

FGRORGH – Organization Hierarchy Report

Enter FGRORGH on the home screen to arrive at this report. The process box should say FGRORGH already, click the Green “Go” button to proceed.

Kent State University - eMOCK

Mr Michael J. Farina Sign Out

Process Submission Controls GJAPCTL 9.3.6 (eMOCK)

ADD RETRIEVE RELATED TOOLS

Process: FGRORGH Parameter Set: [] Go

Get Started: Fill out the fields above and press Go.

Make sure Printer field says DATABASE, Chart is listed as K (or S/N for Foundation/Alumni), the As of Date is populated appropriately, and that an org is entered. You may run any part of the Org Hierarchy, the higher the hierarchy level, the more detail will be returned. Click the Next Section button in the bottom left, so that the submission block is active, and then click Save in the bottom right to run.

Kent State University - eMOCK

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Process Submission Controls GJAPCTL 9.3.6 (eMOCK)

ADD RETRIEVE RELATED TOOLS

Process: FGRORGH Organization Hierarchy Report Parameter Set: [] Start Over

PRINTER CONTROL Insert Delete Copy Filter

Printer DATABASE Submit Time PDF Font Size

Special Print MIME Type None Delete After Days

Lines 55 PDF Font Delete After Date

PARAMETER VALUES Insert Delete Copy Filter

Number *	Parameters	Values
01	Chart of Accounts	K
02	As of Date (DD-MON-YYYY)	12/21/2017
03	Organization	C

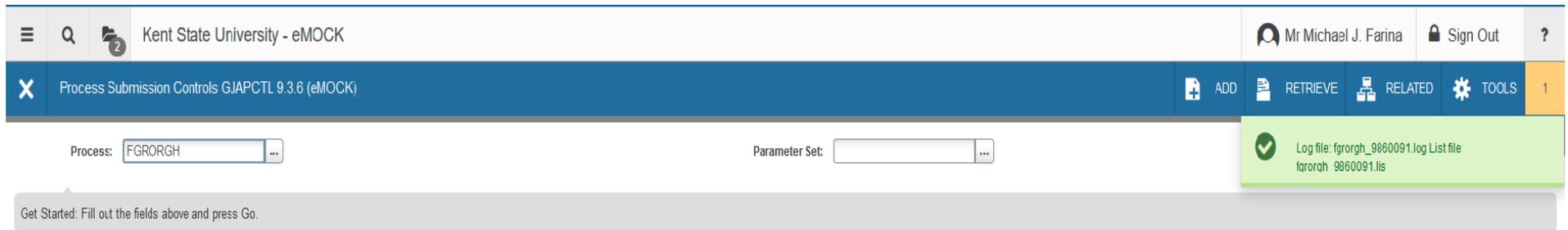
1 of 1 Per Page Record 3 of 3

SUBMISSION Insert Delete Copy Filter

Save Parameter Set as Hold / Submit Hold Submit

Name Description

You will see an alert pop up, which confirms that you ran the report and you can click on the yellow number 1 above the green “Log File” alert in the top right corner to make the alert go away.



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Process Submission Controls GJAPCTL 9.3.6 (eMOCK)

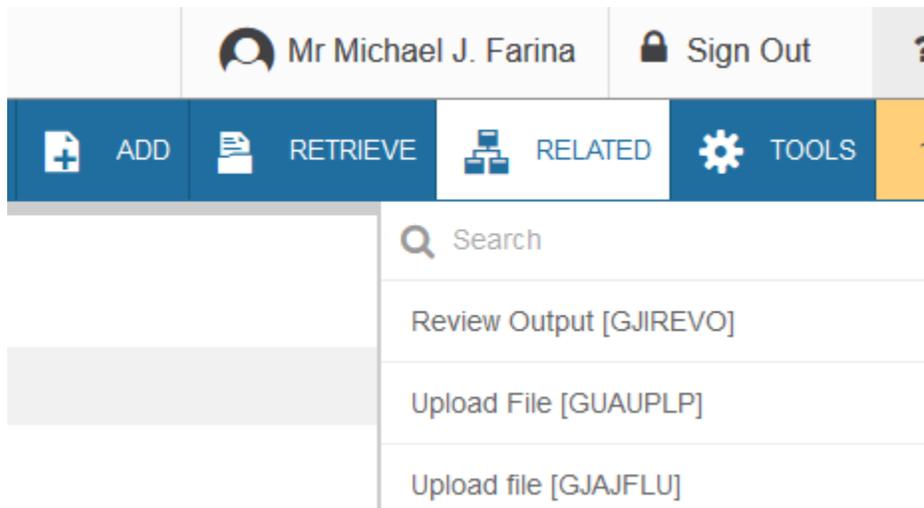
ADD RETRIEVE RELATED TOOLS 1

Process: FGRORGH ... Parameter Set: ...

Log file: fgrorgh_9860091.log List file tarorah_9860091.lis

Get Started: Fill out the fields above and press Go.

Click on the Related button and select Review Output.



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ADD RETRIEVE RELATED TOOLS 1

Search

Review Output [GJIREVO]

Upload File [GUAUPLP]

Upload file [GJAJFLU]

Double click the empty File Name Box and an Available Files box will appear. Double click the .lis file to see your output.

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Saved Output Review G.JIREVO 9.0 (eMOCK) ADD RETRIEVE RELATED TOOLS

Process: FGRORGH Organization Hierarchy Report Number: 9860093

File Name: Beginning Date: Saved

Lines:

Get Started: Fill out the fields above and press Go.

Available Files

Criteria

Output File Name	Record Count	Date Saved	Time
fgrorgh_9860093.lis	20	12/21/2017	03:48
fgrorgh_9860093.log	8	12/21/2017	03:48

10 Per Page Record 1 of 2

Cancel OK

You can scroll through the returned data using the buttons on the bottom left corner (you can increase the number of records seen per page).

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Saved Output Review GJIREVO 9.0 (eMOCK)

ADD RETRIEVE RELATED TOOLS

Process: FGRORGH Organization Hierarchy Report Number: 9860094 File Name: fgrorgh_9860094.lis Beginning Date Saved: Lines: 145

Start Over

SAVED OUTPUT REVIEW

REPORT FGRORGH Kent State University RUN DATE: 12/21/2017
 CHART: K Organization Hierarchy Report TIME: 03:58 PM
 AS OF 21-DEC-2017 PAGE: 1

ORGANIZATION	DESCRIPTION	DATA		CNTL		***** DATES *****		
		ENTRY	STATUS	ORGN	CMB	EFF	TERM	NEXT CHANGE
C	VP Finance & Administration	N	A			17-NOV-2008		31-DEC-2099
C01	VP Finance & Administration	N	A			17-NOV-2008		31-DEC-2099
C001	VP Finance & Administration	N	A			17-NOV-2008		31-DEC-2099
C0001	VP Finance & Administration	N	A			17-NOV-2008		31-DEC-2099
100388	VP Finance & Administration	Y	A			17-NOV-2008		31-DEC-2099
100389	Finance & Admin Contingency	Y	A			09-JUN-2017		31-DEC-2099
100390	Dorm Supply Center	Y	I			23-MAR-2011	23-MAR-2011	31-DEC-2099
100822	Invest/Subvention Pool - Facilities	Y	A	N		12-MAY-2009		31-DEC-2099
100835	Multi Modal Facility Study	Y	I	N		10-DEC-2014	10-DEC-2014	31-DEC-2099
100850	NEOTEC	Y	A	N		01-JUL-2010		31-DEC-2099
100879	Depreciation Reserve	Y	I	N		13-MAY-2014	13-MAY-2014	31-DEC-2099
C02	AVP Cash Mgmt & Financial Rptg	N	A			23-SEP-2009		31-DEC-2099
C002	AVP Cash Mgmt & Financial Rptg	N	A			23-SEP-2009		31-DEC-2099
C0002	AVP Cash Mgmt & Financial Rptg	N	A			23-SEP-2009		31-DEC-2099

If you would like to see the output in an Internet Browser, click the Tools button and select Show Document.

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 RETRIEVE  RELATED  TOOLS

 Search

ACTIONS

Refresh	F5
Export	Shift+F1
Print	Ctrl+P
Clear Record	Shift+F4
Clear Data	Shift+F5
Item Properties	
Display ID Image	
Exit Quickflow	
About Banner	

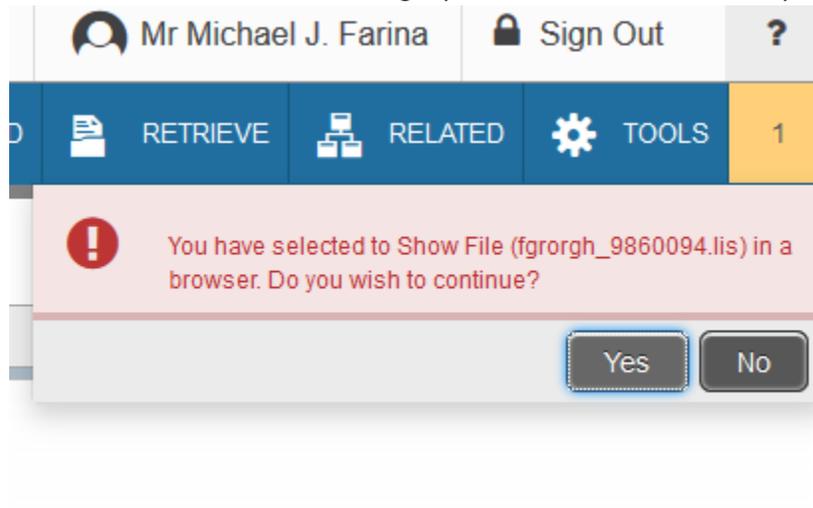
OPTIONS

Show Document (Save and Print File)	
Delete Output	

BANNER DOCUMENT MANAGEMENT

Retrieve Documents	Alt+R
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You will receive a Red Alert asking if you want to continue to see your information in a browser, select Yes.



Your full report will pop up in a new window within your Browser. Once in a text format within the Browser window, you can copy and paste into Excel or manipulate the data as you need to.