

University Council on Technology
November 20, 2015 ♦ 2:00-4:00 pm
318 Kent Student Center
Minutes

I. Call to Order

Vice-Chair Arden Ruttan called to order the regularly scheduled meeting of University Council on Technology at 2:05 PM. Chair Shelley Marshall was unable to attend due to a death in the family.

II. Attendance

Arden Ruttan (Vice-Chair, Faculty Senate), Aaron Near (College of Nursing), Sasi Benzigar (College of Public Health), Susan Zake (College of Communication & Information), Jamie Rhoads (College of Public Health), Ron Dear (Information Services), Will Turek (Office of Continuing and Distance Education), Hongshan Li (Regional Campuses), Jay Frye (Information Services).

III. Approval of Minutes

Minutes are not available for the meeting on October 16, 2015. They will be deferred until next time.

IV. Clicker Sub-Committee

1. Aaron Near volunteered to chair Clicker Sub-Committee.
2. Sashi Benzigar will continue to Co-Chair.

V. Sub-Committee Updates

1. Clicker Sub-Committee
 - a. Aaron Near explained that Faculty use of clickers is split between Turning Point and Tophat.
 - b. Turning Point does not integrate with BlackBoard; Tophat does integrate with BlackBoard, but is not implemented.
 - c. Probably next May before integration is complete.
2. Software Subcommittee
 - a. Paul Albert, Jay Frye, and Ron Dear are working on getting it up and running.
 - b. OCDE is very interested in ways to distribute and pool resources.
3. Scantron Subcommittee
 - a. Aaron Near reported that Rose Tran, Chair of Scantron Sub-Committee, is trying to schedule a meeting.

VI. IS Projects

1. Jay Frye substituted for Paul Albert.
2. Upcoming big project is replacement to Identity Management System, which will include user names and passwords, and role-based entitlements.
 - a. Determine which roles need which entitlements. Ex: advisors across campus.
 - b. Untangling all of the technology to put the system in the middle.
 - c. We will run both systems at the same time for a while to test it.
 - d. Since it is a data project, it will be rolled out in different areas of university in conjunction with

- e. data stewards.
- e. System being reviewed has a shopping cart view, so a person could pick from list to give access to people by roles.
- 3. Vice-Chair Ruttan requested an update on project to transfer grades from BlackBoard to Banner.
 - a. Jay Frye is not aware of that project.
 - b. Arden Ruttan asked how to get the project bumped up in the priority list since it would be nice to upload the spreadsheet into Banner.
- 4. Vice-Chair Ruttan asked about problems with Course Catalog. Half of the catalog was missing because of problems between Drupal and Banner. He was able to locate the missing courses on kent2 website, but they were not available on new version.
 - a. Said he heard from Chair of Collage Committee that Drupal would be redone.
 - b. Will Turek mentioned that templates will be updated.
 - c. Due to confusion caused by mixed authority between UCM and IS. UCT would like to invite the decision maker on the project to attend the next meeting.

VI. **Member Concerns**

1. Arden Ruttan is discouraged at lack of follow-up to meetings, and at the limited impact of our committee. Since UCT reports to Provost, he would like Chair Shelley Marshal to request a meeting with Provost and VP Mahon to discuss how UCT could better serve University community.
2. When does UCT determine priorities? At March or April meeting, priorities are developed for the next year. If you have something for this year, bring it up under concerns. UCT priorities were discussed.
3. Distance Learning uses of Whiteboard in Collaborate: ODCE will be happy to work with faculty to help with training and utilization.
4. UCT should be educated about IS project workflows. UCT would like to understand proper order/steps to move needed projects. Is the project request the first step? We at UCT need to know the steps.
 - a. Anything submitted by UCT would be prioritized through Provost Office.
 - b. Find someone to discuss workflow at UCT meeting..

VII. **Next Meeting**

1. December meeting is scheduled on the last day of the semester during final's week. It was agreed to postpone agenda items to February meeting and cancel December meeting.
2. The next meeting is scheduled on Friday, February 19, 2015 at 2:00 PM in 318 KSC. Agenda items for February meeting:
 - a. Ask Lin Danes from UCM to attend to discuss website.
 - b. Sub-Committee reports
 - c. Ask Paul Albert if he can explain IS project workflow or suggest someone to do so.
 - d. Arden Ruttan will send a letter to invite Provost to attend February's meeting.

Meeting adjourned at 2:55 PM.

Minutes submitted by Linda Lewis.