meeting (i.e., November 6th), there were five deposits totaling \$100 and no withdrawals which brings the current balance to \$1,354.71. Jones is accepting Flower Fund money for the 2019-2020 year, \$20 is asked per faculty/admin and can be paid in cash or check (made out to the Tuscarawas County University Foundation) to the Treasurer (Jones).

November 6th minutes were approved electronically.

The Supplemental Travel Fund balance was at \$9,677.05 prior to Li and Totten's requests which were approved 2/5/2020 (see New Business below). The current balance is \$8211.13 after Li and Totten's requests (i.e., \$1122.52 and \$343.40).

III. **Standing Committee and Faculty Reports:**

- a. **Academic Affairs** – No report.
- b. **Academic Learning Commons** – The Academic Learning Commons is hosting several workshops for students including workshops on MLA and APA formatting styles. Also, the committee is continuing to develop a new series of workshops concerning practical applications for students (e.g., writing resumes, rental agreements).
- c. **Community Engagement** – The committee will meet on February 6th. No report.
- d. **Electronic Communications** – No report.
- e. **Faculty Affairs** – Faculty Affairs met February 5th. The committee is currently working on developing a faculty speakers bureau, which will help link faculty to the community at large, so they can disseminate their work in public settings. The committee also revised the Supplemental Travel Fund form (see New Business below and the revised form (attached)).
- f. **Student Affairs** – Report attached.
- g. **Faculty Senate** – Faculty Senate have been discussing mental health initiatives for students. Faculty Senate are also considering changing their composition which would include an adjunct representative. This committee will meet next week, and the main action item for that meeting is to discuss recalibrating class times and the university calendar to meet accreditation requirements coming from the State.
- h. **RCFAC** – November's minutes are attached. The committee met December 6th (minutes forthcoming) and welcomed David Dees as the new Interim VP for System Integration. (VP for System Integration will be renamed to VP for Regional Campuses). RCFAC discussed expanding the Mentoring program to other regional campuses and the regional campus handbook revisions, which are ongoing. Finally, the committee

discussed the plans for a regional campus retreat which will more likely be hosted in Ashtabula. Faculty will be encouraged to submit proposals for papers and workshops. We will hear more about this event in the future.

RCFAC also met in January (minutes forthcoming) and voted on the list of names for members to serve on the search committee for the Dean of CATS. Faculty had several suggestions that they would like Patterson-Davis to bring up during the next RCFAC meeting. Particularly, faculty mentioned concerns about the new final exam schedule, three day-a-week courses, and fall break.

IV. Dean Bielski Administrative Report:

The Master Plan continues to evolve and is scheduled for review by local Trustees in April and Kent in June. The plan includes student housing, a recreational/sports complex, retooled classrooms, and a solar/green space. Faculty will be asked for input as these projects move forward. There is a system-wide discussion about offering a BA in social work, which could get graduates a general license in social work. We now have opportunities to be featured on WBTC out of Twin Cities, so if anyone has a topic or program that they would like to promote, contact Deb Ellwood. The dean would like to thank everyone participating in the Leaders of Tomorrow Summit and the Mentoring Retreat.

Search committees are being formed for a Math NTT position and an Animation and Game Design TT position. Misty Bailey is resigning from her NTT Nursing position, and Dees recommended seeking approval for new permanent position. If Engohang-Ndong gets approval for transfer (see New Business below), Dees suggests we conduct a Biology TT search to fill the opening, although the ultimate decision will be made by the Provost. An advertisement is being developed and a search committee is being assembled for the VP for Regional Campuses, which includes the dual role of dean of CATS. There will also be an announcement about the Associate VP for Enrollment Management Regional Campuses position soon; the search committee is wrapping up. There will also be a Provost search starting up soon.

V. Unfinished Business:

VI. New Business:

- a. **Request for transfer:** Jean Engohang-Ndong has requested a transfer from the Tuscarawas to the Stark campus. The committee was supportive and voted unanimously to approve the transfer (11 yes, 0 no, 0 abstain). We will look into getting another TT faculty to fill the position.
- b. **Faculty Council Elections:** The timeline for the next Faculty Council election has been established. Davis-Patterson sent out an initial email asking faculty to state whether they want to be on the list of nominees; the deadline to reply is February 7th. Official ballots will be sent out to faculty February 15th and should be returned no later than February 26th at noon. Jones, Keiller, and Davis-Patterson will count the ballots. New representatives will be notified in time for the March 4th Faculty Council meeting.
- c. **Supplemental Travel Fund Requests:**
 - i. A supplemental travel fund request adjustment (i.e., increasing Li's original request of \$1041.71 (approved by email in January) to \$1122.52) was approved unanimously (10 yes, 0 no, 0 abstain).
 - ii. A supplemental travel fund request for Totten for the amount of \$343.40 was approved unanimously (11 yes, 0 no, 0 abstain). (Totten received \$750 from URC, so the original amount of 1093.40 requested was reduced to \$343.40).
- d. **Program revisions:**

BMRT degree: Documents (attached) were provided for review and only for informational purposes. No vote needed at this time.
- e. **Supplemental Travel Form Revision:** Li summarized the changes made to the Supplemental Travel Form, since our last meeting. The Supplemental Travel Form now includes a question asking whether the applicant's request is their first,

second, or the third submission. Harding and Galati moved to vote on approving the new form. The document was approved unanimously (11 yes, 0 no, 0 abstain). See new form attached.

- f. **Professional Development funds:** A discussion about unused Professional Developmental funds (\$800.00) ensued. Ideas included donating the unused funds or transferring them to the Supplemental Travel funds pool.
- g. **Student Attendance:** Faculty discussed student attendance and expectations regarding accommodating students who miss excessive coursework. Various situations and related policies were discussed. If students feel they are not getting reasonable accommodations, they could file a grievance. It was suggested that faculty send emails to students who are missing excessive classes and ask these students to come to office hours to discuss missed work.

VII. Announcements:

VIII. Adjournment: The meeting was adjourned at 9:10am (LI/Bihn-Coss).

Respectfully submitted,

Adrian M Jones
Tuscarawas FC Secretary/Treasurer

KENT STATE UNIVERSITY

CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date _____

Curriculum Bulletin _____

Effective Date **select one**

Approved by EPC _____

Department _____

College **RE - Regional College**

Degree **AAB - Associate of Applied Business**

Program Name **Business Management Technology** Program Banner Code **BMRT**

Concentration(s) _____ Concentration(s) Banner Code(s) _____

Proposal **Offer program fully online**

Description of proposal:

To request authorization from the Ohio Department of Higher Education to offer the AAB in Business Management Technology as an on-line degree program.

Does proposed revision change program's total credit hours? ☐ Yes ☒ No

Current total credit hours: _____ Proposed total credit hours _____

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):

No impact on other programs

Units consulted (other departments, programs or campuses affected by this proposal):

Regional Campus faculty councils, College of Applied and Technical Studies Curriculum Committee, EPC, Faculty Senate

REQUIRED ENDORSEMENTS

Department Chair / School Director

____/____/____

Campus Dean (for Regional Campuses proposals)

____/____/____

College Dean (or designee)

____/____/____

Dean of Graduate Studies (for graduate proposals)

____/____/____

Senior Vice President for Academic Affairs and Provost (or designee)

____/____/____

KENT STATE UNIVERSITY

CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date

Curriculum Bulletin _____

Effective Date **Fall 2020**

Approved by EPC _____

Department

College **AP - Applied and Technical Studies**

Degree **AAB - Associate of Applied Business**

Program Name **Business Management Technology** Program Banner Code **BAD**

Concentration(s) Concentration(s) Banner Code(s)

Proposal **Offer program at another campus or off site**

Description of proposal:

Offer the existing AAB degree, Business Management Technology (BMRT) major at the Geauga Campus.

Does proposed revision change program's total credit hours? ☐ Yes ☒ No

Current total credit hours: Proposed total credit hours

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):

None, the Geauga Campus currently has BMRT faculty.

Units consulted (other departments, programs or campuses affected by this proposal):

Geauga Campus Faculty Council, CATS Curriculum Committee, EPC, Faculty Senate

REQUIRED ENDORSEMENTS

Department Chair / School Director

____/____/____

Campus Dean (for Regional Campuses proposals)

____/____/____

College Dean (or designee)

____/____/____

Dean of Graduate Studies (for graduate proposals)

____/____/____

Provost (or designee)

____/____/____

KENT STATE UNIVERSITY

CERTIFICATION OF CURRICULUM PROPOSAL

Preparation Date _____

Curriculum Bulletin _____

Effective Date **select one**

Approved by EPC _____

Department _____

College **RE - Regional College**

Degree **AAB - Associate of Applied Business**

Program Name **Business Management Technology** Program Banner Code **BMRT**

Concentration(s) _____ Concentration(s) Banner Code(s) _____

Proposal **Revise program**

Description of proposal:

Revise the Business Management Technology AAB degree, includes revising the Major requirements, revising the Business Administration Concentration requirements, changing the name of the General Management, Entrepreneurship and Manufacturing Concentration to Management and Entrepreneurship and revising it, and inactivating the Marketing/Sales Concentration. A new concentrations will be added: Logistics and Supply Chain Management.

Does proposed revision change program's total credit hours? ☐ Yes ☐ No

Current total credit hours: _____ Proposed total credit hours _____

Describe impact on other programs, policies or procedures (e.g., duplication issues; enrollment and staffing considerations; need; audience; prerequisites; teacher education licensure):

No impact on other programs

Units consulted (other departments, programs or campuses affected by this proposal):

Regional Campus faculty councils, College of Applied and Technical Studies Curriculum Committee, EPC, Faculty Senate

REQUIRED ENDORSEMENTS

Department Chair / School Director

____/____/____

Campus Dean (for Regional Campuses proposals)

____/____/____

College Dean (or designee)

____/____/____

Dean of Graduate Studies (for graduate proposals)

____/____/____

Senior Vice President for Academic Affairs and Provost (or designee)

____/____/____

Proposal Summary

Revise the Business Management Technology AAB degree

Description of Action, Including Intended Effect

Revise the Business Management Technology, Associate of Applied Business degree, including the following changes:

- Major Requirements:
 - delete BMRT 31006 Human Resource Management and add IT 11000 Introduction to Office Productivity Apps;
- Business Administration Concentration Requirements:
 - Delete ENG 30063 Professional Writing, add 3 hours of electives from BMRT courses, this reduces the concentration by 3 hours;
- Change the name of the “General Management, Entrepreneurship and Manufacturing” Concentration to “Management and Entrepreneurship”
 - Revise BMRT 21008 “Case Studies in Management Technology” to “Case Studies in Management and Entrepreneurship”
 - Revise BMRT 31009 “Seminar in Management Technology” to “Seminar in Management and Entrepreneurship”
 - Delete ENG 20002, or 30063, or OTEC 26638
 - Delete IT 11000, since it moved to the Major Requirements;
 - Add BMRT 21020 Introduction to Entrepreneurship
 - Add 3 hours of electives from any course in ACTT, AGRI, BMRT, INS, OTEC
 - Total hours in the concentration remain unchanged at 15
- Inactivate the Marketing/Sales Concentration;
- Add 15 hour concentration in Logistics and Supply Chain Management

Impact on Other Programs, Course Offerings, Students, Faculty, Staff (e.g., duplication issues)

None

Fiscal, Enrollment, Facilities and Staffing Considerations

No changes

Evidence of Need and Sustainability if Establishing

Interest from Ashtabula Campus. First proposed by Dean Susan Stocker

Provisions for Phase-Out if Inactivating

The current students in the Marketing/Sales concentration will be given the opportunity to complete the Marketing/Sales concentration or move to the revised concentration or move to one of the new concentrations

Timetable and Actions Required: *a chronology of actions required to approve the proposal with an anticipated implementation date for each action*

BMRT faculty, Regional Campus faculty councils, College of Applied and Technical Studies
Curriculum Committee, College of Business Administration, EPC, Faculty Senate

Proposal Summary

Revise the Business Management Technology AAB degree

Description of Action, Including Intended Effect

Revise the Business Management Technology, Associate of Applied Business degree, including the following changes:

- Major Requirements:
 - delete BMRT 31006 Human Resource Management and add IT 11000 Introduction to Office Productivity Apps;
- Business Administration Concentration Requirements:
 - Delete ENG 30063 Professional Writing, add 3 hours of electives from BMRT courses, this reduces the concentration by 3 hours;
- Change the name of the “General Management, Entrepreneurship and Manufacturing” Concentration to “Management and Entrepreneurship”
 - Revise BMRT 21008 “Case Studies in Management Technology” to “Case Studies in Management and Entrepreneurship”
 - Revise BMRT 31009 “Seminar in Management Technology” to “Seminar in Management and Entrepreneurship”
 - Delete ENG 20002, or 30063, or OTEC 26638
 - Delete IT 11000, since it moved to the Major Requirements;
 - Add BMRT 21020 Introduction to Entrepreneurship
 - Add 3 hours of electives from any course in ACTT, AGRI, BMRT, INS, OTEC
 - Total hours in the concentration remain unchanged at 15
- Inactivate the Marketing/Sales Concentration;
- Add 15 hour concentration in Logistics and Supply Chain Management

Impact on Other Programs, Course Offerings, Students, Faculty, Staff (e.g., duplication issues)

None

Fiscal, Enrollment, Facilities and Staffing Considerations

No changes

Evidence of Need and Sustainability if Establishing

Interest from Ashtabula Campus. First proposed by Dean Susan Stocker

Provisions for Phase-Out if Inactivating

The current students in the Marketing/Sales concentration will be given the opportunity to complete the Marketing/Sales concentration or move to the revised concentration or move to one of the new concentrations

Timetable and Actions Required: *a chronology of actions required to approve the proposal with an anticipated implementation date for each action*

BMRT faculty, Regional Campus faculty councils, College of Applied and Technical Studies
Curriculum Committee, College of Business Administration, EPC, Faculty Senate

Report from the Student Affairs Committee (SAC):

1. The SAC members received one (1) Student Travel Application (STA), three (3) Student Conference Presenter Applications (SCPA), and one (1) Student Research Colloquium Application (SRCA) in October/November in 2019.
2. The SAC members approved the following funding: \$462 for one (1) STA, \$1,000 for each of the two (2) SCPA, and rejected one (1) SCPA in November.
3. The SAC members approved the SRCA in December.

Wensheng Kang

Regional Campuses Faculty Advisory Council Minutes

Friday November 11, 2019

10:00 – 12:00 p.m.

Provost's Conference Room, 222 Library

Present: Robin Dever, Lucas Engelhardt, Carol Robinson, Ali Erritouni, Bryan Jones, Kathy Davis Patterson, Nate Ritchey, E. Sue Wamsley

Respectfully submitted by: Lucas Engelhardt

- Approval of Agenda
 - a. Kathy moved
 - b. Bryan seconded
 - c. Approved
- Approval of Minutes
 - a. Corrections suggested: changing “agenda” to “minutes”, correcting spelling of “Ritchey”, and adding Sue Wamsley to the list of those present.
 - b. Bryan motioned to approve as amended
 - c. Ali seconded
 - d. Approved
- Chair's Report
 - a. Progress on Campus Handbooks (RPT Language, etc) and Mentoring Programs
 - i. There was discussion clarifying how to read the table in the proposed common language. The percentages in the proposed table reflect the Trumbull campus handbook, and it was noted that other campuses may use different percentages (for example, Salem), and others (Tuscarawas and Stark) may not have percentages, but use the various combinations shown on each row as a possible path to tenure and/or promotion.
 - ii. It was clarified that the Department handbooks define what constitutes excellent/very good/good/ etc., but that Campus handbooks determine how these are weighted in making decisions for RTP.
 - iii. There was some discussion raising concerns that Departments may ignore the campus handbooks. Nate noted that the campus handbooks are part of a candidate's file, and so if it is ignored and the CBA is not followed by a Department, that would provide grounds for appeal.
 - b. RC Retreat-50th Anniversary of RCs as Official
 - i. Bryan and Carol are continuing to work on planning.
 - ii. Bryan confirmed that we have tentative agreement that Ashtabula will host.
 - c. RCFAC Handbook Revisions Committee
 - i. Sue suggested forming a committee to consider revisions to the RCFAC Handbook.
 - ii. Lucas and Ali volunteered to serve on this.

- iii. Nate suggested working with Sue as well, since she knows the committees.
 - iv. Committee was given a broad charge to consider the entire handbook and consider what changes might be needed.
- d. University-Wide Committees
 - i. FaSBAC Nominees Sent to Senate Executive Committee October 22, 2019, no news back regarding this.
 - ii. CIS CCC Patrick Dillon had been approved by a previous online vote of RCFAC.
 - iii. RC-TAB and RC-PAB selections were made again, after receiving additional instructions. The following were nominated by RCFAC and the Chair will forward to Dr. Ritchey:
 - 1. RC-TAB
 - a. Bradley Keefer (Ashtabula)
 - b. Qunxing Ding (East Liverpool)
 - c. Jay Jahangiri (Geauga)
 - d. Rachael Blasiman (Salem)
 - e. Jim Seelye (Stark)
 - f. Carol Robinson (Trumbull)
 - g. Denise M. McEnroe-Petitte (Tuscarawas)
 - 2. RC-PAB
 - a. Bryan Jones (Ashtabula)
 - b. Lydia Rose (East Liverpool)
 - c. Om Ahuja (Geauga)
 - d. Rachael Blasiman (Salem)
 - e. Andy Burns (Stark)
 - f. Gary Ciuba (Trumbull)
 - g. Jean Engohang-Ndong (Tuscarawas)
- VP for System Integration's report
 - a. Budget
 - i. The RCs were mentioned in a good light in Pres Diacon's recent budget report.
 - ii. Kent Campus had a surplus, but it relied heavily on income from auxiliaries.
 - iii. The hiring freeze means there will likely be 6-12 faculty hires, and some searches that were already in process will continue. The general philosophy for staff is to try to move staff between position to fill gaps as needed. However, this may work better for the Kent Campus than the Regionals.
 - iv. When considering hiring, we have to ask if we have the money – but this can make things difficult if hiring is supposed to lead to increased enrollment.
 - b. Master Plans
 - i. Goal: a “unified” Master Plan for all campuses
 - ii. The report is now available, and will be shared with campuses.
 - iii. Overview:

1. We don't need more academic space (except Twinsburg)
 2. Because of engagement initiatives, we need more engagement space.
 3. Some campuses can easily repurpose rooms – basically all campuses have some ability to do this.
- iv. Housing
1. Stark and Tusc are most interested in this.
 2. Tusc as an example:
 - a. 250 students interested according to surveys
 - b. Smith group says about 30-40% would follow through
 - c. So, need 70-80 units at Tusc to meet interest.
 - d. May be hard to do – but might be able to be done with a private partner, in phases.
 3. Ashtabula – housing may not be worth it.
 4. Trumbull – might be able to sell some space for commercial use.
- v. General – identified the best/worst rooms on each campus.
- vi. Community Recommendations – may be nightmarish for some Deans (example: selling buildings that the community finds significant, but that are difficult to maintain or bring into good repair.)
- c. Nate's Career Transition
- i. VP Ritchey announced his resignation.
 - ii. He will be joining the Math faculty full time starting January 9th, and is beginning to transition out of the VP position throughout November.
 - iii. David Dees will be serving as interim VP, and Sue Stocker will help provide leadership to CATS. Nate expressed great confidence in David's ability to be effective in the VP position.
 - iv. Sue thanked Nate for his advocacy for the regional campuses, and others expressed similar sentiments – we're sad to see Nate go, but understand his decision.
- Campus Reports (short (2 minutes or so) and submitted via email)
 - Other Business
 - a. Rising Scholars
 - i. It was noted that Giving Tuesday is coming up, and that many campuses have match programs.
 - ii. Rising Scholars is a great program, so we should encourage people to give to support it.

Adjournment: 11:45 a.m.

CURRICULUM VITAE

Jean ENGOHANG-NDONG, Ph.D.

Associate Professor
Department of Biological Sciences
Kent State University at Tuscarawas
330 University Drive NE
New Philadelphia, OH 44663

Office: (330) 308-7458
Cell: 330-204-8735
Fax: (330) 339-3321
e-mail: jengohan@kent.edu

EDUCATION AND PROFESSIONAL EXPERIENCE

AAUP Summer Institute – Training on the art and science of bargaining.	2018
AAUP Summer Institute – Training on leadership and how to build membership of a Chapter.	2017
Associate Professor , Kent State University at Tuscarawas, Department of Biological Sciences, OH.	2016-present
Discipline Coordinator (Science)	2015-2019
Assistant Professor , Kent State University at Tuscarawas, Department of Biological Sciences, OH.	2010-2016
Visiting Assistant Professor of Biology , Department of Biology, Brigham Young University Hawaii, Laie, HI.	2007-2010
Post-doctoral fellow , Public Health Research Institute, Newark, NJ.	2003-2007
Ph.D. , Medical Microbiology, University of Sciences and Technologies of Lille, France	2003
M. Sc. , Cellular Biology and Physiology, University of Rennes I, France.	1998
B. Sc. , Cellular Biology and Physiology, University of Rennes I, France.	1997

TEACHING EXPERIENCE

Kent State University at Tuscarawas Courses taught: <ul style="list-style-type: none">• Basic Microbiology (Lecture) – BSCI 20021• Basic Microbiology Laboratory – BSCI 20022• Biological Diversity – BSCI 10110• Biological Foundation – BSCI 10120• Foundational Anatomy and Physiology I – BSCI 11010• Anatomy for Veterinary Technicians (Lab) – BSCI 10005• Biological Structure and Function – BSCI 20020• Human Biology – BSCI 10001• Human Genetics – BSCI 30050	2010-Present
--	--------------

- Laboratory Experience in Biology – BSCI 10003
- Life on Planet Earth – BSCI 10002

Special Topic Course developed:

- Molecular Mechanisms of Bacterial Pathogenesis 2014
- Industrial Microbiology 2018

**RESEARCH
EXPERIENCE
AND
MENTORSHIP**

Kent State University

Since 2012, I have developed and still maintain an active Biosafety Level 2 (BSL2) laboratory in which I work on BSL2 human and animal pathogens. In order to maintain my research laboratory according to standards of biosafety and chemistry, I have developed a Standard Operating Procedure (SOP) that I keep up to date for laboratory safety compliance. In my laboratory, I mainly work with undergraduate research students to whom I provide state of the art modern research techniques in molecular biology, cellular, physiology, genetics, microbiology, and biochemistry. I mentor undergraduate research students to be competitive and prepare them to become independent graduate and post-graduate research students. Thus, since 2012, I have mentor nearly 20 students, i.e. three students per year. Among these students, eight presented their work at the KSU Tuscarawas Student Research Colloquium (2012, 2013, 2014, 2015, 2017, and 2018 editions). Two presented their work at the 2014 edition of the KSU Undergraduate Research Symposium. One student performed and defended his Honor Thesis (April 17, 2014)

2011-Present

Brigham Young University Hawaii

I supervised 5 undergraduate research projects and helped my students obtain fellowships for those projects. Three students completed their projects and defended their theses. One student was accepted to give an oral presentation of her work at the 34th West Coast Biological Sciences Undergraduate Research Conference, Point Loma Nazarene University, San Diego, CA, April 18th, 2009

2007-2010

**RESEARCH
SKILLS**

Microbiology: In 2012, I developed a Biosafety Level 2 laboratory (BSL2) in which I handle mild human and animal pathogens including the organism *Mycobacterium ulcerans* that causes a necrotizing skin disease. Since then, I run, maintain, and supervise all research activity going on in that laboratory. I also master techniques essential for working in Biosafety Level 3 laboratories. I acquired these techniques from 2003 through 2007 when I worked with *Mycobacterium tuberculosis*, the causative agent of human tuberculosis. I am trained to handle and eliminate selective agents, pathogenic bacteria, toxins, and genetically modified microorganisms. I master techniques of DNA technology including, but not limited to DNA recombination techniques.

Bacteriology skills: culture, transformation, genetic recombination, genetic and physiological analysis, ...

Molecular Biology: PCR, cloning, reverse transcription (Primer extension and RACE), RT-PCR, electrophoresis mobility shift assays, mutagenesis, footprinting assays, DNA and RNA isolation, sequencing, ...

Biochemistry: protein purification, ability to work with radionucleotides, alkaline phosphatase and β -galactosidase assays.

RESEARCH INTERESTS

Drug discovery
Epidemiology and Biostatistics
Molecular mechanisms of bacterial pathogenesis
Environmental bacteriology and Water quality

PATENTS

Jean Engohang-Ndong, Frenois F., Loch C., Villeret V. and Baulard A.R. 2003. **Patent N° 0312801 (PCT/FR2004/002721)** CNRS/INSERM/IPL, France)
“Ligands of the mycobacterial repressor EthR: selection processes and applications.” 2003

GRANTS AND AWARDS

Recipient of the Teaching Scholars Award – KSU Center for Teaching and Learning 2019-2020

INTRAMURAL

KSU – 2019 ESDRI Seed Grant, \$12,000.00 (**Denied**) 2019

Healthy Communities Research Initiative, “Launch Pad” Awards for Transdisciplinary Research. \$25,000 (**Denied**) 2017

AALANA Faculty-Student Connection Program \$1,000 (**Awarded**) 2014

KSU Post-Doctoral Funding program \$40,000 for two years plus the required benefits (Unfunded) 2013

Research/Creative Activity Summer Appointment. \$6,500 (**Awarded**) 2013

EXTRAMURAL

NSF MRI, 18-513: Acquisition of an Atomic Force Microscope to Strengthen Undergraduate Research, Support Science Courses, and Facilitate Cross-Disciplinary Partnerships. **\$216,000**. (Under review). 2020

I am Co-PI on this proposal with Matthew Lehnert, Eric Taylor, Carrie Schweitzer as collaborators.

ASM ICAAC (Interscience Conference on Antimicrobial Agents and Chemotherapy) **Infectious Diseases Fellows Grant Program for ICAAC 2013 ~\$2,500 (Awarded)** 2013

Electron beam treatment of sewage sludge. \$52,350 (**Awarded** by Haley & Aldrich Inc./Arlington County, VA) – My contribution to this grant was about 1/3. 2012

PROFESSIONAL AFFILIATIONS	Member of the American Society for Microbiology (ASM)	Since 2004
	Member of the American Association of University Professors	Since 2011
	Editorial Board member of the Journal of Microbiology and Biology Education , an ASM journal.	Since Sept. 2013
	Member of the <i>Mycobacterium tuberculosis</i> Structural Genomics Consortium	Since 2004
	Member of the End Buruli Ulcer Alliance (https://endburuliulcer.org)	Since 2014

SERVICE	Kent State University	
	University Teaching Council, Member	2019-Present
	Faculty Senate, Member	2018-Present
	Regional Campuses Promotion Advisory Board, Member for the Provost office	2017-Present
	Administrative Review Committee for Dean Bielski, Member	2018-2019
	AAUP-KSU, Secretary	2017-2019
	Honors Dean College Search Committee, Member	2017-2018
	Judge at the Undergraduate Research Symposium	2015
	Faculty Senate, Interim Member	2012-2013
	KSU, Department of Biological Sciences	
	Faculty Advisory Committee, Member	2017-Present
	Undergraduate Curriculum Committee, Member	2014-2015
	Ad hoc committee on undergraduate Teaching/Curriculum and Enrollment	2014-2015
	Development of the assessment plans for Kent Core courses	2012
	BSCI core curriculum Ad Hoc Committee, Member	2011
	Kent State University at Tuscarawas	
	Faculty Council, member	2018-Present
	Search Committee, Chair for the FT-NTT Faculty position in Biology	Spring 2019
	Academic Affairs Committee, Member	2017-2018
	Search Committee, Chair for the FT-NTT Faculty position in Veterinary Technology for the Trumbull Campus	Spring 2016
	Search Committee, Member for the FT-NTT Faculty position in Nursing	Spring 2016
	Academic Affairs Committee, Co-Chair	2016-2017
	Academic Affairs Committee, Chair	2015-2016
	Academic Affairs Committee, Member	2014-2015
	Blue and Gold Schedule Task Force	2012-2014
	Student Affairs Committee, Chair	2012-2014
	Student Affairs Committee, Member	2010-2012
	Schedule Task Force /Planning for Spring 2013 schedule/Fashion show	2011-2012

Community service

Premed Advisory Board – Stark State College, Member	2018-Present
External reviewer	2016
Judge at the poster session, Spring 2014 meeting (April 11-12) of the Ohio Branch ASM	2014
Judge at the Science fair at the Claymont High School	2013

PUBLICATIONS *Research papers and book chapters*

Line Edwige Mengome, Raymonde Mboma, Ludovic Mewono, **Jean Engohang-Ndong**, and Sophie Aboghe Angone. Ethnobotanical and phytochemical studies of snakebite medicinal plants used in Bissok District in Gabon. (**In preparation**)

Hourfil-Gabin Ntougou Assoumou, Armelle Ntsame Affane, **Jean Engohang-Ndong**, Noreen Orianna Koumba Madingou, Ludovic Mewono, and Edgard Brice Ngoungou. Evaluation of the prevalence of hypertension and its relationships with other metabolic risk factors in a healthy adult population of Libreville (Gabon). (**In preparation**).

Euloge Ibinga, Michel Druet-Cabanac, Marc Harris Dassi Tchoupa Revegue, **Jean Engohang-Ndong**, Ulrick Bisvigou, Simon Jonas Ategbu, Pierre-Marie Preux, Edgard Brice Ngoungou. 2019. Impact of knowledge, attitudes, and sociocultural factors on school enrollment of children with epilepsy in Gabon. *Seizure*. 71:145-150. DOI: <https://doi.org/10.1016/j.seizure.2019.07.014>

Alescía A. Roberto, Jonathon B. Van Gray, **Jean Engohang-Ndong**, and Laura Leff. 2019. Distribution and co-occurrence of Antibiotic and Metal Resistance Genes in Biofilms of an Anthropogenically Impacted Stream. *Sci. Total Environ.* 688: 437-449. <https://doi.org/10.1016/j.scitotenv.2019.06.053>

Tara C. Smith, Dipendra Thapaliya, Sabana Bhatta, Samantha Mackey, **Jean Engohang-Ndong**, and Margaret Carrel. 2018. geographic distribution of livestock-associated *Staphylococcus aureus* in the United States. *Microbes and Infect.* 20(6):323-327. DOI:10.1016/j.micinf.2018.05.004

Jean Engohang-Ndong and R. M. Uribe. (2016). Elimination of potential pathogenic microorganisms in sewage sludge using electron beam irradiation. *Radiation Effects in Materials*, Dr. Waldemar Alfredo Monteiro (Ed.), pp 231-245. InTech, <http://dx.doi.org/10.5772/62705>.

Jean Engohang-Ndong and Jean Wilson Mutambuze. *In Vitro* Antimicrobial Activity of BTZ043 and PNU-100480 Against *Mycobacterium ulcerans*. (This paper is **currently under revision for resubmission** at Antimicrobial Agents and Chemotherapy.)

Jean Engohang-Ndong, R. M. Uribe, R. Gregory, M. Gangoda, M. G. Nickelsen, and Philip Loar. (2015). Effect of electron beam irradiation on bacterial and *Ascaris* ova loads and volatile organic compounds in municipal sewage sludge. *Radiation Physics and Chemistry*. 112: 6-12. <http://dx.doi.org/10.1016/j.radphyschem.2015.02.013>

Gerbig, D. G., **Engohang-Ndong, J.**, & Aubihl, H. (2013). A New Twist to the Kirby-Bauer Antibiotic Susceptibility Test Activity—Increasing Antibiotic Sensitivity of *Pseudomonas fluorescens* through Thermal Stress. *Journal of Microbiology & Biology Education: JMBE*, 14(2), 269–270. <http://doi.org/10.1128/jmbe.v14i2.617>

Engohang-Ndong, J., & Gerbig, D. G. (2013). Making the Basic Microbiology Laboratory an Exciting and Engaging Experience. *Journal of Microbiology & Biology Education: JMBE*, 14(1), 125–126. <http://doi.org/10.1128/jmbe.v14i1.532>

Jean Engohang-Ndong. (2012). Antimycobacterial drugs currently in phase II clinical trials and preclinical Phase for tuberculosis treatment. *Expert Opinion on Investigational Drugs*. 21(12):1789-800. <http://dx.doi.org/10.1517/13543784.2012.724397>

Wang S., **Jean Engohang-Ndong**, Issar Smith. (2007). Structure of the DNA-Binding Domain of the Response Regulator PhoP from *Mycobacterium tuberculosis*. *Biochemistry*. 46(51):14751-61. DOI: 10.1021/bi700970a

Books (Co-author)

Jean Engohang-Ndong, S. Allred, D. Cox, and Wendy Ribeiro. 2009. Test bank for Biology Today and Tomorrow, third edition. Belmont CA. Brooks/Cole Cengage Learning.

COMMUNICATIONS AND INTERNATIONAL MEETINGS

- | | |
|---|---------------------|
| Invited speaker at the 3rd Edition of Scientific Days at Ecole Normale Supérieure – Libreville (Gabon) –
Chemotherapeutic treatment of Buruli ulcer: Challenges and Hopes | June 6-8,
2019 |
| Poster presentation at the ASM Microbe national conference. Atlanta, Georgia. – In Vitro Antimicrobial Activity of 8-Nitro-Benzothiazinones, Sutezolid, and SQ109 Against <i>Mycobacterium ulcerans</i>. | June 7-11,
2018 |
| Invited speaker at the AAUP Annual Conference – Case of Misuse of Title IX in an Academic Environment | Jun. 14-18,
2017 |
| Invited speaker at the KSU Tuscarawas campus – Health Fair week organized by the Lions Club.
We are all Connected by the Air We Breathe. | Apr. 04, 2014 |
| Invited speaker at the KSU Department of Biological Sciences. Treatment of Buruli Ulcer: BTZ043 and Sutezolid, Two New Drugs for Better Chemotherapeutic Perspectives. | Oct. 25, 2013 |
| 53 rd Interscience Conference on Antimicrobial Agents and Chemotherapy (ICAAC). Denver, Colorado. In Vitro Antimicrobial Activity of BTZ043 and PNU-100480 Against <i>Mycobacterium ulcerans</i>. | Sep 10-13,
2013 |



January 27, 2020

Dr. Bradley Bielski, Dean
Kent State University at Tuscarawas
330 University Drive, NE
New Philadelphia, OH, 44663

Dr. Denise A Seachrist, Dean
Kent State University at Stark
6000 Frank Avenue NW
North Canton, OH 44720

Re: Voluntary Reassignment of my faculty position and rank from the Tuscarawas Campus to the Stark Campus.

Dear Dr. Bielski and Dr. Seachrist,

I am writing this letter to request a voluntary reassignment of my faculty position and rank from the Tuscarawas Campus, which is my current home campus, to the Stark Campus that I would like to join.

I am making that request under the 2019 Collective Bargaining Agreement (CBA) for Tenure-Track Faculty in its Article IX, section 5C which grants me the right as a regional campus faculty to such type of transfer.

Article IX, Section 5C states the following:

Voluntary Reassignment of Regional Campus Faculty. This process governs a request for reassignment to another Regional Campus, as his/her resident campus, that is initiated by a Faculty member.

1. The Faculty member who is seeking a transfer shall initiate a written request to both his/her current regional campus Dean and to the Dean of the regional campus to which he/she seeks a transfer.
2. The Faculty Council of the campus from which the Faculty member seeks a transfer will review the request, and the Faculty Council Chair will provide to the campus Dean a written summary of the Faculty Council's recommendation on the acceptability of the transfer. Upon receipt of the Faculty Council's recommendation, the campus Dean will forward his/her recommendation together with that of the Faculty Council to the Provost.
3. The Faculty Council of the campus to which the Faculty member seeks a transfer will review the request, and the Faculty Council Chair will provide to the campus Dean a written summary of the Faculty Council's recommendation on the acceptability of the transfer. Upon receipt of the Faculty Council's recommendation, the campus Dean will forward his/her recommendation together with that of the Faculty Council to the Provost.
4. The final decision on the transfer of a Faculty member between campuses rests with the Provost.
5. In the event that the Provost's decision is different from the recommendations of the Faculty Council(s) or Dean(s), the Provost shall provide a statement in writing to the campus Deans explaining the decision.
6. A Faculty member who transfers between Campuses under this Section will retain his/her salary, position in the probationary period, rank, and tenure status, if applicable.

Dean Bielski and Dean Seachrist, I have been pondering lately about this professional step, and ultimately, I have decided to go ahead with my request for many reasons. Before I move on with my reasons, let me first state that I enjoy the Tuscarawas Campus where I am fully engaged and well established. Beyond teaching and research, I serve and represent the Tuscarawas Campus at many levels in our institution at-large. During the almost 10 years of my tenure at KSU Tuscarawas, I have developed very good interpersonal relationships with my colleagues within faculty ranks, among staff, in the Administration and of course, with my students. Nevertheless, for practical reasons, it is becoming more and more evident for my family and myself that this request to transfer to the Stark Campus as my new home campus would be beneficial for everyone in my family. Two years ago, we moved to Jackson Township for our

children. I now happen to live about three minutes away from the Stark Campus. Unfortunately, my relocation now causes me to drive about 45-50 minutes (when it is not snowing or raining) to KSU Tuscarawas. I have five children whose ages range from preschool to high school. Due to my professional schedule and my children's school schedules, I am always caught up in a race, trying to get to Tuscarawas on time for my classes and meetings, and dropping off and picking up my children to and from their respective schools. I have two children in high school, one in middle school, one in Kindergarten and the youngest in preschool. Our three oldest children are enrolled in extra-curricular activities that are very demanding. Thus, in spite of the fact that my wife, Charlotte and myself are continually adjusting our individual schedules to make sure that each of our children are participating in extra-curricular and other school related activities, those adjustments are not always successful.

Furthermore, since I moved to Jackson Township two years ago, I have developed strong ties with many faculty colleagues on the Stark Campus. These ties are illustrated by an ongoing collaboration with Dr. Matthew Lehnert, Dr. Eric Taylor, and Dr. Carrie Schweitzer. Indeed, Matthew, Eric, Carrie, and I are all Co-PI of an NSF grant proposal that was submitted on 01/21/2020. The said proposal (NSF MRI, 18-513; for **\$216,000**) was written for the "Acquisition of an Atomic Force Microscope to Strengthen Undergraduate Research, Support Science Courses, and Facilitate Cross-Disciplinary Partnerships. My transfer will only make these ties stronger and more prolific. I am particularly well connected with faculty and staff in the Department of Biological Sciences at Stark. I have had great interpersonal relationships with Connie Kramer and Michelle Kane-Sutton who have provided me with a tremendous support when I was assigned to teach courses on the Stark Campus. Therefore, I know the professional environment at Stark, I know both research and teaching facilities available, I am very well acquainted with faculty and staff in the Department of Biological Sciences at Stark and they are well acquainted with me.

I recently became aware of an opening for a faculty TT position in Biology at the Stark Campus. The advertised position requires the candidate to have a PhD in Biological Sciences with specialization in Cellular Biology and Molecular Biology (especially in Microbiology), which is describing the degree I am currently holding. Furthermore, the advertisement states that the successful candidate will be required to teach Microbiology for Nursing as well as Microbiology lecture and laboratory for undergraduate Biology majors. As senior faculty in biology at the Tuscarawas Campus, I am already teaching or qualify to teach all the courses the new faculty is expected to teach. Moreover, at the Department of Biological Sciences level, I am actively involved in the harmonization of our microbiology courses across all KSU campuses. This puts me in a unique position to teach microbiology courses at Stark while covering all topics according to our Department expectations. Finally, I have an active and productive ongoing research in microbiology that would give undergraduate students the chance to embark in research activities under my supervision and to perform research for Honors Theses.

In conclusion, for professional productivity and family reasons, it would be relieving for me to transfer to the Stark Campus, which is closest to where I currently live compared to the Tuscarawas Campus. There is an opportunity for me to transfer at this time because of a new TT position in Biology currently open at KSU Stark. I would welcome an interview at your earliest convenience and hope that the reasons I laid here warrant a consideration for my request.

I am looking forward to hearing from you at your earliest convenience.

Sincerely,

A handwritten signature in black ink, appearing to read 'J. Engohang-Ndong', with a stylized flourish at the end.

Jean Engohang-Ndong, Ph.D.
Associate Professor of Biology
5060 Aran Circle NW
North Canton, OH 44720